

# LCAP Meeting Minutes

Wednesday, October 5, 2016

Introductions were made and the meeting was called to order at 9:20 am by Linsey Gotanda. A motion to approve the agenda was made by Dan Fichtner and seconded by Tracy Bufano.

## **Committee Members in attendance:**

Linsey Gotanda, Beth Rogers, Ann Lampe, Henry Wang, Lisa Larson, Deb Alimento, Tracy Bufano, Beth Meyerhoff, Wendy On, Lea Toombs, Steve Ytterboe, Anita Oudega, Kelly Curtis Intagliata, Taylor Holloway, Colleen Cotter, Christina Sunada, Kimberly Williams, Joan Lewis, Sabine Huemer, Dan Fichtner, Chailin Cummings

## **Discussion:**

Due to the volume of information, the committee members requested to have materials available to preview before the LCAP meetings.

## **Next Steps:**

Agenda and materials will be sent electronically to committee members prior to the next meeting on November 2, 2016.

## **Discussion:**

Norms/Ground Rules for a respectful and effective committee

- Input – look for content
- Subgroups
- Discussion that leads to action
- Healthy Disagreement with respect
- If voting, majority rules

## **Discussion:**

LCAP Committee Member roles

## **Next Steps:**

Bring your insight and ideas regarding the needs of PVPUSD students and gain an understanding of the data from the point of view of all stakeholders

**Discussion:**

Overview and review of LCAP funding, evaluation of the LCAP, and major educational services initiatives for the future.

**Activity:**

Committee members were asked to indicate the needs of PVPUSD along with supporting data, as well as to identify the data we will need to revise the current LCAP.

**Next Steps:**

Summary of input will be discussed at the next meeting.

**Discussion:**

Review of binder contents. There was discussion regarding the timing of the survey's release. The committee would like to maximize the attention the LCAP survey receives and would like to avoid conflict with other mass information being sent to families at the same time. Additional modes of communication were discussed with regard to taking the LCAP survey to increase the populations who participate.

**Next Steps:**

Survey revision. Coordinate dissemination date and method.

**Meeting adjourned at 10:30 am**

**Next Meeting: November 2, 2016 9:00 am**