

MINUTES - July 11, 2007

The **Conference Meeting** of the Board of Education of the Bordentown Regional School District was convened on the above date at 8:00 p.m. with Mr. Gabauer presiding.

The Secretary read the following statement:

In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Schedule of meetings to held from May 2, 2007, through April 9, 2008, was conveyed to the Burlington County Times, The Register News, and the Trenton Times on May 4, 2007.

The Board President led the members of the Board and audience in the salute to the flag and moment of silent meditation.

The following members answered roll call: Ms. Cheesman, Ms. Dansbury, Ms. Gens, Ms. Glenn, Ms. Trogdon, Ms. Zablow, and Mr. Gabauer. ABSENT: Mr. DiLemme, Mr. Lynch.

Also attending were:

Dr. Albert Monillas, Superintendent, and Mrs. Peggy A. Ianoale, School Business Administrator/Board Secretary

Staff attending were: Louise Sullivan, Kathy Siegfried, Susan Gerike, Reba Snyder, Pat Lynch.

Visitors attending were: no one signed in.

SUPERINTENDENT'S REPORT

1. Board Meeting Format:

- Board Reports
- Board Meeting Set Up
- Student Representative
- Action Meeting vs. Work Session
- Public Forum versus Board/Public Forum

PUBLIC FORUM

ACTION ITEMS:

PERSONNEL

Appointments, Per Superintendent's Recommendation:

Resolution: Criminal History Check

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check.

MINUTES - July 11, 2007

-2-

PERSONNEL (continued)

Affidavit(s) from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to whom this resolution applies are noted in **bold** print.

- a. Motion to approve correction to Mr. Patrick Adams' salary. He should be BA+18, Step 1, with a salary of \$44,940. He was previously approved as teacher at BRMS at BA, Step 1, with salary of \$44,000. He has an additional 18 credits.
- b. Motion to adjust Ms. Kelly Baer's (High School Spanish) salary. It should be BA+30, Step 9, with a salary of \$53,929. She was incorrectly approved at BA+30, Step 8.
- c. Motion to approve Mr. Fred Van Duyne as Technology Teacher at BRHS, 20 hours per week, MA Step 8, salary of \$31,077, prorated, effective September 1, 2007 through June 30, 2008.
- d. Motion to approve Ms. Debora Tartaglia as part time Art Teacher at BRHS, 25.5 hours per week with a salary of \$32,058, prorated, once she receives her certificate. She will be paid as a substitute until she receives the certificate. This will be effective September 1, 2007 through June 30, 2008.
- e. Motion to rescind contract of Ms. Michelle Marmarou as instructional aide for the Autistic Program. She has accepted a position in another district.
- f. Motion to approve Ms. Jessica Hamlin as teacher of the Extended School Year Preschool Program, effective July 3, 2007. Ms. Hamlin has already been approved as K/1 MD teacher for 2007-2008 school year at CBS. Compensation is prorated for 29 days, based upon her salary for the 07-08 school year.
- g. Motion to approve Ms. Bonnie Meyers and Ms. Heather Garecht as co-advisors for Student Council at MIS for 2007-2008. They will split the stipend of \$1,117, as per negotiated agreement.
- h. Motion to approve leave of absence for Ms. Louisa Kenny from the position of Supervisor of Arts and Humanities, effective August 6, 2007 through October 1, 2007. She will take 40 accumulated paid sick days, 20 prior to delivery of her child and 20 following the delivery of her child.

MINUTES - July 11, 2007

-3-

- i. Motion to approve 2007-2008 school year fall coaches as follows:

Bordentown Regional Middle School

<u>SPORT</u>	<u>HEAD</u>	
Field Hockey	Jason D'Annunzio	Step 1, \$3,350
	<u>ASSISTANT</u> Courtney Clemens	Flat Stipend of \$1,500
Boys Soccer	<u>HEAD</u> Chris Glenn	Step 3, \$4,136
	<u>ASSISTANT</u> Fred Lemmerling	Flat Stipend of \$1,500
	<u>HEAD</u> Amy Felice	Step 3, \$4,136
Girls Soccer	<u>ASSISTANT</u> Elizabeth Santillo	Flat Stipend of \$1,500

Bordentown Regional High School

<u>SPORT</u>	<u>HEAD</u>	
Football	Larry Larned	Step 1, \$5,956
	<u>ASSISTANTS</u> Joe Sprague	Step 3, \$4,673
	Larry Carthan	Step 3+1L, \$4,823
	**Kevin Galbraith (returning)	½ of Step 2, \$2,105.50
	**Roger Cornelius (new to football)	½ of Step 1, \$1,892.50
	**James Wick (break in coaching)	½ of Step 1, \$1,892.50
	**Kristian Rivera (new to football)	½ of Step 1, \$1,892.50
	<u>SPORT</u> Boys Soccer	<u>HEAD</u> Michael Brennan
	<u>ASSISTANT</u> Kevin Wright	Step 2, \$3,723
	<u>SPORT</u> Girls Soccer	<u>HEAD</u> Dominic Castaldo
	<u>ASSISTANT</u> Chris O'Leary	Step 3+2L, \$4,436
<u>SPORT</u> Field Hockey	<u>HEAD</u> Kim Fithen	Step 1, \$4,902
	<u>ASSISTANT</u> Katie Ashe	Step 1, \$3,350
<u>SPORT</u> Cheerleading	<u>HEAD</u> *Jodie Glenn (co-coach)	½ of Step 3, \$1,876.50 (per season)
	*Beth Boccanfuso (co-coach)	½ of Step 3, \$1,876.50 (per season)

* Already board approved as Co-Head Coaches

** 2 full positions shared by four assistant coaches as listed above

MINUTES - July 11, 2007

-4-

j. Motion to accept resignation of Mr. Patrick McDowell from the position of Assistant Winter Track Coach and Head Spring Girls Track Coach at BRHS. Position to be posted.

k. Motion to approve 2007-2008 Clubs, Activities, and Advisors for BRHS as follows:

<u>CLUB, ACTIVITY</u>	<u>ADVISOR</u>
Academic Coach	Mr. Casey McAleer, ½ Step 1, \$1,799.50
(Model Congress)	Ms. Lea Ann Bergner, ½ Step 2, \$1,999.50
Activity Points Supervisor	Ms. Marianne Smith, Step 3+2L, \$989
Art Club	Ms. Amanda Sexton, Step 1, \$745
Band	Mr. Frank Planas-Borgstrom, Step 3, \$4,596
Band Front	Mr. Frank Planas-Borgstrom, Step 1, \$2,358
Cheerleaders	Ms. Jodie Glenn, ½ of Step 3, \$1,876.50
	Ms. Beth Boccanfuso, ½ Step 3, \$1,876.50 (above are co-coaches)
Distributive Education Club	Ms. Joyce Court, Step 3+3L, \$1,752
Environmental Club	Ms. Karen Harrison, Step 3, \$919
Freshman Class Advisors	Mr. Matthew Park, Step 1, \$1,241
Future Business H.A.N.D.S.	Mr. Anthony Cassandra, Step 1, \$1,241
	Ms. Lorraine Ballard, Step 3, 1,302
	Ms. Donna Glover, ½ of Step 3+1L, \$801
	Ms. Cindy Gola, ½ of Step 3, \$651
Interact Club	Ms. Mary Jordan, Step 3+1L, \$1,988
Junior Class Advisors	Ms. Jodie Glenn, Step 3, \$1,762
	Mr. Joseph Sprague, Step 3, \$1,762
Language Club (French/Spanish)	Ms. Cynthia Day, Step 3+3L, \$1,369
Math Club	Ms. Cindy Wagstaff, Step 3+1L, \$1,069
	Ms. Lea Ann Bergner, ½ of Step 2, \$586
	Ms. Beth Boccanfuso, ½ of Step 3, \$651
Mock Trial/ Debate Team	Mr. John Tobias, ½ of Step 3, \$2,221.50
(2 separate stipends)	Mr. John Tobias, ½ of Step 3, \$2,221.50
Music Chorus Advisor (Show Choir)	Ms. Scottie LaMarra, Step 3, \$3,187
National Honor Society	Ms. Mary Jordan, ½ of Step 3+1L, \$1,069
	Ms. Michele Fecher, ½ of Step 2, \$827.50
School Newspaper	Ms. Katina Ingram, Step 1, \$1,427
Senior Class Advisors	Ms. Cindy Gola, Step 3, \$1,915
	Mr. Larry Larned, Step 3, \$1,915
Sophomore Class Advisors	Mr. Ron Jones, Step 2, \$1,379
	Ms. Michele Leusner, Step 2, \$1,379
	Ms. Jessica Gallagher, Step 2, \$1,379
Student Council	Mr. Michael Nolan, ½ of 3+3L, \$1,905.50
	Mr. Craig Patterson, ½ of Step 1, \$1,179
Theater Director	Mr. Anthony Rizzo, Step 3, \$4,290
Theater Business Manager	Ms. Bette O'Malley, Step 3+3L, \$2,212
Yearbook Advisor	Ms. Bette O'Malley, Step 3, \$5,362

ON A ROLL CALL VOTE: AYES: Ms. Cheesman, Ms. Dansbury, Ms. Gens, Ms. Glenn, Ms. Trogdon, Ms. Zablow, and Mr. Gabauer. NOES: None. ABSTENTIONS: None. ABSENT: Mr. DiLemme, Mr. Lynch.

Motion unanimously approved.

MINUTES - July 11, 2007

-5-

INFORMATION

- l. Job Postings: Assistant Principal BRHS; Part Time Health/PE Teacher/Athletic Trainer BRHS
- m. Update on Hiring - Still interviewing for the following positions: Special Ed. teacher to replace Mrs. Anderson at BRMS; Replacement for Ms. Eagan at PMS Autistic; Grade Six MD; Speech Therapist and various aides

ACTION ITEMS

PROGRAM

A motion was made by Ms. Trogdon, seconded by Ms. Cheesman to approve the following:

- a. Motion to approve Membership Resolution for New Jersey State Interscholastic Athletic Association for 2007-2008, dues of \$1,500.00
- b. Motion to approve application for PSE&G Teacher Grant for Mr. Robert Shappell for an Outdoor Classroom/Butterfly Garden for grades 9-12 in the amount of \$2,500.00
- c. Motion to approve Ms. Heather Wawrzyniak's son, Dariuz, to attend Kindergarten for 2007-2008, as per Policy 5010

Motion unanimously approved.

PROGRAM

The following items under "Program" were discussed but not approved.

2. d. Motion to approve Contract with Source 4 Teachers for 2007-2008 (\$133.20). Discussion needed.
- e. Motion to approve NJChild Assault Prevention 2007/2008 CAP Application PreK through 6th Grade. Discuss 30% exemption documentation.

ACTION ITEMS

FINANCE

A motion was made by Ms. Dansbury, seconded by Ms. Trogdon to approve the following:

- a. Peg - Motion to approve a correction to a Joint Transportation Agreement between Mercer County Transportation System and BRSD. The original Agreement covered transportation of one student to The Rugby School from September 6, 2006 to June 7, 2007, at a cost to us of \$12,435.20. Another student was added to the route, which increased our cost to \$12,607.35

MINUTES - July 11, 2007

-6-

ACTION ITEMS

FINANCE (continued)

- b. Peg - Motion to approve Food Service Contract Addendum #5 with Sodexho Dining Service for the 2007-2008 school year: Contract Addendum #5 to Sodexho Dining Service for a Management Fee in an amount equal to \$27,594.00 for the 2007-2008 Contract year. The Food Service Management Company guarantees that the district shall receive an annual financial return of \$4,930.00 for the 2007-2008 school year. If the annual financial return falls short of the aforementioned amount, Sodexho shall pay the difference to the District in an amount not to exceed Sodexho's annual Management Fee.

Motion unanimously approved.

COMMITT REPORTS

INFORMATION & DISCUSSION ITEMS

1. 2007-2008 District Theme - "PATHS" - **P**arents **a**nd **T**eachers **H**elping **S**tudents (follow the road to success)
2. BRMS Newsletter
3. Serena - Agreement for us to be field test site in October for Algebra II test
4. Health/PE Teacher/Athletic Trainer position (split or together)
5. Discussion of 4% increase in salary for Ms. Ewell
6. First Grade enrollment at PMS:
129/6 means - 22/22/22/21/21/21
129/7 means - 18/18/18/18/19/19/19
7. Security Plans & COOP - take a look at this for discussion
8. Peg - discussion regarding salary for Joanne Kotelnicki after completion of Transportation Supervisor Courses
9. Travel Policy 9025 - First Reading

MINUTES - July 11, 2007

-7-

A motion was made by Ms. Cheesman, seconded by Ms. Gens, to approve a 4% increase for Ms. Sandra Ewell, CE/R Director. Her new salary would be \$66,016. Bordentown City and Township are now requested to approve.

ON A ROLL CALL VOTE: AYES: Ms. Cheesman, Ms. Gens, Ms. Glenn, Ms. Trogdon, Ms. Zablow, and Mr. Gabauer. NOES: Ms. Dansbury. ABSTENTIONS: None. ABSENT: Mr. DiLemme, Mr. Lynch.

Motion approved by a majority vote.

A motion was made by Ms. Trogdon, seconded by Ms. Dansbury to approve an additional section of Grade 1 at Peter Muschal Elementary School.

Motion unanimously approved.

A motion was made by Ms. Trogdon, seconded by Ms. Glenn to approve the Staff Member Travel as per Policy 9250 and the School District Accountability Act.

Motion unanimously approved.

A motion was made by Ms. Glenn, seconded by Ms. Trogdon to approve an increase to Ms. Joanne Kotelnicki's (Transportation Director) salary to \$50,000, retroactive to July 1, 2007.

Motion unanimously approved.

BOARD COMMUNICATIONS

1. Approval for Comprehensive Equity Plan for 2007-2010
2. Thank you letter from Chesterfield Twp. Elementary Schools

UPDATES

1. Construction
2. CER - Letter of withdrawal
3. New Staff Orientation
4. Technology Plan - Comprehensive training needed
5. High School AP position
6. Staff Breakfast Invitation
7. Software: IEP Tracker, Security T Pass, Achievement Power School - Training 8/7, 8 & 9
8. Negotiation - date setting
9. Guidance - PT position

BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

2431

MINUTES - July 11, 2007

-8-

UPDATES (continued)

10. PAC
11. Salaries - Stacey Morano - Base \$38,000 and
10% of profits not to exceed \$44,000 (John's
rec.)
12. Organization Chart
13. Security Cameras
14. Athletic Fields/Parking
15. Mission/Philosophy/Vision/Goals
16. Policy Manual

BOARD & PUBLIC FORUM

A motion was made by Ms. Glenn, seconded by Ms.
Dansbury to adjourn the meeting at 11:15 p.m.
Motion unanimously approved.

Respectfully submitted,

John R. Gabauer, III
President

Peggy A. Ianoale
School Business Administrator/Board Secretary

