

Organized Binders

- Every student has a **2" – 3"** binder
- Every student binder is organized with tabs
- Students have the Planner in the front of their binder (behind supply pouch)
- Students have Cornell Notes for every subject
- Students have a pencil/pen for all classes
- Students have a pouch for their supplies
- Students have extra paper at the back of their binder



AVID

Binder Check Rubric



Criterion	4 Excellent	3 Good	2 Needs Work	1 Inadequate
2" – 3" Binder Contents <i>Pouch with supplies</i> <i>Dividers & Tabs</i> <i>Student Planner</i>	<ul style="list-style-type: none"> • 2" Binder includes ALL the required labeled class sections • Supply pouch is in front of the binder • Student planner placed behind the supply pouch 	<ul style="list-style-type: none"> • 2" Binder includes the required dividers • 1 or 2 tabs are not clearly labeled • Supply pouch is in the front of the binder • Student planner not placed in the binder 	<ul style="list-style-type: none"> • Binder is not 2" • Binder does not have dividers for all classes (3 or 4 missing dividers) • Tabs not labeled • Some supplies missing from pouch • Student planner not placed in the binder 	<ul style="list-style-type: none"> • Binder is not 2" • Missing dividers or tabs • No supplies OR pouch • Missing student planner or not placed in the binder
Student Planner	<ul style="list-style-type: none"> • Using planner on a daily basis/5:5 is evident 	<ul style="list-style-type: none"> • Using planner 3:5 days 	<ul style="list-style-type: none"> • Using planner 2:5 days 	<ul style="list-style-type: none"> • Using planner 1:5 days OR is not evident
Organization <i>Cornell Notes</i> <i>Handouts</i> <i>Assignments</i> <i>Test/Quizzes</i>	<ul style="list-style-type: none"> • ALL assignments are in the required class sections • Student name is written in ALL assignments or papers 	<ul style="list-style-type: none"> • Most assignments are in the class sections • Some papers, 3 or 4, placed in the binder side pocket • Name missing in some papers, 1 or 2 	<ul style="list-style-type: none"> • Many assignments are not in the class sections • Papers, 5 or 6, are placed in the binder side pocket • Name missing in many papers, 3 or 4 	<ul style="list-style-type: none"> • Assignments placed randomly throughout binder • Most assignments are placed in the binder side pocket OR floating in the backpack



“We Are AVID” Schoolwide Binder Requirements



Name _____ Period _____ Date _____

Needed Binder Contents:

- ✓ 2” – 3” binder (must be able to fit Student Planner, class notebooks, supply pouch, and papers)
- ✓ Five to six tab subject dividers (no pockets) - to separate each academic class
- ✓ Zipper pouch – to store writing supplies OR 3-hole-punched heavy duty resealable bags also work
- ✓ Two pens
- ✓ Two pencils
- ✓ One/Two highlighter pens
- ✓ Filler paper
- ✓ Student agenda planner (school provided)

Suggested Binder Contents:

- ✓ Ruler
- ✓ Calculator
- ✓ Dictionary and/or thesaurus

Binder should be ORGANIZED in the following manner:

- ✓ Binder front cover
- ✓ Zipper pouch or resealable plastic bag
- ✓ “Schoolwide Classroom Behavior Expectations” sheet
- ✓ Student agenda planner (school provided)

Each subsequent section in the binder should have these parts in the following order:

- ✓ Tabs
- ✓ Assignment log (as required by teacher) for each academic class
- ✓ Cornell Notes
- ✓ Handouts
- ✓ Tests
- ✓ Blank paper (placed in the back of the binder)