

Public School District Secaucus

Administrative Offices, 685 Fifth Street, Secaucus, NJ 07094

The following Student Registration Application Packet is for students living with a parent or guardian whose permanent home is located within the Secaucus School District.

All others please contact your school of residence:

Secaucus High School: 201-974-3033

Secaucus Middle School: 201-974-2025

Clarendon Elementary: 201-974-2010

Huber Elementary: 201-974-2053

Please Read Preliminary Information in its entirety.

REQUIRED DOCUMENTATION CHECKLIST

- Student's birth certificate or passport (original or certified copy) *REQUIRED FOR ALL REGISTRATIONS*
- Proof of Residency (one of the following) *REQUIRED FOR ALL REGISTRATIONS*
 - Purchase & Sales Agreement
 - Mortgage Statement
 - Deed
 - Lease
 - Section 8 Agreement
 - Notarized Letter from Landlord **AND**
 - Residency Affidavit 1 - Landlord's Affidavit (only where No Written Lease Exists)
 - OR**
 - Residency Affidavit 3a AND 3b (Family Temporarily Living with a District Resident)
- Proof of Occupancy (2 documents –dated within the past 30 days) *REQUIRED FOR ALL REGISTRATIONS*
 - Utility Bills _____ PSE&G _____ Water _____ Cable _____ Phone
 - Bank Statement
- Parent/Guardian Proof of Identity – (one or more of the following) *REQUIRED FOR ALL REGISTRATIONS*
 - New Jersey Driver's License or Photo ID
 - W-2 Form
 - Passport
 - Payroll stub or bank statement dated within 30 days
- Acknowledgement *REQUIRED FOR ALL REGISTRATIONS*
- Non – Parent Registering Student – Consult School Personnel for additional forms
 - Guardianship or Custody Papers **OR**
 - Verification of DYFS or State Agency placement **OR**
 - Verification of Hardship (medical reports, counselor or social worker assessments, employment documents, unemployment claims, benefit statements) **AND**
 - Verification of Expenditure (receipts, bills, insurance claims, payments)
 - Affidavit 2a AND 2b **REQUIRED** *REQUIRED*