

CAMERON PARISH SCHOOL BOARD
Charles Adkins, Superintendent
510 Marshall Street
Cameron, LA 70631
Phone: 337-775-5784 Fax: 337-775-5097
www.camsch.org

APPLICATION FOR CUSTODIAL POSITION (Janitors and Sweepers)

POSITION APPLIED FOR: Janitor _____ Sweeper _____

Name of School to which you are applying: _____

PLEASE PRINT:

NAME _____
 LAST FIRST MIDDLE MAIDEN

MAILING ADDRESS _____

CITY, STATE, ZIP _____

SOCIAL SECURITY NO _____ PHONE NUMBER _____

CELL PHONE NUMBER _____

DATE OF BIRTH _____

GIVE HIGHEST GRADE COMPLETED IN SCHOOL _____

NAME OF SCHOOL ATTENDED _____

EDUCATION OTHER THAN GRADE SCHOOL OR HIGH SCHOOL _____

NAME AND ADDRESS OF LAST EMPLOYER _____

HOW LONG DID YOU WORK AT YOU LAST JOB? _____

REFERENCES: _____
 NAME ADDRESS

 NAME ADDRESS

 NAME ADDRESS

HAVE YOU EVER BEEN CONVICTED OF A FELONY? _____ YES _____ NO

HAVE YOU EVER BEEN CHARGED-OR—CONVICTED OF AN OFFENSE AGAINST THE LAW?
_____ YES (EXPLAIN BELOW) _____ NO

HAVE YOU EVER PLEAD NOLO CONTENDERE TO CRIMES OUTLINED IN STATE LAW?
_____ YES (EXPLAIN BELOW) _____ NO (YOU MAY OMIT: (1) traffic violation other than conviction for driving intoxicated, and (2) any offense committed before your 17th birthday which was finally adjudicated in a juvenile court or under a Youth Offender law).

ARE YOU NOW UNDER CHARGES FOR ANY OFFENSE AGAINST THE LAW? _____ YES (EXPLAIN BELOW) _____ NO

ARE YOU CURRENTLY ON PROBATION FOR ANY OFFENSE AGAINST THE LAW? _____ YES (EXPLAIN BELOW) _____ NO

LIST THE NAMES OF ANY RELATIVES EMPLOYED BY THE CAMERON PARISH SCHOOL BOARD:

Lists of the essential physical functions are:

The janitor position requires continuous standing, walking, climbing, bending crouching, push/pulling, carrying, reaching overhead and lifting/lowering of weight from 1-100 pounds. There will be physical exposure to cold, heat, dampness and noise. Good hearing, color discrimination and depth perception are necessary. The ability to work appropriately with others in close proximity is a must.

The sweeper position requires continuous standing, walking, climbing, bending, crouching, push/pulling, carrying, reaching overhead and lifting/lowering of weight from 1-50 pounds. There will be physical exposure to cold, heat, dampness and noise. Good hearing, color discrimination and depth perception are necessary. The ability to work appropriately with others in close proximity is a must.

A LIST OF THE PHYSICAL FUNCTIONS ARE:

Position requires continuous standing, walking, climbing, bending, crouching, push/pulling, carrying, reaching, overhead, lifting/lowering of 1-100 lbs. There will be physical exposure to cold, heat, dampness and noise. Good hearing, color discrimination and depth perception are necessary. The ability to work appropriately with others in close proximity is a must. In addition, the position requires the lifting/lowering of unlimited weight and continuous sitting on grass cutting equipment.

I have read and understand the above physical functions and I hereby certify that I am capable of performing all the physical functions of the job.

I certify the above answers to be true and correctly recorded, and it is further understood that false statements will be grounds for termination

Signature of Applicant

Date

NOTE: This application will be retained for 1 year.

CAMERON PARISH SCHOOL BOARD IS AN EQUAL OPPORTUNITY EMPLOYER

CAMERON PARISH DRUG FREE WORKPLACE POLICY

YOU ARE HEREBY NOTIFIED that is a violation of the policy of the Cameron Parish School Board for any employee to unlawfully manufacture, distribute, dispense, possess or use on or in the workplace any narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana or any other controlled substance, as defined in Schedule I through V of Section 202 of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation at 21 CFR 1308.11 through 1308.15.

“Workplace” is defined as the site for the performance of work done in connection with an activity under the auspices of the School Board. That includes a school building or other school premises; any school-owned vehicle or any other school-approved vehicle used to transport students to and from school or school activities; off-school property during any school-sponsored or school-approved activity, event or function, such as a field trip or athletic event, where students are under the jurisdiction of the School Board.

YOU ARE FURTHER NOTIFIED that it is a condition of your continued employment that you will comply with the policy of the School Board and will notify your supervisor of your conviction of any criminal drug statute for a violation occurring in the workplace, no later than five (5) days after such conviction.

Any employee who violates the terms of the School Board’s drug-free workplace policy may be non-renewed or his or her employment may be suspended or terminated, at the discretion of the Board.

Sanctions against employees, including non-renewal, suspension and termination shall be in accordance with administrative regulations and procedures as prescribed in Section GBK and related sections of the Cameron Parish School Board Policy Manual.

I, _____, have read the above and understand that a copy will be placed in my personnel folder.

Signature

Date

