1. Meeting called to order – 3:31 p.m.

2. Attendance:
   - Committee Members – Collen Knerr, Marilyn Gallup, Joe Safier, Terry White
   - Board Member – Howard Goldstein
   - Staff Members – La Tanya Kirk-Carter, Steve Kessler, Shemia Moore, Angeli Villaflor
   - Consultant – Colleen Peterson – Business Services, John Hess - Special Education

3. APPROVAL OF AGENDA – Approved

4. APPROVAL OF MEETING MINUTES
   - January 28, 2016 - Approved
   - February 25, 2016 - Approved

5. SUPERINTENDENT’S REPORT
   Dr. John Hess, Special Education Consultant
   Review of Special Education Budget
   - Reduced the number of Special Education classes for the 2016/17 school year due to declining numbers.
   - The number of instructional assistants that are employed by the District is an issue. Discussed with principals the idea of moving away from the “Push-In” program. Discussing getting all teachers to teach the same subject at the same time for the same grade level. This away allowing some special education students the ability to be pulled away for an hour and reduce the number of instructional assistants needed. It may take up to two years to reduce instructional assistance.
   - Discussing the idea of getting away from one-on-one assistance.
   - Reduction of 1.5 special education teachers. Then we are taking the equivalent of another teacher and we are starting a special day class for mild to moderate. We currently have special day classes for moderate to severe students.
   - Approximately $9.8 million of the District’s budget goes towards special education
• Maintenance of Effort (part of the Federal law), means that a school
district can never reduce the amount of general local funds that are
spent on special education.

Steve Kessler, Superintendent
District Update
• District has given out March 15th notices and we anticipate a staff
reduction in the fall of approximately $1.4 million.
• Based on anticipated enrollment we do not feel that we will need to
staff anymore at Beverly Hills High School.
• Class sizes for K-3 will not exceed 23:1.

The committee would like the opportunity to weigh in on the pros and cons
of District issues to the extent that the issue is something that the District
can share. The committee often times will receive information about
District events from the local newspapers.

Because we now have a Board that will weigh us in financially hopefully, this will
free us up to possibly bring in a Public Information Officer to assist with the
distribution of District information on a regular and timely basis.

The insight of the Finance Committee might be helpful to you. We have
talked about the budget reductions and the rifts and we were able to provide
some input. When you are in the process of decisions is where we can add
some value to the extent that you can bring that to us before a final decision
is made. For example, contract issues but if you would like some of the
committee members to go over the financial implications of some of the
contract issues that you are dealing with. This way if nothing else you are
given a sounding board on what future financial implications may be.

This committee has been in favor of having a public information officer especially
with respect to potential bond offerings and facility development. It was our
opinion that public outreach is critical in the elections. The committee believes
that the addition of a public information officer is a step in the right direction and
highly recommends that this be added to the purview of this potential hire.

There will be a Board Study Session on April 12th and we are hoping to be able to
give the Board the data that we need so the Board can make the decision on the
timeline. If the Board is going to move forward with going out for a bond or selling
existing bonds we have to let the County Assessor know by June 30th for a
November election. The resolution for a November election is not due until
August.
Does the Board believe there is enough time to do a survey, get people in place and get everything in order and have enough time to run a campaign by November?
Yes – Howard Goldstein

Venoco
We all know that Venoco filed for bankruptcy. The Board has been in communication with our attorneys who has addressed the Board recently. The Districts position is unchanged. We expect to have our land back so that we can continue with our modernization.

6. LACOE TRANS REVIEW
We are currently working on the Tax Revenue and Anticipation Note (TRAN). We are a member of the Los Angeles County pool and we were last year as well. In 2015-2016 we took down $9.5 million in cash flow, which would have been a great number but due to a delay in processing of a payment through the JPA we had to use monies from Fund 17. We have already paid back half of the $9.5 million to the TRAN and we will be paying the last half back sometime around May. The Resolution for the TRAN will go to the Board at the end April.

7. UPDATED MISSION STATEMENT
The updated mission statement for the Finance Committee Meeting will be placed on the April 12th Board agenda.

8. CALSTRS AND CALPERS RATE INCREASES (Exhibit A)
The STRS contribution is going up and that STRS obligation is showing up in our financials.
Can we defer to Hadley Hui to find out how this affects the district and learn a little more about it? Can Mr. Hui tell us what other Districts are doing?
The committee would like this item to be agendized for next month for updates.

9. OPEB UPDATE AND DISCUSSION (Exhibit B)
The committee reviewed the monthly account reports for the OPEB contribution.

10. PROPERTY TAX UPDATE (Exhibit C)
The committee reviewed the City of Beverly Hills versus BHUSD Tax Rate Areas handout. There are twenty-five TRAs that represent either BHUSD or the City of Beverly Hills or both.
Joe Safier and La Tanya Kirk-Carter will work together to contact the County Tax Assessors office to find out how to get the maps that the District was previously told would be received.
There are less than one hundred basic aid districts in California. Because the Local Control Funding Formula (LCFF) is almost fully funded a lot of districts are falling out of basic aid. Our unduplicated count is too low for us to drop out of basic aid.

The committee recommends that at some point the District consult with other basic aid districts to find out if they have a better understanding with their county as to how this works?

The committee would like this item to be agendized for next month for updates.

11. INTERNAL AUDIT UPDATE
Ms. Patterson is continuing her work with the accounts payable audit. Ms. Patterson is also working on field trips and transportation processes.

A complete summary report will be competed at the end of auditing.

12. BOARD REQUEST ITEM/ISSUES TO DISCUSS WITH COMMITTEE

13. PUBLIC COMMENT

14. OTHER ITEMS
- Ms. Colleen Kneer will give a report to the Board at the April 12th Board Meeting.

- The Doheny House - The Board approved the 7-11 Committee. We will be quizzing the committee on available days and times to meet. Our goal is to get the initial report to the Board from the 7-11 Committee by the end of May. During the month of June there will be a resolution to either sale or lease the property. Once the Board declares the property as surplus we will have to wait forty days and as long as another entity does not come forward within those forty days the District has the right to sale or lease the property. If another entity does come forward they will have to purchase or lease the property at fair market value.

- Ms. Kirk-Carter has received permission from the Board to get a proposal for an independent financial analysis review study of the District in an effort to help us come up with a deficit reduction plan. Ms. Kirk-Carter asks that the committee think about what we should include on the list of items for the consultant to study. La Tanya will develop a list of “hot buttons” to send to the finance committee for input. The list will be kept short no more than seven or eight items.
15. FUTURE ITEMS FOR DISCUSSION
   • Will poll the committee regarding the next Finance Committee Meeting to get a preview of what will be discussed at the Budget Study Session currently scheduled for May 24th. Currently the dates discussed for the committee are for May 16th and May 17th.
   • Will poll the committee for a meeting to be held for the preliminary budget preview on June 6th.

16. ADJOURNMENT – 5:54