

Library Policy: K- 2nd Grade

Each student has a St. Catherine of Siena library card. Library cards must remain in the library.

Each student is allowed to check out 1 book at a time. The checkout period is 1 week.

If a student does not return his or her book on or before the day of the next library class, it is considered overdue, and he or she cannot check out a new book.

There are no overdue fines; however, because failure to return a book means the student cannot access new books, it is very important to respect the due date.

Once a book is overdue, the Librarian will send home a reminder in the Thursday folder.

Once a book is two weeks overdue, the Librarian will contact the student's parent(s) or guardian. Please help your child remember to return his or her book.

Once a book is one month overdue, it is considered missing or lost, and the parent or guardian of the child to whom the book is checked out to will be charged the list price of the book. Parents will also be responsible for paying for damaged books, in the case that a book cannot be repaired.

Please feel free to contact the Librarian, Nirmada Mandalika, with any questions: nmandalika@scsstrumbull.org