

Last school attended _____ After School ____ Before School ____ Summer Care ____

**YADKIN COUNTY SCHOOLS
OUT-OF-SCHOOL-TIME PROGRAM
APPLICATION**

Name of Child: Last _____ First _____ Middle _____

Address: Street _____ City _____ State _____ Zip Code _____

Age of Child _____ Grade _____ Birthday _____ Gender _____ Race _____

INFORMATION ABOUT THE FAMILY:

Father's Name _____ Where Employed _____

Address: Street _____ City _____ State _____ Zip Code _____

Home Phone _____ Business Phone _____ Soc. Sec. # _____

Mother's Name _____ Where Employed _____

Address: Street _____ City _____ State _____ Zip Code _____

Home Phone _____ Business Phone _____ Soc. Sec. # _____

If child is not living in home with parents, name of responsible adult _____

Address: Street _____ City _____ State _____ Zip Code _____

Home Phone _____ Business Phone _____ Soc. Sec. # _____

Where employed _____

If you cannot come for your child, please give the names and phone numbers of persons to who the child can be released: _____

Name of anyone to whom your child cannot be released: _____

INFORMATION ABOUT YOUR CHILD:

Does your child have any known allergies (such as dust, plants, animals, food, etc.)? (Be specific) _____

Explain any medications/treatment required. Parent must provide medication in original container with complete instructions from the physician. Signed medical documentation must be on file in the OOST program. _____

EMERGENCY CARE INFORMATION:

Insurance Co. _____ Policy # _____

Name of Child's Doctor _____ Office Phone _____

Office Address _____

Name of Child's Dentist _____ Office Phone _____

Office Address _____

Hospital Preference _____

If neither father nor mother (or guardian) can be contacted, call:

Name _____ Relationship _____ Phone # _____

Name _____ Relationship _____ Phone # _____

I agree that the operator may authorize the physician of his/her choice to provide emergency care in the event that neither the family physician nor I can be contacted immediately.

Signature of Parent: _____ Date: _____

I give permission for Yadkin County Schools Out-of-School-Time Program to access SIMS information regarding my child's academic and school attendance records.

Signature of Parent: _____ Date: _____

I will not administer any drug or any medication without specific instructions from the physician and the child's parent, guardian, or full-time custodian.

Signature of Site Director: _____ Date: _____

**OUT-OF-SCHOOL-TIME PROGRAM
FEE SCHEDULE
2016 – 2017**

FEEES FOR FULL-TIME BEFORE-SCHOOL ONLY ENROLLEES

(Full Time Fees are due regardless of attendance)

Full-time Before-school Care	\$15.00 per child per week
After-school Drop-in Care	\$17.00 per child per day
Full-time Before-school Enrollees All Day Care	Additional \$20.00 per child per day

FEEES FOR FULL-TIME AFTER-SCHOOL ONLY ENROLLEES

(Full Time Fees are due regardless of attendance)

Full-time After-school Care	\$50.00 per child per week
- additional child, same family	\$40.00 per additional child per week
Example: 1 child	\$50.00
2 children	\$90.00
3 children	\$130.00
4 children	\$170.00
Full-time After-school Enrollees All Day Care	Additional \$9.00 per child per day
Before-school Drop-in Rate	\$6.00 per day

FEEES FOR FULL-TIME BEFORE-SCHOOL AND AFTER-SCHOOL ENROLLEES

(Full Time Fees are due regardless of attendance)

Before and After-School Care	1 child	\$ 60.00
Additional child, same family		\$50.00 per week per additional child
Example	1 child	\$ 60.00
	2 children	\$110.00
	3 children	\$160.00
	4 children	\$210.00
Full-time Before school and After School Enrollees All Day Care		Additional \$7.00 per child per day

FEEES FOR NON-ENROLLEES - DROP-IN RATES

Before-school Drop-In Care	\$6.00 per child per day
After-school Drop-In Care	\$19.00 per child per day
All-day Services during School Year	\$35.00 per child per day

OVER

FULL-TIME ALL-DAY SUMMER ENROLLEES

(Full Time Fees are due regardless of attendance)

Summer Care (An Activity fee of \$80.00 will be due before the beginning of the Summer Program and will serve as a deposit)	1 child	\$ 85.00
	2 children	\$160.00
	3 children	\$235.00
	4 children	\$310.00

SUMMER DROP-IN RATES

Summer All Day Care \$35.00 per day plus cost of any activity for the day

SUMMER DEPOSITS ARE NON-REFUNDABLE

Prices are subject to change. A two-week notice will be given if an increase in fees becomes necessary. Fees remain the same whether a child is present or not, except under the conditions listed below:

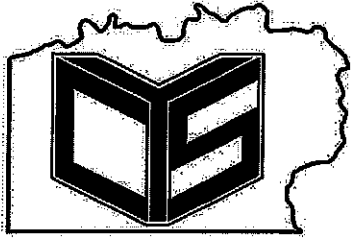
- Fees will not be charged during a prolonged illness that prohibits attendance to public school for a period of 10 consecutive school days.
- Fees will not be charged during a scheduled absence of four or more consecutive full weeks. Prior arrangements must be made for such absences. If attendance is required during such an absence, parents may either pay full charges for the time of scheduled absence, or the daily drop-in rate.

A late fee of \$5.00 per child per 15 minutes, or any part thereof, is payable when children are not picked up within regularly scheduled hours. This charge is payable the day of the tardiness. Habitual tardiness is cause for dismissal from the program. Habitual tardiness is defined as 3 times in a 30-day period or a continued pattern of tardiness. Should a child be withdrawn from the program and the director is not given prior notice of such action, the child's slot will be retained for two consecutive weeks. Fees for these weeks will accumulate according to the fee schedule. The charges for these two weeks must be paid prior to re-enrollment. There is a \$25.00 service charge for returned checks after which director may request payment in cash.

Signature of Parent

Date

Signature indicates receipt of the above fee schedule.



Yadkin County Schools

Learn Today, Lead Tomorrow

Permission to Play on Playground

The Division of Child Development has determined that school-age children in Out-of-School-Time Programs that are located on campus of a North Carolina School may use the playground and equipment if used by children during the school day. By signing below I give permission for my child to play on the playground at my child's school and understand that Day Care Licensing will no longer monitor its usage.

Child's Name _____

Parent / Guardian signature _____

Date _____

STATEMENT OF DISCIPLINARY PRACTICES

Date of Enrollment _____

I, _____, the parent, guardian or full time custodian of
(signature)

_____ do acknowledge and agree to the disciplinary
(child's name)

practices of _____ Out-of-School-Time Program. These practices have been
discussed with me and I have received a copy of the discipline policy on _____.

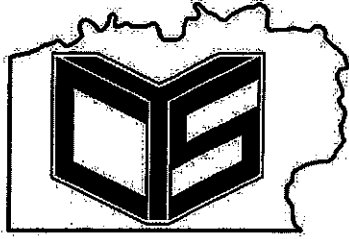
(date)

Director's signature

Discipline

- ❖ Directors and assistants do not use corporal punishment.
- ❖ Talking with children is used to resolve behavior problems and parents are contacted if necessary.
- ❖ A time out designated area is used.
- ❖ Good behavior is expected and acknowledged.
- ❖ Suspension: A child will be suspended from the program when the child's behavior is determined to be detrimental to his or her well-being or to the well-being of others in the program.
- ❖ First offense – 1 week suspension (payment is still expected)
- ❖ Second offense – 2 week suspension (payment is still expected)
- ❖ Third offense – dismissal from the program
- ❖ The weekly fee must be paid during the suspension if the child is to continue in the program.

Suspension may result when a child is habitually left after the scheduled closing time. Delinquent accounts may cause the dismissal of a child.



Yadkin County Schools
Learn Today, Lead Tomorrow

Dear Parents,

It is our desire to provide a smooth operating childcare service for you and your child. In order for you to be aware of our operating practices, this policy manual has been created. The most recent copy of the N.C. Child Care Law and Rules is also included. Please read through the entire manual, sign the following form, and return it to us within seven days. Thank you for your cooperation.

As always, we look forward to meeting your childcare needs. Thank you for sharing your child with us.

Sincerely,

Linda Neese

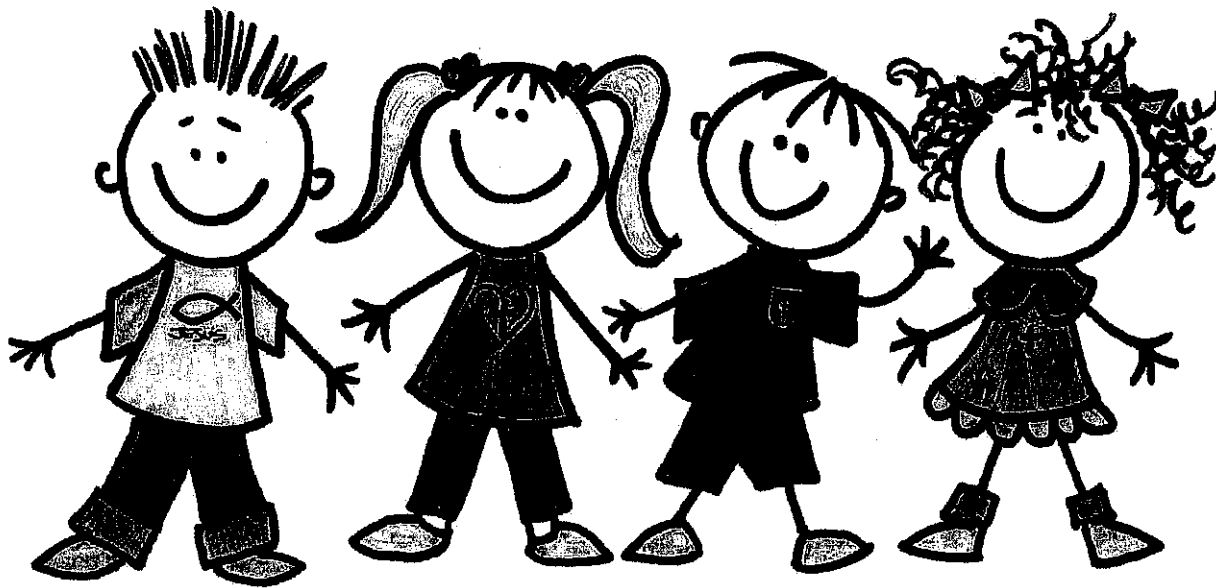
Linda Neese
Coordinator
Out-of-School-Time Program

I have read and understand the policies of Yadkin County Schools Out-of-School-Time Program, including the discipline policy, and agree to abide by the policies as set forth. I have also received a copy of the N.C. Child Care Law and Rules.

Parent/Guardian's Signature

Date

OUT-OF-SCHOOL-TIME



PARENT HANDBOOK 2016-2017

Statement of Purpose

The purpose of the Yadkin County Out-of-School-Time Program is to provide quality care for school-age children. Children, who are considered school-age, in this instance, are kindergarteners through eighth graders; kindergarteners must be enrolled in a kindergarten class and must have attended at least one day in that class. These programs provide a convenient location for children to stay while their parents work, since they are housed on the campuses of the county's eight elementary schools.

It is our goal to provide an economical, safe, and fun environment that children will enjoy and parents will feel comfortable with. Activities that will be offered everyday include snack, homework assistance, socialization, art, toys, games, and outdoor play. Field trips are offered during the summer and occasionally during the school year.

Mission Statement

The Yadkin County Schools Out-of-School-Time Program exists to provide a safe and caring environment where every child is encouraged to grow through enjoyable activities.

We believe:

- That every child has worth.
- That every child has the ability and need to learn.
- That every child has the right to a safe and caring environment.
- That every parent has the right to affordable and convenient out-of-school-time services.
- That every child has the capacity for self-respect.
- That shared values and common goals shape the culture of successful learning environments for children.

Enrollment Procedures

Parents can obtain enrollment packets and further information by contacting the Out-of-School-Time Site Director. All forms must be completed before enrollment. Parents are encouraged to visit the center before enrolling their child; it is also a good idea for the child to accompany the parent on this visit.

Hours of Operation

Our hours of operation are Monday through Friday as follows:

Before School Care	6:15 a.m. until school starts
After School Care	3:00 p.m. until 6:00 p.m.
Summer Care	6:15 a.m. until 6:00 p.m.

(Operational hours is dependent on enrollment)

Arrival and Dismissal

Children must be signed-in and signed-out each day by a responsible adult. Please do not send another child to pick-up a child. These measures are meant to protect the safety of your child.

Conferences and Visiting

We have an open door policy and hope that you will feel free to visit our programs at any time. Please remember that our staffs' first responsibility is to the children and that their attention needs to be on your children; if you need to speak at length with the director, please make an appointment, so that he/she can give you his/her undivided attention. Phone numbers are as follows:

Boonville Out-of-School-Time	367-5378
Courtney Out-of-School-Time	463-5962
East Bend Out-of-School-Time	699-8419
Fall Creek Out-of-School-Time	699-2462
Forbush Out-of-School-Time	699-2464
Jonesville Out-of-School-Time	835-5072
West Yadkin Out-of-School-Time	468-2656
Yadkinville Out-of-School-Time	679-7106

If you are unable to solve a problem by talking with the Out-of-School-Time Director at your site, you may call the Out-of-School-Time Coordinator at 679-2051.

Toys and Possessions

Children love to bring special toys from home, but sometimes this practice can be a problem; therefore, children should not bring toys or collectibles to the Out-of-School-Time Programs. A sufficient number of appropriate toys are available at each site.

Field Trips

Field trips are offered periodically. You will be notified in advance of these trips and will be required to sign a permission slip. There will be an extra charge for field trips.

Parent Participation

Parents may participate in any activity offered by the center, including day-to-day activities, field trips, and parties. Parents must sign in with the site coordinator. Other ways that parents can participate include sharing a talent or skill with the center or by making a donation to a project or party.

Snacks and Meals

Snacks are provided by the program and meet nutritional standards. When children are in care all day, parents must provide lunch. The North Carolina Division of Child Development requires that lunches must include at least 5 components; these are bread, meat or meat alternate, a vegetable or a fruit or combination of both, and milk. We will furnish milk for you, but we request that you follow these licensing guidelines. During the summer months, we are able to offer, at no cost to parents, lunch that meets these criteria, prepared by Yadkin County Schools Child Nutrition.

Dress

Children and staff follow the Yadkin County Schools' dress code; copies are available upon request.

Illness and Accidents

Children who are sick or who have a contagious disease should be kept at home. If your child becomes ill while in our care, you will be notified and asked to pick-up him/her. In order to protect the sick child and the other children enrolled, you will need to pick-up your child within one hour of our call to you. Should your child become injured while in our care, first aid will be administered and you will be notified. Medical care will be given, if the injury calls for it. You will always be called so that you can determine if medical attention is needed.

Cleaning

Each center is cleaned daily. A cleaning schedule, detailing who is responsible for each chore, is posted and followed. Floors are swept and mopped daily and bathrooms are cleaned daily. Centers are dusted weekly and trash is removed daily. Toys are disinfected weekly.

Payment of Fees

Prices are subject to change; a two-week notice will be given if an increase in fees is necessary. Fees are due one week in advance. Fees remain the same whether a child is present or not, except under conditions listed below:

- Fees will not be charged during a prolonged illness that prohibits attendance to public schools; in this case, a prolonged illness is one in which the child is absent from school at least ten days.
- Fees will not be charged during a scheduled absence of four or more consecutive full weeks. Prior arrangements must be made for such absences. If attendance is required during such an absence, parents may either pay full day charges for the time of scheduled absence or the daily drop-in rate.

Fees for full-time enrollees are due weekly regardless of attendance. Full-time is considered 3 or more days per week. If the center is open for snow days, this will count as 1 of the 3 days.

Should a child be withdrawn from the program and the director is not given prior notice of such action, the child's slot will be retained for two weeks; fees for these two weeks will accumulate according to the fee schedule. The charges for these two weeks must be paid prior to the child re-enrolling. There is a \$25.00 service charge for returned checks after which the director may request payment in cash.

Late Fees

A late fee of \$5.00 per child per fifteen minutes, or any part thereof, is payable when children are not picked up within regularly scheduled hours. This charge is payable the day of the tardiness. Habitual tardiness is cause for dismissal from the program; habitual tardiness is defined as three times in a 30-day period.

Fire Drills

Fire drills will be held on a monthly basis. Evidence of these will be posted in each center. Periodic tornado drills will also be practiced.

Behavior Management

Praise and positive reinforcement are effective methods of behavior management for children and will be used. We will not use any form of physical punishment; however, when behavior is out of control, a written report will be sent to parents. At the time of a third written notice to the parents, the child will be suspended for one week, during which the weekly fee must be paid. Upon return to the center, another written discipline report will result in a two weeks suspension; a third written discipline report will be reason for the child to be dismissed from the program.

Misbehaviors that merit a written notice include but are not limited to the following:

- Disruption of class
- Lack of cooperation
- Fighting, biting, or harming others
- Disrespect toward school personnel
- Inappropriate language
- Rude or discourteous behavior and/or language

Discipline is handled within the OOST Program whenever possible. If a school principal becomes involved, he/she has the right to suspend a child as he/she deems necessary or to place a child in in-school suspension or out-of-school suspension.

Child Abuse and Neglect

North Carolina law requires that all cases of suspected child abuse and neglect be reported to the Department of Social Services. These reports are made through the school guidance counselor. The site coordinator is responsible for these reports.

Inclement Weather Policy

When Yadkin County Schools are closed because of inclement weather, each Out-of-School-Time Director will provide, on the voice mail message of the telephone, information concerning the opening of the site; please call before coming. Telephone numbers are listed near the front of this handbook.

When schools are opening on a delayed schedule, we also may open on a delayed basis depending on weather situations. If schools are closed early, for an emergency situation, the Out-of-School-Time Programs will open that afternoon; however, if road or weather conditions become hazardous, we will close earlier than usual. We will notify you, if this happens. Please be prepared to have your child picked-up early in these cases.

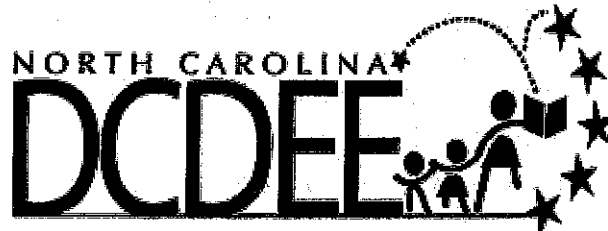
We value the safety of you, your children, and our staff and have made these policies to protect all involved. Thank you for your cooperation in these matters.

Other Closings

We will operate on the same holiday schedule as Yadkin County Schools. We will be closed on Labor Day, Veterans Day, Thanksgiving plus the day after Thanksgiving, December 26 - 30, 2016 for Christmas holidays, New Year's Day, Martin Luther King's Birthday, one day at Easter, Memorial Day, and July 4th.

During holiday seasons, we will only be able to open if there are at least fifteen children in attendance. A sign-up sheet will be posted prior to the holiday and payment must be made in advance for those days. If a site is not open because of the number of children who plan to attend, you may take your child to another site that will be open; again, payment must be made in advance and may be made at your site.

We will be open on teacher workdays depending on enrollment per site. A sign-up sheet for teacher workdays will be posted two weeks prior in order for enrollment numbers to be determined. Special activities may be planned for teacher workdays.



Division of Child Development and Early Education
5 Star Rated License • Prekindergarten • Subsidized Early Education for Kids

**Summary of the
North Carolina
Child Care
Law and Rules**

**Division of Child Development and Early Education
North Carolina Department of
Health and Human Services
820 South Boylan Avenue
Raleigh, NC 27603**

Revised December 2014

The North Carolina Department of Health and Human Services does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or provision of services.

What Is Child Care?

The law defines child care as:

- three or more unrelated children under 13 years of age
- receiving care from a non-relative
- on a regular basis, of at least once a week
- for more than four hours per day but less than 24 hours.

The North Carolina Department of Health and Human Services is responsible for regulating child care. This is done through the Division of Child Development and Early Education. The purpose of regulation is to protect the well-being of children while they are away from their parents. The law defining child care is in the North Carolina General Statutes, Article 7, Chapter 110.

The North Carolina Child Care Commission is responsible for adopting rules to carry out the law. Some counties and cities in North Carolina also have local zoning requirements for child care programs.

Star Rated Licenses

Centers and homes that are meeting the minimum licensing requirements will receive a one star license. Programs that choose to voluntarily meet higher standards can apply for a two through five star license. The number of stars a program earns is based upon the education levels their staff meet and the program standards met by the program.

Family Child Care Homes

A family child care home is licensed to care for five or fewer preschool age children, and can include three additional school age children. This includes preschoolers living in the home, but the provider's own school-age children are not counted (Individuals caring for one or two children are exempt from being licensed.) Licenses are issued to family child care home providers who meet the following requirements:

- Home providers must be 21 years old with at least a high school education or its equivalent, and mentally and emotionally capable of caring for children.
- He or she must undergo a criminal records background check initially, and every three years thereafter.
- All household members over age 15 who are present in family child care homes when children are in care must also undergo a criminal records background check initially, and every three years thereafter.
- All family child care home providers must have current certification in CPR and first aid and complete an ITS-SIDS training (if caring for infants 0 – 12 months) every three years. They also must complete a minimum number of training hours annually.

All family child care homes must meet basic health and safety standards. Providers must maintain verification of children's immunization and health status. They must provide developmentally appropriate toys and activities, as well as nutritious meals and snacks for the children in care. All children must participate in outdoor play at least one hour daily, if weather conditions permit.

Child Care Centers

Licensing as a center is required when six or more preschool children are cared for in a residence or when three or more children are in care in a building other than a residence. Religious-sponsored programs are exempt from some of the regulations described below if they choose to meet the standards of the Notice of Compliance rather than the Star Rated License. Programs that operate for less than four consecutive months, such as summer camps, are exempt from licensing. Child care centers may voluntarily meet higher standards and receive a license with a higher rating. Centers will be visited at least annually to make sure they are following the law and to receive technical assistance from child care consultants.

Licensed centers must meet requirements in the following areas.

Staff

The administrator of a child care center must be at least 21, and have at least a North Carolina Early Childhood Administration Credential or its equivalent. Lead teachers in a child care center must be at least 18 and have at least a North Carolina Early Childhood Credential or its equivalent. If administrators and lead teachers do not meet this requirement, they must begin credential coursework within six months of being hired. Staff younger than 18 years of age must work under the direct supervision of staff 21 years of age or older. All staff must complete a minimum number of training hours including ITS-SIDS training for any caregiver that works with infants 12 months of age or younger. At least one person on the premises must have CPR and First Aid training. All staff must also undergo a criminal records background check initially, and every three years thereafter.

Ratios

Ratios are the number of staff required to supervise a certain number of children. Group size is the maximum number of children in one group. Ratios and group sizes for licensure are shown below and must be posted in each classroom.

Age	Teacher : Child Ratio	Maximum Group Size
0-12 months	1:5	10
12-24 months	1:6	12
2 years old	1:10	20
3 years old	1:15	25
4 years old	1:20	25
School age	1:25	25

Small centers in a residence that are licensed for six to twelve children may keep up to three additional school-age children, depending on the ages of the other children in care. When the group has children of different ages, staff-child ratios and group size must be met for the youngest child in the group.

Space and Equipment

To meet licensing requirements, there must be at least 25 square feet per child indoors and 75 square feet per child outdoors. Outdoor play space must be fenced. Indoor equipment must be clean, safe, well maintained, and developmentally appropriate. Outdoor equipment and furnishings must be child size, sturdy, and free of hazards that could injure children.

Curriculum

Four and Five Star programs must use an approved curriculum in the four-year old classrooms. Other programs may choose to use an approved curriculum to get a quality point for the star-rated license. Child care programs choose the type of curriculum appropriate for the ages of the children enrolled. Activity plans must be available to parents and must show a balance of active and quiet, and indoor and

outdoor activities. Rooms must be arranged to encourage children to explore, use materials on their own, and have choices.

Health and Safety

Children must be immunized on schedule. Each licensed center must ensure the health and safety of children by sanitizing areas and equipment used by children. Meals and snacks must be nutritious, and children must have portions large enough to satisfy their hunger. Food must be offered at least once every four hours. Local health, building, and fire inspectors visit licensed programs to make sure standards are met. All children must be allowed to play outdoors each day (weather permitting) for at least an hour a day for preschool children and at least thirty minutes a day for children under two. They must have space and time provided for rest.

The following requirements apply to both centers and homes.

Transportation

Child care centers or family child care homes providing transportation for children must meet all motor vehicle laws, including inspection, insurance, license, and restraint requirements. Children may never be left alone in a vehicle and child-staff ratio must be maintained.

Records

Centers and homes must keep accurate records such as children's attendance, immunizations, and emergency phone numbers. A record of monthly fire drills practiced with safe evacuation of children must also be maintained. A safe sleep policy must be developed and shared with parents if children younger than 12 months are in care.

Discipline

Each program must have a written policy on discipline, must discuss it with parents, and must give parents a copy when the child is enrolled. Changes in discipline policy must be shared with parents in writing before going into effect. Corporal punishment (spanking, slapping, or other physical discipline) is prohibited in all centers and family child care homes. Religious-sponsored programs which notify the Division of Child Development and Early Education that corporal punishment is part of their religious training are exempt from that part of the law.

Parental Rights

- Parents have the right to enter a family child care home or center at any time while their child is present.
- Parents have the right to see the license displayed in a prominent place.
- Parents have the right to know how their child will be disciplined.

The law and rules are developed to establish minimum requirements. Most parents would like more than minimum care. Child care resource and referral agencies can provide help in choosing quality care. Check the telephone directory or talk with a child care provider to see if there is a child care resource and referral agency in

your community. For more information visit the Resources in Child Care website at: www.ncchildcare.nc.gov. For more information on the law and rules, contact the Division of Child Development and Early Education at 919-527-6500 or 1-800-859-0829, or visit our homepage at: <http://www.ncchildcare.nc.gov>.

Reviewing Files

A public file is maintained in the Division's main office in Raleigh for every center or family child care home. These files can be

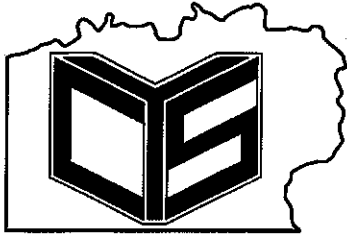
- viewed during work hours;
- requested via the Division's website at www.ncchildcare.nc.gov ; or
- requested by contacting the Division at 1-800-859-0829.

How to Report a Problem

North Carolina law requires staff from the Division of Child Development and Early Education to investigate a licensed family child care home or child care center when there has been a complaint. Child care providers who violate the law or rules may be fined up to \$1,000 and may have their licenses suspended or revoked. If you believe that a child care provider fails to meet the requirements described in this pamphlet, or if you have questions, please call the Division of Child Development and Early Education at 919-527-6500 or 1-800-859-0829.

Child Abuse or Neglect

Abuse occurs when a parent or caregiver injures or allows another to injure a child physically or emotionally. Abuse may also occur when a parent or caregiver puts a child at risk of serious injury or allows another to put a child at risk of serious injury. Neglect occurs when a child does not receive proper care, supervision, or discipline, or when a child is abandoned. **North Carolina law requires any person who suspects child abuse or neglect to report the case to the county department of social services.** In addition, any person can call the Division of Child Development and Early Education at 919-527-6500 or 1-800-859-0829 and make a report of suspected child abuse or neglect in a child care operation. Reports can be made anonymously. A person cannot be held liable for a report made in good faith. The operator of the program must notify parents of children currently enrolled in writing of the substantiation of any abuse/neglect complaint or the issuance of any administrative action against the child care facility.



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Dear Parents,

It is our desire to provide a smooth operating childcare service for you and your child. In order for you to be aware of our operating practices, this policy manual has been created. The most recent copy of the N.C. Child Care Law and Rules is also included. Please read through the entire manual, sign the following form, and return it to us within seven days. Thank you for your cooperation.

As always, we look forward to meeting your childcare needs. Thank you for sharing your child with us.

Sincerely,

Linda Neese

Linda Neese
Coordinator
Out-of-School-Time Program

I have read and understand the policies of Yadkin County Schools Out-of-School-Time Program, including the discipline policy, and agree to abide by the policies as set forth. I have also received a copy of the N.C. Child Care Law and Rules.

Parent/Guardian's Signature

Date

North Carolina Department of Public Instruction

Nondiscrimination Statement

In compliance with federal law, including the provisions of Title IX and Section 504 and Title II of the Education Amendments of 1972, N.C. Public Schools administers all state-operated educational programs, employment activities and admissions without discrimination because of race, religion, national origin, color, ancestry, age, military service, sexual orientation, disability, pregnancy, marital status, parental status, or gender, except where exemption is appropriate and allowed by law.

Inquiries or complaints should be addressed to:

Kathy Hughes
Title IX Director
(336) 679-2051

or

Kristi Gaddis
504 Coordinator
(336) 679-2051