

ROYAL LIVE OAKS ACADEMY
OF THE ARTS & SCIENCES CHARTER SCHOOL
EMERGENCY PROCEDURES FOR CAFETERIA

FOOD PREPARATION AND DISTRIBUTION

- In the case of area-wide emergencies, the school may use the cafeteria to house as many evacuated students as possible for the remainder of the school day and provide food as needed and as available. Cafeteria staff, under the supervision of the cafeteria manager, will ensure safe operation of the kitchen and safeguard school property. Supplies of food will be distributed by the cafeteria staff.

TORNADO EMERGENCIES

- In the case of a tornado emergency, areas of large roof expanses (i.e., the cafeteria) and areas with considerable glass may not be used as shelters. The safest shelter areas are interior windowless rooms and hallways that have load-bearing walls and are on the lowest possible level. Therefore, students who are in the cafeteria when tornado drills or tornado emergencies occur will be sent to their respective classrooms unless otherwise instructed.

Additional procedures for specific situations are covered in the Emergency Management Handbook. Copies are posted in each classroom and office.