

Arcadia High School
School Site Leadership Team
Wednesday, December 8, 2010
Minutes

Meeting called to order at 3:05p.m. by Brian Zurla

In Attendance: John Davis, Brent Reiske, Catherine Merel, David Vannasdall, Julie Curry, Jennifer Oku, Keith Kerney, Michael Feraco-Eberle, Mike Freese, Winnie Chin, David Liu, Justine Lee, Michelle Kim, Shannon Hsu, Kathy Yamane

1) Informational Items

- a. Stipend Committee-Mr. Zurla updated the committee that the Stipend Committee (of Tierney, King, Volpe, and Zurla) did receive a report of all the non-athletic stipends. They do plan to meet and will update us to their findings.
- b. Buyback Proposals-Mr. Zurla has put together the list, and it is pretty much the same as the list that he had at the last meeting, except he has had each facilitator/presenter provide him a statement of their proposal. Craig Wiblemo, will, by Friday make/send a Survey Monkey, gauge the level of interest among the staff and in early January send out the list to the staff for the January 31 buyback.
- c. Copy Machine Location-Mr. Vannasdall has gone back to the J-Building to survey the proposed site for the "3rd" Copy machine and found it to be too tight and inadequate with no ventilation. So, he found a different site in the former work area (bottom floor) that used to connect to the science room. This area is even large enough that we may be able to fit a couple of computers, so that staff can check and reply to email, and have room for supplies, i.e. paper. According to the contracts with company, the movers will have the responsibility to move the copy machine and hook it up electrically, so AUSD cannot move it now. It will be done during the holidays.
 - Duplo will be moved to the workroom upstairs of the Science Wing.
- d. Construction Update- by Mr. Vannasdall; we are moved into the first floor of the Science Wing. 2nd floor should be moved in by the 17th.
 - Next on the Construction horizon is the renovation of Rows E, F, G and Southwest H: H10-16. The Row Renovations are projected to start at the beginning of March. Teachers will be moving. There is a rhyme and reason to the moving. We want to minimize the moving as little as possible, and the plan is to eventually compartmentalize the different departments in different wing/areas, i.e. Math in one area...so that there will be a natural collaboration of the staff.
 - L5-9 will be removed on 12/20 and a new fence will be placed in the area.
 - Performing Arts construction will start in January
- e. Security Cameras-Mr. Kerney discussed the 3 layers of camera installation
 - Within the year, as the fences go up, there will be cameras at the front gate, at Duarte side, at the parking lot, 2 by the field. They will be the pan-tilt type
 - The second layer consists of 3-4 cameras installed within the gates.
 - Eventually there will be cameras in the bathrooms, Rally Court, computer room.There will be about 84 camera locations in all, and it will be about 7-8 years before there is Full functionality.

- 2) Info/Discussion: Alternatives to Suspension- Mr. Kerney passed out 2 forms. 1) Arcadia Unified School District's Discipline Procedures/matrix for the High School and 2) proposed Work Detail program signature form. Some parents have asked for a different option other than suspension for their children who have committed an incident/First Consequence (letter A) that the matrix recommends Suspension for 1-3 Day. For these parents, Mr. Kerney proposes an option for a work program where the student would go to class for periods 1-4. After lunch they would put on gloves and under direct supervision participated in trash detail. It would be the student's responsibility to contact the 5th period teacher regarding all work missed during the suspension period. (Some correction of spelling was noted and will be corrected by Mr. Kerney with the signature form-to be signed by student, parent, teacher, dean.)

Discussion Results:

- The deans will look at each student offender on a case by case individual basis, but they will list the "class A offenses" where this option will not be pertinent.
 - There are usually about 10-20 offenders/month who have a violation of the Ed. Code
 - There were no negative comments to this proposal –and this proposal makes it possible for these children not to miss school. These students are often the ones who shouldn't miss any extended class time.
 - Question from Mr. Kerney-is this punitive enough? Michelle Kim stated that this does still get documented in the student's records. The student may be 'suspended-work detailed' for 4 periods to correlate for 2 days of suspension.
 - Mr. Kerney has the approval and option to implement this Work Detail program right away.
- 3) Reports-Mr. Zurla reported that one of the agenda items to be discussed at the next meeting will have to be setting a consistent policy regarding food/drink in the NEW classrooms. Mr. Vannasall would like a "policy" to be developed/created by SSLT.

ISSUES:

- What should be the new policy in the new buildings? The student representatives reported that they use their lunchtime in their advisors/teachers' classrooms to have meetings, club meetings, tutoring, academic programs, etc. Kathy Patterson and the custodians are worried about different issues. They will be invited to the next meeting.
- Teachers moving in new buildings were not allowed their microwaves/refrigerators or food in the new rooms.
- We have a pest PROBLEM in all of the other buildings-Rats and other pest issues.
- Consistency in the classrooms? Some teachers could not even bring filing cabinets-What can you bring into a new classroom.
- Will you have to bag your trash and take it outside your classroom...one slice of food will bring the rodents into the new building.
- It is a problem with COMMUNICATIONS! We need a policy and communication of why this policy is instituted.
- SSLT will gather concerns and issues from staff, students and other concerned members of AHS.

Adjournment: 3:40p.m.

Next Meeting: Wednesday, January 12th, 3-4pm room C1