

BORDENTOWN REGIONAL HIGH SCHOOL – LIBRARY
7:00 PM ~ PUBLIC SESSION

A. CALL TO ORDER

+Document Provided
+*Consent Agenda Item

Sunshine Law Statement:

In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner:

Schedule of meetings to be held from January 23, 2013 through December 11, 2013 was conveyed to the *Burlington County Times*, *Register News*, and the *Trenton Times* on January 4, 2013.

The Secretary will enter this public announcement into the minutes of this meeting.

B. FLAG SALUTE/SILENT REFLECTION

C. ROLL CALL

D. EXECUTIVE SESSION (if Necessary)

RESOLUTION:

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Board of Education of Bordentown Regional School District (“Board of Education”) has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session, approximately 7:00 pm this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

_____ Any matter in which the release of information would impair a right to receive funds from the federal government;

_____ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

_____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____);

_____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: _____)

(If contract negotiation, the nature of the contract and interested party is _____)

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board of Education’s position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

_____ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is _____);

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Mr. Eloi Richardson, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Bordentown Regional School District, Board of Education at its meeting held on 1/2/2013.

_____, Board Secretary

E. PUBLIC FORUM – FOR AGENDA ITEMS ONLY

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of this meeting. Please report to the microphone and state your name and address for the record prior to addressing the Board of Education. The board, pursuant to *Open Public Meetings Act*, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the board will give all comments appropriate consideration and will refer all initial complaints to the administration for resolution

Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The maximum time per member of the public shall be **five** minutes. Please state your name and address for the record.

F. RECOGNITION/PRESENTATION

1. Congratulations Hannah Ayers and Haley Szenczi on having their Cappies critic reviews of Westtown School's production of "The Laramie Project" selected for publication by the Greater Philadelphia Cappies Organization. Their reviews will be published in the Philadelphia Inquirer and the Westtown school newspaper.
2. Congratulations to Bordentown's International Thespian Society, Troupe 6803, for their 2013 Trick or Treat So Kids Can Eat Food Drive for collecting 4,121 pounds of food. Their goal was 3,500 pounds. Thank you to all who donated.
3. +2012-2013 Audit (Comprehensive Annual Financial Report) Presentation – Mr. Jack Maley, Auditor.
4. +Motion to accept the 2012-2013 CAFR and the related Corrective Action Plan.
 - **Financial Planning Accounting and Reporting** [This finding relates to the year-end classification of open purchase orders]: Additional documentation will be secured to confirm actual receipt dates from respective department, as appropriate, combined with additional review(s) thereof.
 - **Pupil Transportation** [This finding related to Aid-In-Lieu ("AIL") processing]: Preparation processes will include secondary reviews by alternative staff of AIL calculations, complemented by verification with applicable non-public schools, prior to issuing disbursements.

G. STUDENT REPRESENTATIVE

1. Leighanna Ritter

H. UNFINISHED BUSINESS

I. CONSENT AGENDA APPROVAL (R.C.*)

1. *+Motion to approve Travel/Mileage reimbursement request
2. *+Motion to approve Minutes, 10/9/13 and 10/18/13
3. *+Motion to approve Executive Minutes (released on passage of the necessity for maintaining confidentiality) September 19, 2012; January 23, 2013, April 3, 2013; July 17, 2013 session #1 & #2; August 7, 2013; August 28, 2013; and September 25, 2013.
4. *+Motion to approve Board Secretary/Treasurer Report
5. *+Motion to approve Bill List
6. *+Motion to approve Substitute List
7. *+Motion to approve Student Teacher Requests
8. *+Motion to accept Special Education Student Placements
9. *+Motion to accept Director of Special Services Report
10. *+Motion to accept District Support Staff Report
11. *+Motion to accept Director of Curriculum and Instruction Report
12. *+Motion to accept Enrollment & Principal Reports

BRHS	738
BRMS	564
MIS	404
CBS	249
PMS	598
	2,553

J. COMMITTEE REPORTS

1. Budget Committee Meeting, 10/16/13
2. +Curriculum Committee Meeting, 10/30/13 – Ms. Peggy Gens, Chair

K. SUPERINTENDENT’S REPORT

1. Board Reorganization Meeting, January 2, 2014 at 7:00 PM
2. +Motion to accept HIB Report & Determinations (Data chart to be updated prior to meeting)

School	# of Reports	# of HIB
CBS	0	0
PMS	0	0
MIS	1	1
BRMS	2	2
BRHS	1	1
TOTAL:	4	4

L. CURRICULUM REPORT

1. +Motion to approve purchase of new textbook; Stats: Modeling the World, for an AP Statistics class. Estimated cost for 50 textbooks is \$134 each plus 10% shipping. (25 Fall 2013 and 25 Fall 2014 = \$7,370).

2. Motion to approve field trip of CBS Students PreK-3 to view the Bordentown Railroad Days Display. Students will walk to the Model Train Display at Christ Church of Bordentown or First Presbyterian Church of Bordentown on a date to be mutually agreed upon by Bordentown City representatives and Clara Barton School in November or December. This is free of charge, and they will open specifically for the students of CBS.

M. PERSONNEL REPORT

Appointments, Per Superintendent's Recommendation:

Resolution: Criminal History Check

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavit(s) is (are) from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to whom this resolution applies are noted in **bold** print.

1. Motion to accept resignation due to retirement of Ms. Lauren Czehut from the position of teacher at the Macfarland Intermediate School, effective December 31, 2013.
2. Motion to accept resignation due to retirement of Ms. Doris Guido from the position of Secretary to the Principal at Bordentown Regional Middle School, effective January 1, 2014.
3. Motion to accept resignation due to retirement of Mr. James Pippitt from the Maintenance department, effective May 1, 2014.
4. Motion to accept resignation of Mr. Jonathan Dansbury from the position of Custodian, effective November 1, 2013.
5. Motion to accept resignation of Ms. Stacey Farreny from the position of part-time nurse at Peter Muschal Elementary School, effective November 22, 2013.
6. Motion to accept resignation of Ms. Marianna Porcelli from the position of Aide, effective November 6, 2013.
7. Motion to accept resignation of Ms. Joyce Court as co-advisor for DECA.
8. Motion to amend Ms. Denise Franks as a part-time CDA employee in the BSAS Program at a compensation of \$12/hr. Ms. Franks was inadvertently approved at \$15/hr.
9. Motion to approve Ms. Heather Boner as BRHS Choreographer for the 2013-14 school year, with a stipend of \$1,100.
10. Motion to approve Mr. David Franklin as BRHS Newspaper Advisor, Step 1, with a pro-rated stipend of \$1,653.
11. Motion to adjust the four (4) Central Office administrative staff's compensation for FY 12-13 and FY 13-14, comparable with settlement terms for members under the recently settled BREA agreement and consistent with past practice; aggregated increase of \$4,952
12. Motion to approve one out-of-district staff member's child to attend Peter Muschal Elementary School as a 3rd Grader for the 2013-2014 school year, effective November 14, 2013.
13. Motion to approve Ms. Jackie Chen compensation of \$34.50/hr to complete a 9/hr training for Prologue2Go to facilitate augmentative communication for a student. (Total cost: \$310.50)
14. Be it resolved that the commencement of the leave of absence requested by employee #5288, effective January 10, 2014 through August 31, 2015 is hereby approved subject to verification of the requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee's continued payment of all required health care contributions in accordance with Board policy and applicable law.
15. Be it resolved that the commencement of the leave of absence requested by employee #5799, effective December 2, 2013 through January 31, 2014 is hereby approved subject to verification of the requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee's continued payment of all required health care contributions in accordance with Board policy and applicable law..
16. Motion to approve amending leave of absence request for employee # 4854 through February 7, 2014. Employee originally requested a return date of January 2, 2014.

INFORMATION

17. **+JOB POSTINGS:** Part-time Elementary School Nurse – Full-time Utility Custodian – **MIS 4th Grade teacher – MIS 5th Grade Teacher –**

N. BUSINESS, FINANCE & OPERATIONS

1. Motion to approve payment of the following staff salaries and benefits from the 2013-2014 NCLB Title I and Title IIA Grants:

Staff Member	Total Salary	NCLB Title IA Funding Salary	NCLB Title IA Funding Benefits
Alexandra Guido	\$60,653	\$43,298	\$7,268
Lisa VanBruggen	\$56,535	\$43,298	\$7,268
Cristy Ortu	\$57,404	\$16,981	\$7,268
Amy Fiscaro	\$53,286	\$17,762	\$7,268
Margaret Blask	\$37,789	\$12,306	
Susan Gerike	\$73,082	\$24,361	\$7,268
Total NCLB IA		\$158,006	\$36,340
		NCLB Title IIA Funding	NCLB Title IIA Funding
Melissa Oliver	\$50,442	\$26,016	\$5,984
Total NCLB IIA		\$26,016	\$5,984

2. Motion to approve tuition revenue contract in the amount of \$12,052 with City of Burlington Public Schools for a regular education homeless student in grade 3 at PMS, calculated based on a 2% adjustment of the prior year FY2011-12 certified rate(s) from the Department of Education.
3. Motion to approve tuition contract in the amount of \$12,507 payable to Mount Laurel Board of Education, for a homeless student attending their Harrington Middle School, regular education grade 7, for September 2013 to June 2014.
4. Motion to approve disposal of a safe (serial #341405) at BRMS unused for over 5 years, which is determined to be inoperable and not cost beneficial to repair.
5. +Motion to accept Board Secretary’s Monthly Certification: Budgetary Line Item Status and Budgetary major Account/Fund Status October 31, 2013.
6. +Motion to approve Transfer of Funds.
7. Motion to retain CDW-G to provide technology support for the period of November 2013 to December 31, 2013, at a total cost not to exceed \$6,100.
8. Motion to approve funding **by CDA** (from its surplus if needed) of up to \$16,000 of the costs for retrofitting lighting in the Middle School auditorium.
9. Motion to approve the following student transportation contracts with a contractor:
- a. **Rick Bus Co. Inc.**
To transport one student to and from **Midland School in North Branch**, Route # MID1, effective September 1, 2013 to June 30, 2014, **Total cost \$53,280.00.**
10. Motion to approve the following Joint Agreement payable to Bordentown Regional School District:
- a. **Black Horse Pike Regional School District**
To transport one student to and from **Burlington City High School**, Route # 51, effective September 16, 2013 to October 8, 2013, **Total cost \$1,664.98.**
 - b. **Burlington City School District**
To transport one student to and from **Kingsway Leaning Center in Haddonfield**, Route # 104, effective September 1, 2013 to June 30, 2014, **Total cost \$17,213.85.**

- c. **Burlington Township School District**
To transport one student to and from **Mercer County Special Services High School in Mercer**, Route # 92, effective September 1, 2013 to June 30, 2014, **Total cost \$20,740.50.**
 - d. **Mansfield School District**
To transport one student to and from **Garfield Park Academy in Willingboro**, Route # 97, effective September 1, 2013 to June 30, 2014, **Total cost \$5,166.00.**
 - e. **New Hanover School District**
To transport one student from **BCIT-West Tech to Bordentown Regional High School for football**, Route 93, effective September 9, 2013 to November 28, 2013, **Total cost \$153.88.**
 - f. **Northern Burlington Regional School District**
To transport one student to and from **Kingsway Learning Center in Moorestown**, Route # 103, effective September 1, 2013 to June 30, 2014, **Total cost \$18,681.00.**
11. Motion to approve the following Joint Agreement payable to other school Districts:
- a. **Gateway Regional School District**
To transport one student to and from **Bancroft Elementary School in Haddonfield**, Route #GW-34-18, effective September 1, 2013 to June 30, 2014, **Total cost \$16,664.40.**
12. Motion to approve the following School Bus Emergency Evacuation Drills. As per NJAC 6A:27-11.2, school bus evacuation drills must be board approved. Bus Evacuations were conducted on the following dates:
- a. On October 22, 2013 at 7:15am at BRHS, 318 Ward Ave. Routes 5, 8, 1, 2, 16, 6, 19, 15, 21 22, 10, 2 & 96. Overseeing the drill was Security Personnel.
 - b. On October 23, 2013 at 7:50am at BRMS, 50 Dunns Mill Rd., Routes 35, 51, 38, 47, 33, 46, 49, 41, 31, 32, 45, 36 & 96A. Overseeing the drill were Security Personnel, School Principal, Assistant Principal, & School Staff.
 - c. On October 24, 2013 at 8:25am at CBS/MIS, 100 Crosswicks Street, Routes 56, 61, 67, 44, 66, 52, 65, 54 & 96B. Overseeing the drill were the School Principal & Security Personnel.
 - d. On October 25, 2013 at 9:00am at PMS, 323 Ward Ave. Routes 87, 88, 81, 78, 89, 83, 73, 76, 79, 72, 77, & 96C. Overseeing the drill were the School Principal, School Staff & Security.
13. +Motion to approve Delta T. Group to be used as a contractor by the Child Study Team for professional services at an hourly rate depending on service needed. This is needed to fill a current, temporary vacancy.
14. Motion to approve one Out of District placement for Special Services to BCSSD – PASC Campus at a pro-rated tuition of \$35,543, effective 10/30/2013.
15. Motion to approve two Out of District placements for BRHS to Burlington County Alternative High School – Burlington County College Campus in Pemberton, at a pro-rated tuition of \$18,000 each (\$36,000) plus approximately \$25,000 for transportation for both students, effective 11/20/13.

INFORMATION

- 16. +Tentative Budget Timetable: FY 2014-15
- 17. +Proposed 2014-2015 CDA Program Budget

O. POLICY

- 1. +Discussion of Policy # 5161.1, Religion in the Schools

P. DISCUSSION/INFORMATION ITEMS

INFORMATION:

- 1. BRHS Jr. /Sr. Prom, June 6, 2014. Previously approved for June 5, 2014.

Q. NEW HANOVER REPORT – MR. CHRISTOPHER SIRAK

R. PUBLIC COMMENTS

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S. ADJOURNMENT