

Bay Haven Charter Academy, Inc.
Board of Directors Meeting Thursday February 5, 2015

Meeting was called to order at 4:00 pm. The Pledge of Allegiance was led by Neel Bennett. Tim Kitts led the prayer. All were present.

Approval of Agenda: Sandy Porter made a motion to approve agenda. Neel Bennett seconded the motion. Motion passed unanimously.

Approval of Minutes: Neel Bennett made a motion to approve the 01/08/2015 meeting minutes. Scott Reeve seconded the motion. Motion passed unanimously.

President's Report: Mr. Haight discussed the purchase of the additional acreage at Mill Bayou. He discussed the timeline for the dredge and fill permit. Mr. Haight stated that he enjoyed the ribbon cutting ceremony. Mr. Haight asked Dr. Kitts to speak about the building at 390. Dr. Kitts stated that he and the contractor were still working on the punch list. Also, he is working on additional items that will be a part of an additional change order such as the accordion doors for the gymnasium and the stage curtain.

CEO Report:

Students:

Student Recognition: Dr. Kitts asked Ms. Higgins to recognize students. Ben Bradford was introduced to the Board as he just earned his Eagle Scout Badge. Ms. Higgins introduced Jessalyn Dudinsky and Jacob Paruka for their high honor achievement in All State Choir. Ms. Higgins also stated that Emily Busby achieved high honors as well. Ms. Higgins also gave the Board information on the recent award ceremony.

School Calendar: Dr. Kitts asked that Mr. McLaughlin discuss the upcoming school year calendar. Mr. McLaughlin explained that there was a calendar committee put together. They discussed various options for the school calendar. Once they have finalized the option, they will report that option back to the Board.

Personnel:

Teacher of the Year: Each principal introduced their Teacher of the Year and Support Person of the Year to the Board. Mr. McLaughlin reported to the Board that Mary Sue Boles is North Bay Haven Elementary School's Teacher of the Year. His Support Employee of the Year is DJ Ward. Mr. Bolinger reported that Bay Haven Elementary School's Teacher of the Year is Suzanne Miller. Bay Haven Middle School's Teacher of the Year is Bridgette Miller. His Support Person of the Year is Lora Rhodes. Ms. Higgins stated that North Bay Haven Middle School's Teacher of the Year is Jeanine Howard. North Bay Haven High School's Teacher of the Year is Mary Ellen Pozen. The Support Person of the Year is Chris Gray.

Transportation Coordinator Introduction: Dr. Kitts introduced Mr. Adrid Johnson to the Board.

New Positions: Dr. Kitts stated that with increased enrollment, new standards, and increased demands on teachers, there is an increased need for more professional development. He stated that he needed to add a Coordinator of Curriculum and Instruction and an Instructional Specialist in Math. Because of an increased number of new teachers, Ms. Eidson will be assigned to the elementary group. The Coordinator of Curriculum and Instruction would work with SIT and the principals on curriculum selection. Also, this person would help give teachers and principals a wealth of information in order to advance students' education. Both positions will be advertised and the Coordinator position would be put in place by June 1st.

Facilities Report:

Project Funds Report: Dr. Kitts and CFO Dwan Ramsey gave the Board a report on excess project funds to date. Dr. Kitts stated that he would like to use some of the funds on 2 buses. Dr. Kitts gave the Board a brief synopsis of prices they have received from different bus companies. Mr. Ramsey stated that this purchase made sense.

Outdoor Classroom Report: Dr. Kitts gave the Board a brief update on this project.

Athletic Complex Report: Dr. Kitts gave the Board an update on this project.

Transportation Update: Dr. Kitts stated that he has sought out maintenance contracts for the buses. Dr. Kitts stated he would like to purchase a gently used bus out of operating funds.

CFO Report:

Dwan Ramsey told the Board he would like to come back to them in March to approve a budget amendment that would account for some things that have happened this year, such as the purchase of air conditioners at the Bay Haven campus.

There were no teachers, staff, students, parents and citizens to be heard.

Action Items:

Waylon Thompson made a motion to approve Change Order #13 and #14 and authorize Board Chair to sign. Mark Graham seconded the motion. Motion passed unanimously.

Neel Bennett made a motion to approve the purchase of a school bus not to exceed \$70,000. Jeremy Hatcher seconded the motion. Motion passed unanimously.

There were no teachers, staff, students, parents and citizens to be heard.

Comments:

Dr. Kitts told the Board that he and Mr. Ramsey would like to meet with them one on one on various issues. Each Board member set up times to meet.

Ms. Higgins reported to the Board that the high school will be moving from a 4x4 plus schedule to a true 4x4 model. She reported that she and Ms. Gainer had discussed options to bring costs down at the high school due to the debt service expenditure in future years. Ms. Higgins stated that they also sought the advice of SIT. It was the consensus that the 4x4 model would achieve their goal. The Board discussed the start times and end times and options. The Board was concerned about the academics if this was enacted. Ms. Higgins explained that the plus was a place for electives and non-core classes, and that even without the plus period; NBH students will be able to earn more credits over their 4 years of high school than those students on a 7 period day.

Meeting adjourned at 6:30pm.