

BORDENTOWN REGIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING

2149

MINUTES - December 14, 2005

The Action Meeting of the Board of Education of the Bordentown Regional School District was convened on the above date at 7:30 p.m. with Mr. DiLemme presiding.

The Board Secretary read the following statement:  
In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Schedule of meetings to be held from May 9, 2005 through April 2006 was conveyed to the Burlington County Times, The Register News, and the Trenton Times on April 27, 2005.

The Board President led the members of the Board and audience in the salute to the flag and moment of silent meditation.

The following members answered roll call:  
Ms. Cheesman, Mr. Gabauer, Ms. Glenn, Mr. Hirschfeld, Mr. Lynch, Dr. Nicholls, and Mr. DiLemme. ABSENT: Mr. Gore (arrived at 7:40 p.m.), Mrs. Trogdon.

Also attending were:  
Mr. John Polomano, Superintendent, and Mrs. Peggy A. Ianoale, School Business Administrator/Board Secretary.

Staff attending were: Reba Snyder, Pat Lynch.

Visitors attending were: Anthony Hearn

EXECUTIVE SESSION

Executive Session Resolution

Mr. Hirschfeld read the following resolution, seconded by Mr. Lynch and unanimously approved at 7:35 p.m.:

WHEREAS, N.J.S.A. 10:4-6, et. seq. (Open Public Meetings Act) provides that the Bordentown Regional Board of Education may exclude the public from that portion of the meeting at which the Board of Education discusses certain matters as set forth in N.J.S.A. 10:4-12; and,

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WHEREAS, the following subjects shall be discussed on this date in the session of the Board closed to the public:

**PERSONNEL, REAL PROPERTY, POSSIBLE LITIGATION**

NOW, THEREFORE, BE IT RESOLVED that the aforesated meeting is closed to the public for the reasons set forth above in accordance with the open Public Meetings Act; and,

BE IT FURTHER RESOLVED that the discussion in closed session will be disclosed to the public at such time as it is no longer necessary to maintain the confidential nature of the items discussed.

The Board returned to Open Session at 8:15 p.m.

PRESENTATION OF 6/30/05 AUDIT - MR. JOHN J. MALEY, CPA

AUDIT RECOMMENDATIONS AND CORRECTIVE ACTION PLAN

A motion was made by Ms. Glenn, seconded by Mr. Hirschfeld to accept the 2005 Audit with Recommendations and Corrective Action Plan as presented by the District Auditor, Mr. John J. Maley, CPA.

ON A ROLL CALL VOTE: AYES: Ms. Cheesman, Mr. Gabauer, Ms. Glenn, Mr. Gore, Mr. Hirschfeld, Mr. Lynch, Dr. Nicholls, and Mr. DiLemme. NOES: None. ABSTENTIONS: None. ABSENT: Mrs. Trogdon.  
Motion unanimously approved.

SUPERINTENDENT'S REPORT

- Cover Memo - E-mail

CONSENT AGENDA APPROVAL

A motion was made by Mr. Gore and seconded by Dr. Nicholls to approve the Consent Agenda.

ON A ROLL CALL VOTE: AYES: Ms. Cheesman, Mr. Gabauer, Ms. Glenn, Mr. Gore, Mr. Hirschfeld, Mr. Lynch, Dr. Nicholls, and Mr. DiLemme. NOES: None. ABSTENTIONS: None. ABSENT: Mrs. Trogdon.  
Motion unanimously approved.

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Reading & Approval of Minutes

November 2, 2005

November 16, 2005

Approve of Substitute Personnel

Resolution: Criminal History Check

The following substitute staff, student teachers, positions and rates of compensation as previously adopted are appointed for emergent hiring pending completion and certification of the State of New Jersey Criminal History Check. Affidavits are attached from the applicants attesting to no criminal record. (Substitutes to whom this applies are noted in **bold/black** type.)

Acceptance of Reports

Out-of-District Placements

Homebound Instructions Report

Suspensions

<u>Enrollment</u>	<u>Fire Drills</u>
BRHS 699	11/01/05 & 11/21/05
MJS 352	11/02/05 & 11/04/05
CBS 383	11/08/05 & 11/28/05
PMS 754	11/01/05 & 11/04/05
Total 2,188	

Acceptance of Business and Financial Reports

Board Secretary's Report: October 2005

Treasurer's Report: October 2005

Transportation Report: July & August 2005

List of Bills: December 2005 (Batch 59)

PUBLIC FORUM

STAFF PERSONNEL

A motion was made by Ms. Glenn, seconded by Dr. Nicholls to approve the following appointments per the Superintendent's recommendation:

Resolution: Criminal History Check

The following staff, positions, and salaries, are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavit(s) is(are) attached from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to whom this resolution applies are noted in **bold** print.

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- a. Approve the following Basic Skills instructors for the After-School program at CBS and PMES from January 3 through March 16, 2006. Each will receive a stipend of \$1,250 funded by the No Child Left Behind grant at the completion of the program:

**Clara Barton:**

Ms. Dawn Medici - Gr. 1  
Ms. Wendy Ouellette- Gr. 2  
Ms. Caryn Smith - Gr. 3

**Peter Muschal:**

Ms. Kristy Schiano - Gr. 1  
To be determined - Gr. 2  
Ms. Patty Conigliaro - Gr. 3

- b. Approve the following staff to provide after school enrichment tutoring beginning January 2006 through March 2006. Each will receive a stipend of \$1,250 at the conclusion of the program funded by the Inclusion Capacity Building Grant:

**Clara Barton:**

Ms. Leona Stanton  
Ms. Colette Campellone  
Ms. Denise Stachura  
Ms. Meghan Praml

**Peter Muschal:**

Mr. Ron Schwartz  
Ms. Pat Biddle  
Ms. Dawn Patterson  
Ms. Anne Marie O'Leary

**BRHS:**

Mr. David Franklin  
Ms. Lee Ann Bergner

- c. Accept resignation of Mr. Jack Yost from the position of wrestling coach at MacFarland Junior School, effective immediately
- d. Approve Mr. Joe Sprague and Mr. Larry Larned as co-Head Coaches for MJS Wrestling for the 2005-2006 season. The stipend will be Step 2, \$3,788.00. Mr. Sprague will get 2/3 of the stipend and Mr. Larned will get 1/3 of the stipend.
- e. Approve Mr. James Wick as Assistant Wrestling Coach for MJS, 2005-2006 season, with a flat rate stipend of \$1,500.00 (all MJS assistant coaches receive a flat-rate stipend of \$1,500.00 this year)
- f. Amend Educational Services Unit of Burlington County Special Services to include Substance Awareness Coordinator services @ \$54.00 per hour
- g. Approve **Ms. Helen (Nell) Meara Geiger** as Substance Awareness Coordinator provided by the Educational Service Unit of Burlington County Special Services. Salary will be paid the ESU rate of \$54.00 per hour and will provide 10 hours of services per week, total compensation of \$14,000, partially funded by No Child Left Behind Grant.

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STAFF PERSONNEL (continued)

- h. Approve adjustment of salary for Ms. Linda Guney, teacher of preschool handicapped at Peter Muschal Elementary School. She was previously approved at Step 1, BA+6; she has provided transcripts that indicate that she has enough credits to be Step 1, BA+12. The new salary will be \$43,825 prorated. The difference in salary is \$154.00 prorated.
- i. Approve Mr. Charles Gagliostro as a volunteer assistant for the bowling team at BRHS  
**NOTE: The above item (i.) was removed from this agenda. It will be placed on the January agenda**
- j. Approve Ms. Michelle Quigley, Ms. Randi Temple and Ms. Emily Napolitano as volunteer assistants for the BRHS girls basketball team for the 2005/2006 season
- k. Approve Ms. Mary Cardone to extend hours as an aide at Peter Muschal Elementary School as follows: 17.5 hours per week as Instructional Aide for preschool handicapped class and 8 hours per week as General Aide for a total of 25.5 hours per week.
- l. Approve leave of absence for Ms. Jodie Glenn from the position of Special Education Teacher at BRHS, effective January 31, 2006 through June 30, 2006. Ms. Glenn will use accumulated paid sick time from January 31, 2006 to February 28, 2006 (20 days prior to delivery) and March 1, 2006 through March 28, 2006 (20 days after delivery). She will then take 13 weeks of unpaid Family Leave Act from March 29, 2006 through June 30, 2006.
- m. Approve unpaid leave of absence for Mr. Kevin Moore from the position of school bus driver, effective January 16, 2006 through May 3, 2006. Mr. Moore will be doing his student teaching.
- n. Approve leave of absence for Ms. Louisa Kenny from the position of teacher of history and theatre, effective February 1, 2006 through May 1, 2006. She will use accumulated sick time from February 1, 2006 through February 24, 2006 (18 days prior to delivery) and February 27, 2006 through March 24, 2006 (20 days after delivery). After the use of the maximum allowable sick time, she will use 5 weeks of unpaid Family Leave Act, March 24, 2006 through April 28, 2006.

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- o. Approve Ms. Xiaofan Corey and Ms. Jan Wilson as instructors for ESL After-School program. Each will receive a stipend of \$2,000, funded by No Child Left Behind Grant.
- p. Approve Mr. Thomas Bayen as a call-in substitute bus driver, eff. immediately
- q. Approve Ms. Joy Odri for 1-3/4 hrs. x 115 days @ \$36.82 per day for a total of \$4,234.30 as bus driver for the Peter Muschal Pre-K run
- r. Adjust contract for Ms. Peggy Van Mater, increasing it \$684.25 (new total amount \$2,848.23) due to extra time on her midday run as aide for PMS Pre-K
- s. Approve leave of absence without pay for Mr. Walter Jackson from the position of bus aide, eff. January 4, 2006 through January 17, 2006
- t. Approve Ms. Lori Fryc as General Aide at Peter Muschal Elem. School replacing Ms. Doreen Lyons, effective January 3, 2006 through June 30, 2006, 3-1/4 hours per day, salary of \$7,905 prorated, Step 1

ON A ROLL CALL VOTE: AYES: Ms. Cheesman, Mr. Gabauer, Ms. Glenn, Mr. Gore, Mr. Hirschfeld, Mr. Lynch, Dr. Nicholls, and Mr. DiLemme. NOES: None. ABSTENTIONS: None. ABSENT: Mrs. Trogdon.  
Motion unanimously approved.

INFORMATION:

Job Postings: Special Ed. teacher, Maternity Leave Position, BRHS; PMES General Aide, 3.5 hrs/day; CE/R, 2 positions for After School ESL Instructor; CE/R Site Supervisor for Before & After CHILD Program at PMES; Transportation Dept., substitute bus drivers and bus aide; BRHS, Social Studies teacher, Maternity Leave Replacement

STUDENT PERSONNEL & PROGRAMS

A motion was made by Dr. Nicholls, seconded by Mr. Gabauer to approve the following:

- 3. Accept 2004-2005 IDEIA project report
- 4. Approve 2006-2007 Educational Media & Technology Center Budget; fee of \$6.30 per student, 2,179 Students

Motion unanimously approved.

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INFORMATION

5. Information regarding CBS: "Clarafieds"
6. Student-Athletes who received All-Star status for 2005-2006 Fall season
7. CE/R initial budget report
8. Technology Department Procedures: Security; Access; Device Connections
9. 8<sup>th</sup> Grade Orientation
10. National Honor Society selection process (to be distributed by Mr. Polomano)
11. Gang Awareness Prevention Program - January 23, 2006
12. Clara Barton School House
13. Information on student residency issue
14. Unofficial Clubs and Organizations at BRHS (no stipend)
15. Update on Transition Meetngs
16. Spring student teacher change: Ms. Hallie Barasch will replace Mr. Michael Steele - working with Ms. Patricia Neville at PMES

POLICIES

Information

1. Information concerning travel and related expenses reimbursement policy requirements (State has extended deadline for policy)
2. Distribution of Policy 4122: Family Leave Act
3. Draft Policy 9250: Travel Expenses (Mr. Polomano will distribute)

BUSINESS & FINANCE

A motion was made by Dr. Nicholls, seconded by Mr. Gabauer to approve the following:

2. a. Acceptance of Board Secretary's Monthly Certification, Budgetary Line Item Status
- b. Certification of Budgetary Major Account/Fund Status (R.C.)
3. Approve Transfer of Funds
4. Approve second November Check Run (Batch #58)
5. Approve Direct Propane as propane gas provider for temporary heat at the new High School (Mrs. Ianoale will distribute)

ON A ROLL CALL VOTE: AYES: Ms. Cheesman, Mr. Gabauer, Ms. Glenn, Mr. Gore, Mr. Hirschfeld, Mr. Lynch, Dr. Nicholls, and Mr. DiLemme. NOES: None. ABSTENTIONS: None. ABSENT: Mrs. Trogdon.  
Motion unanimously approved.

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INFORMATION

- Update on budget 2005-2006

A motion was made by Mr. Gabauer, seconded by Dr. Nicholls to accept a donation of computers and a donation of dictionaries by Mr. Howard Zablow of SES Americom. Motion unanimously approved.

BUILDINGS & GROUNDS

COMMITTEE REPORTS

1. Athletic Committee Meeting, 11/28/05
2. Late bus run

INFORMATION & DISCUSSION ITEMS

1. Information from BCC, potential meeting 3<sup>rd</sup> week of January
2. 2005-2006 Performing Arts Brochure
3. Letter sent to Mr. Zablow for computer donations
4. *The Valley View* articles - busing
5. NJASA Techspo 2006
6. "Thank you" to Mr. Planas for band performing in Veterans' Day Ceremony
7. Permission for donation of dictionaries
8. Budget calendar: establishment of meetings

BOARD & PUBLIC FORUM

ADJOURNMENT

A motion was made by Mr. Hirschfeld, seconded by Mr. Gabauer to adjourn the meeting at 10:50 p.m. Motion unanimously approved.

Respectfully submitted,

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Anthony DiLemme  
President

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Peggy A. Ianoale  
School Business Administrator/Board Secretary





