

**MINUTES OF THE REGULAR BOARD MEETING
18 SEPTEMBER 2014
CARMICHAELS AREA SCHOOL DISTRICT
7:00 P.M.**

The Carmichaels Area School District Board of Education held its regular meeting on September 18, 2014 in the High School Resource Room. Thomas M. Ricco, Board President, presided over the meeting.

Attending the meeting were John Menhart, Superintendent; Amy L. Todd, Business Manager/Board Secretary; Samuel Davis, Solicitor; Mark Batis, Technology Administrator; David Bates, Acting Elementary Principal; David Franks, Maintenance Supervisor; Ronald Gallagher, Assistant Jr-Sr High Principal; Lisa Zdravecky, Jr-Sr High Principal; Officer Gyurke, Security Director; district residents and news media representatives.

An Executive Session was held at 6:00 p.m. for legal and personnel matters. The session ended at 6:45 p.m.

I. ROLL CALL.

The following Board members were in attendance: Melodie J. Berardi, Vice-President; Kenneth A. Ganocy; Dr. Richard L. Krause; Edmond F. McIntire, Jr.; Pete Shlosky and Jason J. Voithofer. Ronald T. Ferek and Jerome Simkovic, Treasurer, were excused.

II. MOMENT OF SILENT MEDITATION.

A moment of silent meditation was observed by all in attendance.

III. APPROVAL OF MINUTES OF SPECIAL BOARD MEETING OF 07 AUGUST 14.

Mr. Shlosky moved to approve the minutes of the special Board meeting of August 7, 2014. Second by Mr. McIntire - 7 ayes; 0 nays.

IV. UNFINISHED BUSINESS.

V. ADDITIONS TO AGENDA / APPROVAL OF AGENDA.

Dr. Krause moved to approve the addition of items A. to C. below to the agenda. Second by Mr. Ganocy - 7 ayes; 0 nays.

- A. Construction Project Change Orders (8)
- B. Construction Project Change Order - Cafeteria Sheet Flooring
- C. Guidance Intern

Mrs. Berardi moved to approve the agenda as presented. Second by Dr. Krause - 7 ayes; 0 nays.

VI. REMARKS FROM VISITORS.

VII. ADMINISTRATIVE REPORTS (Exhibit I).**A. SUPERINTENDENT REPORT.****B. ELEMENTARY PRINCIPAL REPORT.****C. JUNIOR-SENIOR HIGH PRINCIPAL REPORT.****D. TECHNOLOGY ADMINISTRATOR REPORT.****E. MAINTENANCE SUPERVISOR REPORT.****VIII. STUDENT REPRESENTATIVE.****IX. COMMITTEE REPORTS.****A. HUMAN RESOURCES (Ferek, Krause, Simkovic).****1. POLICY 2ND READINGS.**

Dr. Krause moved to approve the second reading of policies a. to k. below as presented. Second by Mr. McIntire - 7 ayes; 0 nays.

a. 000 BOARD POLICY/PROCEDURE/ADMINISTRATIVE REGULATIONS.**b. 002 AUTHORITY AND POWERS.****c. 004 MEMBERSHIP.****d. 100 COMPREHENSIVE PLANNING.****e. 113 SPECIAL EDUCATION.****f. 114 GIFTED EDUCATION.****g. 146 STUDENT SERVICES.****h. 217 GRADUATION.****i. 325 DRESS AND GROOMING.****j. 333 PROFESSIONAL DEVELOPMENT.****k. 701 FACILITIES PLANNING.**

2. POLICY 1ST READINGS.

Dr. Krause moved to approve the first reading of policy items a. to d. below as presented. Second by Mr. Shlosky - 7 ayes; 0 nays.

a. ELECTRONIC RECORDS/SIGNATURES.

b. WEB SITE USE AND POSTING.

c. 223 USE OF BICYCLES AND MOTOR VEHICLES.

d. 407 STUDENT TEACHERS/INTERNS.

3. REVISED SCHOOL CALENDAR 2014-15 (Exhibit II).

Dr. Krause moved to approve the revised school calendar for 2014-15 as presented. Second by Mr. McIntire - 7 ayes; 0 nays.

4. CARE CENTER SERVICE AGREEMENT 2014-15.

Dr. Krause moved to approve the CARE Center referral service agreement for 2014-15 as presented. Second by Mr. Voithofer - 7 ayes; 0 nays.

5. DRUG & ALCOHOL PREVENTION PLAN AGREEMENT 2014-15.

Dr. Krause moved to approve the agreement with Greene County Human Services for the 2014-15 school year as presented. Second by Mr. McIntire - 7 ayes; 0 nays.

6. SAP LIAISON SERVICE AGREEMENT 2014-15.

Dr. Krause moved to approve the agreement with Greene County Human Services for the 2014-15 school year as presented. Second by Mr. McIntire - 7 ayes; 0 nays.

7. SUB LIST ADDENDUM - PERSONAL CARE AIDE/PROFESSIONAL/TRANSPORTATION (Exhibit III).

Dr. Krause moved to approve the substitute list addendum as presented. Second by Mr. Voithofer - 7 ayes; 0 nays.

8. RESIGNATION - T. BROWN, ELEMENTARY.

Dr. Krause moved to accept the resignation of Teresa Brown, Elementary teacher, effective August 19, 2014. Second by Mr. Voithofer - 7 ayes; 0 nays.

9. ELEMENTARY POSITION.

Dr. Krause moved to offer an Elementary position to Brittney Bell with salary set at Step 1 Bachelors and terms per the professional contract effective retroactive to the beginning of the 2014-15 school year. Second by Mr. Shlosky - 7 ayes; 0 nays.

10. PROFESSIONAL PERSONNEL LIST 2014-15 (Exhibit IV).

Dr. Krause moved to approve the professional personnel list for 2014-15 as presented. Second by Mr. McIntire - 7 ayes; 0 nays.

11. E-SIGNATURE RESOLUTION (Exhibit V).

Dr. Krause moved to approve the electronic signature resolution as presented. Second by Mr. McIntire - 7 ayes; 0 nays.

12. BIG BROTHERS BIG SISTERS MENTORING PARTNERSHIP 2014-15.

Dr. Krause moved to approve the school based mentoring partnership for 2014-15 as presented. Second by Mrs. Berardi - 7 ayes; 0 nays.

13. MOU - PA DASHBOARD/EARLY WARNING SYSTEM AND INTERVENTION CATALOG (Exhibit VI).

Dr. Krause moved to approve the memorandum of understanding with PDE as presented. Second by Mr. Shlosky - 7 ayes; 0 nays.

14. TRAVEL - A. TODD.

Dr. Krause moved to approve Amy Todd to attend the PASBO conference in Hershey from March 10 to 13, 2015. Second by Mr. McIntire - 7 ayes; 0 nays.

15. GUIDANCE INTERN.

Dr. Krause moved to approve Brittany Yeager to complete a Fall internship from Duquesne University with the Guidance Department. Second by Mr. Voithofer - 7 ayes; 0 nays.

INFORMATION ITEM.

1. TENURE STATUS.

Notification of tenure status granted to Shane King after three years satisfactory service. No action necessary.

B. BUDGET & FINANCE (Berardi, McIntire, Krause).

1. ePLUS TECHNOLOGY INC. SCOPE OF WORK.

Mrs. Berardi moved to approve the scope of work proposal with ePlus Technology, Inc. with an amount not to exceed \$62,263.57 with pricing through PEPPM program. Second by Mr. McIntire - 7 ayes; 0 nays.

C. ACTIVITIES & ATHLETICS (Ganocy, Voithofer, Shlosky).

1. FIELD TRIP.

Mr. Ganocy moved to approve the field trip items a., b. and d. below as presented. Second by Mr. Shlosky - 7 ayes; 0 nays.

a. OTTER PROGRAM -> Ohiopyle - September 30, 2014.

b. SCRABBLE COMPETITION -> Cal U - date to be determined.

d. SCHOLASTIC ART & WRITING ENCOUNTER -> Cal U - October 3, 2014.

Mr. Ganocy moved to approve the field trip item c. below as presented. Second by Mr. Voithofer - 6 ayes; 1 nay (Ganocy).

c. ANNUAL PUMPKIN DROP -> WVU - October 24, 2014.

Mr. Ganocy moved to approve the field trip item e. below as presented. Second by Mrs. Berardi - 6 ayes; 1 nay (Ganocy).

e. PAINTBALL -> Ohiopyle - September 20, 2014.

2. RESIGNATION - S. VANSICKLE, HEAD BASEBALL COACH.

Mr. Ganocy moved to accept the resignation of Scott VanSickle as Head Baseball Coach effective immediately. Second by Mr. Shlosky - 7 ayes; 0 nays.

D. TRANSPORTATION & BUILDING/GROUNDS (Voithofer, Shlosky, Simkovic).

1. FACILITIES.

Mr. Voithofer moved to approve the request for facilities items a. to g. below as presented. Second by Mr. McIntire - 7 ayes; 0 nays.

a. SENIOR CLASS PARENT BOOSTER MEETINGS -> Rm 209 - 1st Thursday of month.

b. GIRLS BASKETBALL BOOSTER MEETINGS -> Rm 228 - 3rd Wednesday of month.

c. UPWARD BOUND PROGRAM -> HS library - Wednesdays from October 2014 thru April 2015.

- d. CUB SCOUTS SIGN UP -> Elem cafeteria - October 14, 2014.
 - e. GIRLS SCOUTS INFO NIGHT -> Elem cafeteria - October 14, 2014.
 - f. CUB SCOUTS PINEWOOD DERBY -> Elem gym - February 28, 2015.
 - g. ADULT BASKETBALL -> Elem gym - Sundays from Nov 2014 to March 2015.
- 2. CONSTRUCTION PROJECT CHANGE ORDERS (Exhibit VII).**

Mr. Voithofer moved to approve the construction project Change Order items a. to h. below as presented. Second by Mr. Shlosky - 5 ayes; 2 nays (Berardi and McIntire).

- a. CHANGE ORDER GC-12 -> NELLO CONSTRUCTION - \$2,645.58.
- b. CHANGE ORDER GC-13 -> NELLO CONSTRUCTION - \$1,796.07.
- c. CHANGE ORDER GC-14 -> NELLO CONSTRUCTION - \$7,647.32.
- d. CHANGE ORDER GC-15 -> NELLO CONSTRUCTION - \$3,075.62.
- e. CHANGE ORDER GC-16 -> NELLO CONSTRUCTION - \$2,710.87.
- f. CHANGE ORDER GC-17 -> NELLO CONSTRUCTION - \$2,710.87.
- g. CHANGE ORDER GC-18 -> NELLO CONSTRUCTION - \$717.52.
- h. CHANGE ORDER GC-19 -> NELLO CONSTRUCTION - \$8,554.95.

3. CONSTRUCTION PROJECT CHANGE ORDER - CAFETERIA SHEET FLOORING.

Mr. Voithofer moved to approve a change order not to exceed \$19,900.00 to provide moisture mitigation compound on top of the concrete floor where sheet flooring is to be installed. Second by Mr. Shlosky - 5 ayes; 2 nays (Berardi and McIntire).

X. BUSINESS MANAGER / BOARD SECRETARY REPORT.

A. BILLS FOR PAYMENT (Exhibit VIII).

Dr. Krause moved to approve the bills for payment in the amount of \$5,037,896.45 as presented. Second by Mr. McIntire - 7 ayes; 0 nays.

B. SECRETARY / TREASURER / FINANCIAL REPORTS (Exhibit IX).

Mr. McIntire moved to approve the secretary, treasurer and other financial reports as presented. Second by Dr. Krause - 7 ayes; 0 nays.

XI. OTHER REPORTS.

A. FEDERAL PROGRAMS (Menhart).

B. LEGISLATIVE REPORT (Ferek).

C. PUBLIC RELATIONS (Ricco, Berardi, Simkovic, Krause, Bates, Zdravecky).

D. STRATEGIC PLAN REPRESENTATIVE (Krause).

E. GCC&TC REPRESENTATIVE (Shlosky).

XII. ADJOURNMENT.

Mr. McIntire moved to adjourn the meeting at 8:31 p.m. Second by Dr. Krause - 7 ayes; 0 nays.

Amy L. Todd, Board Secretary

Thomas M. Ricco, Board President