

Somerville ISD has made it possible for parents, guardians, and students to check grades and attendance online. This process is simple and easy to use. You will be able to check your student's grades and attendance from anywhere you have access to a computer or smart phone that is connected to the internet.

New Users: Follow the steps below, to easily setup your account in Parent Portal.

To Register:

Start by accessing www.somervilleisd.org. From there click on the link called Parent Portal on the top left hand side of the page. This will take you to the login page and you will then need to click on the link **New User** to register your account.

The registration page step 1 will be displayed and you will follow the instructions below:

*Note: At any point during the registration process, you may click on **Previous** to return to a previous step in the registration process.

Step 1:

1. In the **User Name** field, enter a user name that will identify you when you log on to txConnect Parent Portal, such as a combination of letters from your first and last name.
 - Your user name must be six to nine characters and must be unique (not used by anyone else in the district).
 - Your user name is not case-sensitive (i.e., it does not matter if you type uppercase or lowercase letters).
 - If you type a user name that is already taken, the system will notify you that the user name is taken. Please enter another user name.
2. In the **Password** field, enter a password that you will use when you log on to txConnect.
 - The password must be six to nine alphanumeric characters.
 - Use a combination of the following: uppercase, lowercase, numeric, and/or punctuation (e.g., aBc1234)
 - Your password is case-sensitive (i.e., you must always type it exactly as it is entered here, including uppercase and lowercase letters).
3. In the **Confirm Password field**, retype your password exactly as it was typed above. This step confirms that you typed your password as you intended.
4. In the **Email Address** field, enter your current e-mail address.
5. Click **Next**.
 - If you have not entered all required data, a red message will appear to the right of each field that is missing data. You must provide that information before you can continue.

- If you have entered the data correctly, the Step 2 page will be displayed.

Step 2:

1. In the **Question** field, select a question to which you will provide an answer. This question will be asked in the event that you lose your password.
2. In the **Answer** field, type the answer to the question. You will be required to answer the question correctly in order to recover your password. Be sure to select a question for which you will easily remember your answer. Answers are case-sensitive (i.e., you must always type it exactly as it is entered here, including uppercase and lowercase letters).
3. Click **Next**.
 - If you have entered data incorrectly, a red message will appear to the right of each field that has incorrect data. You must provide that information before you can continue.
 - If you have entered the data correctly, the Step 3 page will be displayed.

Step 3:

1. In the **Student Portal ID** field, type your student's Student Portal ID.

You cannot continue without entering a valid Student Portal ID. For the High School contact Ms. Trout at gtrout@somervilleisd.org to get your student's ID and for the elementary Mrs. Sowders at ksowders@somervilleisd.org .

2. In the **Student Birth Date** field, type your student's complete birth date in the MM/DD/YYYY format (e.g., 01/19/1998). The date entered here must match the birth date in your student's record at the campus. **You cannot continue without entering the correct birth date.**
3. Click **Add**. Your student's name will appear in the **Added Students** box on the right side of the page. **You must successfully add at least one student in order to create an account. Click Save.**
4. Repeat the previous steps to add another student, or click **Finish**. The Summary page for your first student (alphabetically) will be displayed.