

BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

+Document Provided
**Consent Agenda Item

MINUTES - October 7, 2015

A. CALL TO ORDER

The Conference Meeting of the Board of Education of the Bordentown Regional School District was convened on the above date at 7:00 p.m. with the Board Vice President presiding.

SUNSHINE LAW STATEMENT

The Board Secretary read the following statement:
In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: The date, the time, and the purpose of scheduled meetings were conveyed to the Burlington County Times and the Trenton Times on January 12, 2015. The Secretary will enter this public announcement into the minutes of this meeting.

B. FLAG SALUTE/SILENT REFLECTION

The Board Secretary led the members of the Board and audience in the salute to the flag and moment of silent reflection.

C. ROLL CALL

The following members answered roll call: Mr. Heberling, Mr. Hartmann, Ms. Brennan, Mr. Tyler, Mr. Roselli, Mr. Creegan, and Mr. Mercantini. **ABSENT:** Ms. Zablow and Mr. Drew.

Also attending: Dr. Edward Forsthoffer, Superintendent, Mr. Eloi Richardson, School Business Administrator/Board Secretary.
Staff attending: Mike Brennan, Michelle Quigley, Larry Larned, Roberta Hance, Doug Corbin, Michele Brennan, Christine Takacs, Donna Shipman, Melanie Stokes, Lisa Muolo, Tina Zack, Connie McMillin, Kevin Wright, Sue Ognibene, Rob Walder, Jenny Farina, Ray Snook, Beth Santillo, Lisa Hudik, Gail Katz, and Liz Brotherton.
Visitors attending: Walter Kosul, Vonnice Braason, Jim Brotherton, Hannah Heberling, Lisa Shannon, Maie Hamilton, Melanie Kunkler, Josh Fausti, Jim Cann, Tera Russo, and Erica Richardson.

D. EXECUTIVE SESSION RESOLUTION - None

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Board of Education of Bordentown Regional School District ("Board of Education") has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session, approximately 7:00 pm this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

____ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

____ Any matter in which the release of information would impair a right to receive funds from the federal government;

____ Any matter the disclosure of which constitutes an unwarranted invasion of Individual privacy _____);

____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____);

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Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

Any investigations of violations or possible violations of the law;

Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: _____) (If contract negotiation, the nature of the contract and interested party is _____)

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board of Education's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is _____);

Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Mr. Eloi Richardson, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Bordentown Regional School District, Board of Education at its meeting held on 1/7/2015.

E. RECOGNITION/PRESENTATION

1. Congratulations to Mr. Michael Brennan for receiving two grants from the Haines Family Foundation.

F. STUDENT REPRESENTATIVES - None

G. PUBLIC FORUM - FOR AGENDA ITEMS - None

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of the meeting. The Board, pursuant to the Open Public Meetings Act, will not entertain comments pertaining to student or personnel matters or matters pertaining to negotiations or litigation and may choose not to respond to any comments made by members of the public during this portion of the meeting. However, the Board will give all comments appropriate consideration and will refer all complaints to the administration for resolution.

Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The maximum time per member of the public shall be five minutes. Please state your name and address for the record.

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H. UNFINISHED BUSINESS - None

I. CONSENT AGENDA APPROVAL (R.C.*)

A motion was made by Mr. Mercantini, seconded by Mr. Heberling to approve the following:

1. +Motion to approve Travel/Mileage reimbursement requests
2. +Motion to approve dates and staff members to attend the TCNJ and Princeton, Teachers as Scholars Consortium. This program was approved at the July 15, 2015 Board of Education meeting.

ON A ROLL CALL VOTE (Item 1):

AYES: (except for the ABSETENTIONS listed below) Mr. Heberling, Mr. Hartmann, Ms. Brennan, Mr. Tyler, Mr. Creegan, Mr. Mercantini, and Mr. Drew. NOES: Mr. Roselli. ABSTENTIONS: (each Member for his or her own name) Mr. Heberling, Mr. Hartmann, Ms. Brennan, Mr. Tyler, Mr. Creegan (own name, plus for Mr. Richardson, and Dr. Forsthoffer), and Mr. Mercantini. ABSENT: Ms. Zablow and Mr. Drew. Motion approved by majority.

ON A ROLL CALL VOTE (Item 2):

AYES: Mr. Heberling, Mr. Hartmann, Ms. Brennan, Mr. Tyler, Mr. Roselli, Mr. Creegan, and Mr. Mercantini. NOES: None. ABSTENTIONS: None. ABSENT: Ms. Zablow and Mr. Drew. Motion approved by majority.

J. COMMITTEE REPORTS

1. Update on BREA Negotiations by Mr. Stephen Heberling, Chair:
Reported that the BREA has filed for impasse.

K. SUPERINTENDENT'S REPORT

A motion was made by Mr. Heberling, seconded by Mr. Mercantini to approve the following:

1. No HIB incidents to report at this time.
2. +Motion to approve Superintendent's Merit Goals for the 2015-2016 school year.
3. +Motion to approve submission of Memorandum of Agreement (MOA) between Law Enforcement and Education.
4. Motion to approve BRSD to host the 2015 NJSIAA State Field Hockey Finals on Saturday, November 14, 2015. BRSD will host a total of 5 games. All costs for this event will be paid for by the NJSIAA.

ON A ROLL CALL VOTE (Item 1):

AYES: Mr. Heberling, Mr. Hartmann, Ms. Brennan, Mr. Tyler, Mr. Roselli, Mr. Creegan, and Mr. Mercantini. NOES: None. ABSTENTIONS: None. ABSENT: Ms. Zablow and Mr. Drew. Motion approved by majority.

ON A ROLL CALL VOTE (Item 2):

AYES: Mr. Heberling, Mr. Hartmann, Ms. Brennan, Mr. Tyler, Mr. Roselli, and Mr. Mercantini. NOES: None. ABSTENTIONS: Mr. Creegan. ABSENT: Ms. Zablow and Mr. Drew. Motion approved by majority.

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ON A ROLL CALL VOTE (Item 3):

AYES: Mr. Heberling, Mr. Hartmann, Ms. Brennan, Mr. Tyler, Mr. Creegan, and Mr. Mercantini. NOES: None.
ABSTENTIONS: Mr. Roselli. ABSENT: Ms. Zablow and Mr. Drew.
Motion approved by majority.

ON A ROLL CALL VOTE (Item 4):

AYES: Mr. Hartmann, Ms. Brennan, Mr. Tyler, Mr. Roselli, Mr. Creegan, and Mr. Mercantini. NOES: Mr. Heberling.
ABSTENTIONS: None. ABSENT: Ms. Zablow and Mr. Drew.
Motion approved by majority.

L. CURRICULUM REPORTS

A motion was made by Mr. Creegan, seconded by Mr. Heberling to approve the following:

1. Motion to approve the Princeton Tennis Program to come to BRMS to hold a free instructional tennis camp for the middle school students during the fall, 2015, after school on Thursdays from October 1, 2015 through November 12, 2015. Parents will be required to provide transportation each week.
2. +Motion to approve contract between November Learning, LLC and Bordentown Regional School District to have Mr. Alan November, an internationally recognized leader in education technology, facilitate a professional development workshop during the district's teacher in-service day on October 12, 2015 at a fee of \$5,900. Moneys will be paid through NCLB funds.

ON A ROLL CALL VOTE (Items 1-2):

AYES: Mr. Heberling, Mr. Hartmann, Ms. Brennan, Mr. Tyler, Mr. Roselli, Mr. Creegan, and Mr. Mercantini. NOES: None.
ABSTENTIONS: None. ABSENT: Ms. Zablow and Mr. Drew.
Motion approved by majority.

M. PERSONNEL REPORT

Appointments, Per Superintendent's Recommendation:

Resolution: Criminal History Check

ALL BREA SALARIES AND STIPENDS WILL BE PAID AT 2014-2015 RATES AND WILL BE ADJUSTED PENDING NEGOTIATIONS

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavit(s) is (are) from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to whom this resolution applies are noted in bold print.

A motion was made by Mr. Heberling, seconded by Mr. Mercantini to approve the following:

1. Motion to accept resignation due to retirement from Ms. Mary Mittelstadt from the position of Music Teacher at PMS, effective December 31, 2015.
2. Motion to accept resignation from Ms. Audrey Riley from the position of Special Education Teacher at BRMS, effective January 29, 2016.
3. Motion to accept resignation from Ms. Elaine Mitchell from the position of a special needs aide, effective October 5, 2015.
4. +Motion to approve Ms. Rosemarie Kiefer as a part-time, night custodian, 25 hrs/wk., effective 10/8/15, with a pro-rated salary of \$20,936 (\$20,494 base +\$442 night stipend). This replaces a transfer due to a resignation.

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5. +Motion to approve Mr. Christian Montemore as a full-time Desktop Support Technician, effective 10/8/15, with a pro-rated salary of \$38,000. This replaces a resignation.
6. Motion to approve Mr. Ronald Jones as a long term leave replacement at BRMS, effective October 19, 2015 through November 4, 2015. Mr. Jones will be compensated in accordance with the long term leave replacement pay scale.
7. Motion to approve an adjustment of hours for Ms. Sondra Marion from 35 hrs/wk to 32.5 hrs/wk, effective 9/8/15, with a salary of \$24,475, due to her student leaving the district. Ms. Marion was reassigned to MIS as a 1:1 aide.
8. Motion to approve Ms. Dawn Craft to accompany a student as a 1:1 Aide on the BRMS Stokes trip on October 21 - 23. Ms. Craft will be paid at Step 1, with a stipend of \$538.20 for this trip.
9. Motion to hire one new Mission One aide at PMS for a pre-school student, as per their IEP, effective 9/28/15.
10. Be it resolved that the commencement of leave of absence requested by employee #4284, effective October 19, 2015 through approximately November 4, 2015 is hereby approved subject to verification of the requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee's continued payment of all required health care contributions in accordance with Board policy and applicable law.
11. Be it resolved that the commencement of leave of absence requested by employee #4396, effective November 19, 2015 through approximately September 1, 2016 is hereby approved subject to verification of the requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee's continued payment of all required health care contributions in accordance with Board policy and applicable law.
12. Be it resolved that the commencement of leave of absence requested by employee #5836, effective January 25, 2016 through approximately September 1, 2016 is hereby approved subject to verification of the requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee's continued payment of all required health care contributions in accordance with Board policy and applicable law.
13. Motion to approve employee #4119 intermittent leave to run concurrent with available paid sick days and FMLA due to personal illness for the 2015-16 school year. If employees paid sick days are exhausted, intermittent leave will run concurrent with unpaid FMLA time.
14. Motion to approve employee #5317 unpaid intermittent leave to run concurrent with FMLA due to the care of a family member. Employee may request to use available personal and family illness days.
15. Motion to approve Ms. Barbara Kolpack-Hoffer as a Before/After School substitute for CDA childcare with an hourly wage of \$12/hr.
16. Motion to approve Ms. Marissa Rigas, a student of Fairleigh Dickinson University, to complete 65 hours of classroom observation at CBS under the mentorship of Mrs. Andrea Minster.

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17. Motion to approve Mr. Mitchell Benyon, a student of TCNJ, to complete up to 40 hours of field experience/internship in occupational therapy, during the fall, 2015 semester under the mentorship of Ms. Christina Kittel.
18. Motion to approve the following fall 2015 salary adjustments for staff who have demonstrated successful completion of post graduate credits:

NAME	FORMER STATUS	NEW STATUS	NEW SALARY	SALARY ADJUSTMENT
Borek, Jessica	Step 7, BA +6	Step 7, BA +18	\$58,201	+\$697
Covington, Ernest	Step 7, BA +30	Step 7, MA	\$59,828	+\$915
Dennis, Nicole	Step 9, BA +18	Step 9, BA +24	\$61,469	+\$356
Evans, Meg	Step 2, MA +6	Step 2, MA +12	\$55,604	+\$338
Fyczok, Lauren	Step 1, BA	Step 1, BA +6	\$51,711	+\$729
Gilbert, Taylor	Step 2, BA +18	Step 2, BA +24	\$53,264	+\$356
Hollern, Maura	Step 1, MA	Step 1, MA +6	\$54,766	+\$731
Ingram, Katina	Step 10.5, BA +6	Step 10.5, BA +12	\$63,164	+\$341
Jonigkeit, Megan	Step 1, BA +24	Step 1, MA	\$54,035	+\$1,271
Luzecky, Stephanie	Step 1, BA +18	Step 1, BA +30	\$53,120	+\$712
Page, Raquel	Step 7, MA +6	Step 7, MA +18	\$61,251	+\$692
Patterson, Dawn	Step 15, MA +18	Step 15, MA +24	\$79,720	+\$712
Rizzo, Anthony	Step 16, MA +12	Step 16, MA +18	\$84,208	+\$354
Sebelist, Toby	Step 16, MA +24	Step 16, MA +30	\$85,649	+\$729
Sullivan, Rebecca	Step 1, BA +12	Step 1, BA +18	\$52,408	+\$356
Wright, Erica	Step 11, BA +18	Step 11, BA +30	\$64,847	+\$712
Wright, Kevin	Step 12, BA +18	Step 12, BA +24	\$66,621	+\$356

INFORMATION

19. +JOB POSTINGS: Full Time Secretary in Office of Special Services

ON A ROLL CALL VOTE (Items 1-8; 10-18):

AYES: Mr. Heberling, Mr. Hartmann, Ms. Brennan, Mr. Tyler, Mr. Roselli, Mr. Creegan, and Mr. Mercantini. NOES: None.

ABSTENTIONS: None. ABSENT: Ms. Zablow and Mr. Drew.
Motion approved by majority.

ON A ROLL CALL VOTE (Item 9):

AYES: Mr. Heberling, Mr. Hartmann, Ms. Brennan, Mr. Tyler, Mr. Creegan, and Mr. Mercantini. NOES: Mr. Roselli.

ABSTENTIONS: None. ABSENT: Ms. Zablow and Mr. Drew.
Motion approved by majority.

N. BUSINESS, FINANCE & OPERATIONS

A motion was made by Mr. Creegan, seconded by Mr. Roselli to approve the following:

1. Motion to approve one out of district placement to Delaware Valley School for Exceptional Children, effective 9/9/15 with a tuition of \$58,733.
2. Motion to approve one out of district 1:1 Aide for a BCSSD student, effective 7/6/15 through 7/31/15 with a tuition of \$4,800.
3. Motion to approve one out of district placement to Ranch Hope (Strange School - residential placement), effective 9/1/15 with a tuition of \$13,000.

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4. +Motion to retain and authorize the District's architect of record, Fraytak Veisz Hopkins Duthie, P.C. (FVHD), to undertake the steps necessary to commence, plan, and manage the partial roof replacement of the Bordentown Middle School pursuant to a facility grant [SDA Project #: 0475-055-14-G2VB/Grant #: G5-5969] from the School Development Authority to cover approximately 40% of the project costs. [Note: The total project cost was estimated at \$1,183,731 under the grant application submitted in August 2013; SDA grant approval was finalized in July 2015; actual construction costs will be determined substantially via public contract bidding].
5. +Motion to approve a Shared Services Agreement between Bordentown Regional School District and the Township of Bordentown ("Township") pursuant to the provisions of the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et seq. and N.J.A.C. 6A:23-1.1, et seq for resurfacing the basketball courts at Peter Muschal Elementary School, with costs for material and labor as outlined in the agreement paid by the Township.
6. +Motion to approve submission of the final report for the 2014/15 IDEA grant.
7. +Motion to approve submission of the final report for the 2014/15 NCLB Title I Part A, Title II Part A and Title III.
8. Motion to approve 360 Translations International, Inc. to provide a sign language interpreter on an as needed basis, with a fee of \$62.50 per/hr. for regular assignments. The provider is as follows: 360 Translations International, Inc., P.O. Box 442, Cherry Hill, NJ 08003
9. Motion to approve the following Joint Agreements payable to other school districts:
 - a. Gloucester County Special Services School District
To transport one student to and from Frog Pond Home to Archway School, Atco, Route # SG209, effective August 1, 2015 to August 19, 2015. Total cost \$1,219.29.
 - b. Archway Programs Lower School
Archway Programs Lower School will supply a one on one aide to our student for transportation to and from school, effective July 1, 2015 to August 19, 2015.
Total cost \$1,162.70.
 - c. Gateway Regional School District
To transport one student to and from Group Home to Bancroft Elementary School, Haddonfield, effective July 7, 2015 to August 19, 2015. Total cost \$2,650.88.

INFORMATION

10. Thank you to Performance Spine & Sports Medicine for their \$500 donation to the BRSD Athletic Department.

ON A ROLL CALL VOTE (Items 1-9):

AYES: Mr. Heberling, Mr. Hartmann, Ms. Brennan, Mr. Tyler, Mr. Roselli, Mr. Creegan, and Mr. Mercantini. NOES: None.
ABSTENTIONS: None. ABSENT: Ms. Zablów and Mr. Drew.
Motion approved by majority.

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O. POLICY

A motion was made by Mr. Mercantini, seconded by Mr. Roselli to *Table policies numbered 1.b, 1.c, 1.d, 1.e and Adopt polices numbered 1.a, 1.f, 1.g:*

1. 2nd Reading: (Policies on website for viewing)
 - a. Motion to adopt Policy #6134, Interscholastic and Extracurricular Activities including Academic Requirements
 - b. Motion to adopt Policy #6164.4, Child Study Team-
Tabled
 - c. Motion to adopt Policy #6171, Special Instructional Programs-*Tabled*
 - d. Motion to adopt Policy #6171.3, At-Risk and Title 1-
Tabled
 - e. Motion to adopt Policy #6171.4, Special Education-
Tabled
 - f. Motion to adopt Policy #6172, Alternative Educational Programs
 - g. Motion to adopt Policy #6172, Alternative Ed Programs Regulation - Home Schooling

ON A ROLL CALL VOTE (Items 1.b, 1.c, 1.d, 1.e - Tabled) and (Items 1.a, 1.f, 1.g - Adopted):

AYES: Mr. Heberling, Mr. Hartmann, Ms. Brennan, Mr. Tyler, Mr. Roselli, Mr. Creegan (except for the NOES listed below), and Mr. Mercantini. NOES: Mr. Creegan (1.b, 1.c, 1.d, 1.e to Table).

ABSTENTIONS: None. ABSENT: Ms. Zablow and Mr. Drew.

Motion approved by majority.

P. BOARD and PUBLIC FORUM

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of this meeting. Please report to the microphone and state your name and address for the record prior to addressing the Board of Education. The board, pursuant to *Open Public Meetings Act*, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the board will give all comments appropriate consideration and will refer all initial complaints to the administration for resolution.

Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The maximum time per member of the public shall be five minutes. Please state your name and address for the record:

- Mayor Jim Cann, Bordentown Township stated the following:
 - a. Township has the funds and will shortly commence resurfacing the PMS basketball courts on or about 10/10/15; the backboard and netting will be replaced at a later time.
 - b. PILOT income for BRSD is anticipated to in the range of \$60-68K
 - c. The Township is proactively taking action in regards to the recent NJ Supreme Court decision on affordable housing which is expected to have a major cost impact on municipalities.
- Ms. Russo commented/inquired on the following:
 - a. The recent Board policies questioned by Mr. Roselli presented for adoption.
 - b. Her views opposing the vote to transfer principals among schools in 2013.
 - c. BREa contract status and reasons for delays in settling.

Q. NEW BUSINESS - None

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R. ADJOURNMENT

A motion was made by Mr. Roselli, seconded by Mr. Mercantini to adjourn the meeting at 7:55 p.m.
Motion unanimously approved.

Respectfully submitted,

Timothy Hartmann
President Pro-Temp


Eloi Richardson
SBA/BS

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