

MINUTES - February 12, 2008

A. CALL TO ORDER

The **Conference Meeting** of the Board of Education of the Bordentown Regional School District was convened on the above date at 6:00 p.m. with Mr. Gabauer presiding.

Sunshine Law Statement

The Board Secretary read the following statement:
In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Schedule of meetings to be held from May 2, 2007 through April 9, 2008 was conveyed to the Burlington County Times, The Register News, and the Trenton Times on May 4, 2007. Adequate notice was conveyed on January 25, 2008 regarding the change of time and date of this meeting.

The Secretary will enter this public announcement into the minutes of this meeting.

B. FLAG SALUTE/SILENT REFLECTION

The Board President led the members of the Board and audience in the salute to the flag and moment of silent reflection.

C. ROLL CALL

The following members answered roll call: Ms. Cheesman, Ms. Gens, Mr. Lynch, Ms. Trogdon, Ms. Wehrman, Ms. Zablow, and Mr. Gabauer. ABSENT: Ms. Dansbury, Ms. Glenn.

Also attending were: Dr. Diane DeGiacomo, Superintendent, and Mrs. Peggy A. Ianoale, School Business Administrator/Board Secretary.

Staff attending were: Pat Lynch, Reba Snyder, Kathy Siegfried, Louise Sullivan, Bill Blatchley, Dan Cumming, Ed Chmiel.

Visitors attending: No one signed in.

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D. BUDGET DISCUSSION

- Special Education - reviewed budget
- Buildings & Grounds - additional information on security staff and roles; explore the 10 year Cohort Survival Enrollment Project
- Technology - presented budget

E. PRESENTATION

1. Superintendent Search Group - postponed to 3/5/08

F. PRESIDENT GABAUER'S REPORT

1. Minutes from 1/9/08, 1/16/08 & 1/23/08

G. PUBLIC FORUM

H. ATHLETIC REPORT - Ms. Heather Cheesman

No report

I. BUILDINGS & GROUNDS REPORT - Mr. Brian Lynch

No report

J. CURRICULUM/STUDENT ACTIVITIES REPORT - Ms. Chris Trogdon

Call and remind committee of meeting on February 27, 2008 at 6:00 p.m.

K. FINANCE REPORT - Ms. Pauline Glenn

No report

L. NEGOTIATIONS REPORT - Ms. Joann Dansbury

No report

M. PERSONNEL REPORT - Ms. Kim Zablow

1. Appointments, per the Superintendent's recommendation:

Resolution: Criminal History Check

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavits from the applicants attesting to no criminal record are in the Superintendent's possession. Staff members to whom this resolution applies are noted in **bold** print.

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M. PERSONNEL REPORT - Ms. Kim Zablow (continued)

APPOINTMENTS REQUIRING ACTION (a-n)

A motion was made by Ms. Trogdon, seconded by Ms. Gens to approve the following:

- a. Motion to approve Ms. Danette Petz as full time instructional aide for 2/3 MD Class at CBS. This will be Step 1, \$17,017 prorated.
- b. Motion to approve Mr. Matthew Bell, student at Mercer County College to do classroom observation for the Spring Semester at BRHS with Mr. David Misselhorn in partial fulfillment of college course requirements in the field of Exercise Science.
- c. Motion to approve Mr. Gary Lewis, student at BCC, to do volunteer work with Mr. Frank Planas-Borgstrom for the Spring Semester at BRHS in partial fulfillment of his college course requirements.
- d. Motion to approve additional student teacher, Mr. Todd Orange, placed with Ms. Marianne Chorba at MIS.
- e. Motion to approve Mr. Rob Shappell to teach an additional section of Earth Science at BRHS for the Spring Semester. Mr. Shappell would receive a stipend of \$4,563.20 divided over the remainder pay periods for the year.
- f. Motion to approve posting for a position for a teacher to work his/her Prep Period to provide aide coverage to a resource room during Period 7 at BRHS. This coverage is needed in order to comply with state code. Compensation will be in accordance with negotiated agreement.
- g. Motion to approve Ms. Amanda Kramer for leave of absence from the position of 1st Grade Teacher at PMS, effective 1/22/08 through 6/30/08. She will use the 7 accumulated paid sick days and then be on unpaid family leave act through 6/30/08.
- h. Motion to accept resignation of Ms. Kaitlyn Prairie from the position of Instructional Aide at PMS, 25.5 hours/week, effective 2/13/08.

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M. PERSONNEL REPORT - Ms. Kim Zablow (continued)

- i. Motion to approve Ms. Kaitlyn Prairie as Basic Skills Teacher, maternity leave replacement, at PMS, effective 2/13/08, BA Step 1, \$44,000 prorated
- j. Motion to approve Ms. Kristen Morgan, student at MCCC, to do classroom observation at BRMS in partial fulfillment of college course requirements.
- k. Motion to approve Ms. Stacie Morano as BRMS Drama Director for the remainder of 2007-2008 School Year. She will receive ½ of the stipend at Step 1, \$1,179, prorated.
- l. Motion to approve Rider University interns for spring semester at BRHS.
- m. Motion to approve TCNJ students to do field experience as per memo.
- n. Motion to accept resignation of Ms. Katina Ingram from the position of BRHS School Newspaper Advisor, effective 2/7/08.

ON A ROLL CALL VOTE: AYES: Ms. Cheesman, Ms. Gens, Mr. Lynch, Ms. Trogdon, Ms. Wehrman, Ms. Zablow, and Mr. Gabauer. NOES: None. ABSTENTIONS: None. ABSENT: Ms. Dansbury, Ms. Glenn.

Motion unanimously approved.

APPOINTMENTS FOR ACTION ON 2/27/08:

- o. Approval of Ms. Erica DiStefano as BRMS Supervisor for CE/R CHILD Program, Tuesday, Wednesday, Thursday from 3-6 pm, \$20.00 per hour.
- p. Approval of Mr. Kevin Wright as BRMS Assistant for CE/R CHILD Program, Tuesday, Wednesday, Thursday from 3-6pm, \$15.00 per hour.
- q. Approval of Ms. Sharon Scully as CER CHILD Program Counselor at PMS, PM Monday through Friday 3-6pm, \$9.50 per hour.
- r. Acceptance of resignation of Ms. Constance McMillin from the position of Drama Advisor at BRMS.
- s. Approval of leave request for Ms. Laurie Gambogi from the position of ESL Teacher. She is currently on leave and would like to extend her request to the 2008-2009 school year.

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M. PERSONNEL REPORT - Ms. Kim Zablow (continued)

- t. Approval of child of staff member to attend kindergarten at CBS for 2008-2009 School Year.
- u. Approval of child of staff member to attend kindergarten at PMS for 2008-2009 School Year.
- v. Approval of request for leave of absence for Ms. Andrea Minster from the position of 3rd grade teacher at CBS, effective 4/2/08 through 6/30/08.

Information:

- w. Job Postings: BRMS Drama Director; CBS 3rd Grade Teacher Leave Replacement; PMS 1st Grade Teacher Leave Replacement; PMS Basic Skills Teacher; PMS Instructional Aide 25.5 hrs/wk; BRHS Newspaper Advisor.

N. POLICY REPORT - Mr. Brian Lynch

No report

O. TECHNOLOGY REPORT - Ms. Joann Dansbury

No report

P. SPECIAL EDUCATION REPORT - Ms. Joann Dansbury

No report

Q. CER REPORT - Ms. Chris Trogdon

Copy of Township response given to other board members.

R. BCC REPORT - Ms. Heather Cheesman

No report

S. PTO/PTA/ED FOUNDATION REPORT - Ms. Peggy Gens

- 1. MIS PTO Minutes & Agenda
- 2. PMS PTA Calendar

T. SUPERINTENDENT'S REPORT - Dr. Diane DeGiacomo

ITEMS REQUIRING APPROVAL: 1 through 5

A motion was made by Ms. Wehrman, seconded by Ms. Trogdon to approve the following:

- 1. Motion to approve MIS students to participate in a study sponsored by the National Assessment of Educational Progress.
- 2. Motion to approve sponsorship of a student to attend Girls State at the cost of \$210.00.

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**T. SUPERINTENDENT'S REPORT - Dr. Diane DeGiacomo
(continued)**

3. Motion to approve transportation for BRHS Jazz Band to the Regency Palace in Mt. Laurel. They have been invited to be the entertainment for the Burlington County Secondary Principals and Supervisors Association Annual Awards Banquet in April.
4. Motion to approve change in trip location for CBS 3rd Grade from Raritan Valley Community College for a planetarium exhibit to the Franklin Institute.
5. Motion to approve for BRMS to participate in a research project with Connected Mathematics Project.

Motion unanimously approved.

ITEMS REQUIRING APPROVAL ON 2/27/08: 6 through 11

6. Approval for proposed new club at BRHS and volunteer advisor.
7. Approval for BRHS Student to remain for his senior year, parent will provide transportation.
8. Approval for BRHS to host STARLAB, a portable planetarium, training for teachers in April 2008 and approval of media coverage of this training.
9. Approval of proposed 2008-2009 Single Sheet Calendar
10. Approval of new Science Course Elective for 2008-2009, Epidemiology
11. Approval for Adoption of New Textbook for BRHS, Biology

U. SCHOOL BUSINESS ADMINISTRATOR'S REPORT - Ms. Peggy Ianoale

Motion to approve the following items on 2/27/08:

1. ACCEPTANCE OF REPORTS - will be distributed in next Board Packet
Board Secretary's Report, Treasurer's Report, List of Bills
- 2.a. Acceptance of Board Secretary's Monthly Certification, Budgetary Line Item Status
- b. Certification of budgetary Major Account/Fund Status

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U. SCHOOL BUSINESS ADMINISTRATOR'S REPORT - Ms. Peggy Ianoale (continued)

3. Approval of Rancocas Occupation Center as addition to allowed Workers' Comp. doctors

V. PRINCIPALS' REPORT - for 2/27/08 Action Meeting

1. Acceptance of Enrollment & Fire Drill Reports

W. OTHER ADMINISTRATIVE REPORT

X. DISCUSSION/INFORMATION ITEMS

1. BCSPSA Academic Awards Dinner, April 24, 2008 - anyone interested - they are inviting one board member
2. Leasing of Farmland to Mr. Stephen Turgyan
3. E-mail regarding exciting news about a former student
4. Letter from parent requesting her children to remain in school district
5. Letter to Mayors with CER Policy
6. MIS Express - newspaper

A motion was made by Ms. Cheesman, seconded by Ms. Wehrman to approve the letter from the parent requesting that her children remain in the school district through the end of the 2008 school year.
Motion unanimously approved.

Y. NEW HANOVER REPORT

Z. STUDENT REPRESENTATIVES - Ms. Jaclyn Gabauer and Ms. Harlee Gallo

1. Clocks in hallway - other than 5 and 10 minute bells, students have no idea of time; this increases "lates"; announcements are made saying there is 2 minutes left to get to class, but often the bell ring seconds later.
2. Madrigal-Honors class (Music) - Individuals are hand-selected and can take the class over and over; no homework; almost guaranteed to pass; unfair advantage and boost in GPA to students who are musically inclined; no other honors classes can be taken more than once, including full period, 40 minute classes.

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AA. OLD BUSINESS

BB. BOARD AND PUBLIC FORUM

CC. EXECUTIVE SESSION (if necessary)

Not necessary

DD. ADJOURNMENT

A motion was made by Ms. Cheesman, seconded by Ms. Wehrman to adjourn the meeting at 9:00 p.m.
Motion unanimously approved.

Respectfully submitted,

John R. Gabauer, III
President

Peggy A. Ianoale
School Business Administrator/Board Secretary

