

GARVEY SCHOOL DISTRICT

Rosemead, California

Minutes of Regular Meeting

January 14, 2016

The Garvey Board of Education met in regular session on January 14, 2016, at the Education Center, 2730 N. Del Mar Ave., Rosemead, California.

CALL TO ORDER

The meeting was called to order at 6:31 p.m., by Board President Maureen Chin.

ROLL CALL

Present at the meeting were Mr. Bob Bruesch, Ms. Maureen Chin, Mr. Henry Lo, Ms. Keilley Meng, Mr. Ronald Trabanino, and Superintendent Anita Chu.

Also in attendance were Mr. Genaro Alarcon, Ms. Grace Garner, and Ms. Maria De La Cruz.

VISITORS PRESENT

Present as visitors were the persons listed on the attached Register of Attendance who signed the register and whose signatures were legible and are hereby made an official part of these minutes.

PLEDGE OF ALLEGIANCE TO THE FLAG

Keilley Meng led the recitation of the Pledge of Allegiance.

PUBLIC COMMENT PERIOD FOR CLOSED SESSION AGENDA ITEMS: None

MOTION TO GO INTO CLOSED SESSION

On the motion of Henry Lo, seconded by Ronald Trabanino, and carried by a vote of 5 to 0, the Board adjourned at 6:32 p.m. to closed session and addressed those items posted on the agenda.

Vote:	Bob Bruesch	Yes
	Maureen Chin	Yes
	Henry Lo	Yes
	Keilley Meng	Yes
	Ronald Trabanino	Yes

RECONVENE INTO PUBLIC SESSION

The Board reconvened in public at 7:05 p.m.

REPORT OF ACTION TAKEN IN CLOSED SESSION

Maureen Chin indicated there was no action taken during closed session.

COMMUNICATIONS/REPORTS FROM THE BOARD AND SUPERINTENDENT

Anita Chu wished everyone a Happy 2016. Ms. Chu stated that last week about 600 laptops were delivered to 6th grade students; she thanked the Technology and Warehouse staff for their timely delivery and installation of laptops during the rainy days. Ms. Chu announced this year's District's Golden Apple award honoree, Joyce Tamanaha-Ho, who will be recognized at an upcoming breakfast on February 24, 2016. Board members are invited to attend; the cost is \$25 per person.

Henry Lo stated the San Gabriel Valley Water District is considering funding \$1,000 for a water conservation project at Hillcrest School. Mr. Lo encouraged staff from Monterey Vista School to submit a similar proposal. Bob Bruesch stated that the Garvey Education Foundation and the Kiwanis Club may also be funding sources for water conservation projects.

Henry Lo discussed the upcoming Youth Summit at Garvey Intermediate and stated that a lawyer (former Garvey alumni) is interested in talking to students about their interest in becoming future attorneys. Mr. Bruesch indicated that Board Member Keilley Meng will be the keynote speaker.

Henry Lo thanked our staff for hosting a financial workshop in February in collaboration with other districts and the Asian Americans Advancing Justice Center. The event is free to the public and will be held on February 6, 2016, 1:00 to 3:00 p.m., at the Parent Education Center.

Keilley Meng spoke about the planning of a Dinner and Show event at Temple Intermediate School. Maureen Chin noted the Lunar New Year events being held by the cities of Monterey Park and San Gabriel.

REPORT FROM UNION REPRESENTATIVES

- **Garvey Education Association (GEA)**
Michael Drange, President of Garvey Education Association, addressed the Board regarding plans to begin bargaining sessions. Mr. Drange spoke about training taking place in February 2016, regarding a student loan forgiveness program available to teachers working in high need areas. Mr. Drange stated GEA is concerned about the Special Education Department and issues that need to be addressed with the staff.
- **California School Employees Association (CSEA):** None

REPORTS FROM DISTRICT REPRESENTATIVES

- **Garvey Council PTA (GCPTA)**
Joyce Tamanaha-Ho, GCPTA President, addressed the Board thanking the Council Executive Board members who attended previous Board meetings on her behalf. Ms. Tamanaha-Ho talked about the PTA Founders Day dinner on February 24, 2016, at the Rosemead Community Center. The funds raised will be used for \$100 scholarships to 8th grade students. Ms. Tamanaha-Ho thanked the PTA Nominating Committee for 2016-17. She stated that the audit at all sites ended on January 31, 2016. Ms. Tamanaha-Ho asked for recommendations as Founders Day awardees who have made an impact throughout the District.

Ms. Tamanaha-Ho stated she is asking principals to save office space to keep permanent records of their unit's PTA to ensure that future PTA executive boards will have access to important records. Ms. Tamanaha-Ho spoke of the State requirements for keeping financial records.

- **SELPA Community Advisory Committee (CAC):** None
- **Garvey Education Foundation**
Bob Bruesch stated that the Garvey Education Foundation has issued checks for the mini-grant recipients to support various teacher projects.

REPORT FROM HEAD START REPRESENTATIVE

Anita Chu, Administrator in Charge of Head Start/State Preschool Program, reported that the Program is maintaining 100 percent enrollment. Mr. Chu stated that Assistant Supervisor, Martha Pinedo, is planning for a

recruitment booth at the Monterey Park Lunar New Year Festival. Ms. Chu gave an update on staff recruitment plans.

HEARING OF PERSONS IN THE AUDIENCE: None

CONSENT AGENDA

On the motion of Ronald Trabanino, seconded by Henry Lo, and carried by a vote of 5 to 0, the Board approved the Consent Agenda as indicated below.

Vote: Bob Bruesch Yes
 Maureen Chin Yes
 Henry Lo Yes
 Keilley Meng Yes
 Ronald Trabanino Yes

A. Board/Superintendent

1. Approval of Minutes
Regular Reorganization Meeting – December 10, 2015
Approved.
2. Conference/Convention Attendance
It is recommended that the Board of Education approve requests for conference and convention attendance as presented. Approved.
3. Williams Quarterly Report on Uniform Complaints
It is recommended that the Board of Education receive the District's Williams Quarterly Report on Uniform Complaints for the quarter ending December 31, 2015, to be submitted to the Los Angeles County Office of Education. Approved.
4. 2015-16 First Interim Report – LACOE Concurrence
It is recommended that the Board of Education accept the letter from Los Angeles County Office of Education concurring with the District's 2015-16 First Interim Report and the District's Positive Certification.

Bob Bruesch commented on State granting the highest amount to the District; however, the District has also lost about 25 percent of students in the last thirteen years, which represents a great amount of funding losses. He recommended that the Board discuss what can be done to reverse this trend, use positive messaging to change perceptions, and build relationships with the community. Henry Lo suggested that this discussion be part of a Board retreat to explore best practices to address the issue.

Bob Bruesch moved, Henry Lo seconded, and the motion carried by a vote of 5 to 0 to approve Consent Agenda Item 14.A.4.

Vote: Bob Bruesch Yes
 Maureen Chin Yes
 Henry Lo Yes
 Keilley Meng Yes
 Ronald Trabanino Yes

5. Contract Amendment – 2015-16 California State Preschool Program (CSPP)
It is recommended that the Board of Education approve the contract amendment to the 2015-16 California State Preschool Program to increase the Maximum Reimbursable Amount (MRA) from \$286,673 to \$306,823. Approved.

6. 2016-17 State Preschool Continued Funding Application
It is recommended that the Board of Education approve the 2016-17 State Preschool Continued Funding Application. Approved.

B. Human Resources

1. Personnel Assignment Order
It is recommended that the Board of Education approve the Personnel Assignment Report No. 15-16-08 as presented. Approved.
2. Local Teaching Assignment Options
It is recommended that the Board of Education approve the assignment of Laura Mac to teach Science under Education Code 44256(b). Approved.
3. Affiliation Agreement – Supervised Practice (Head Start/State Preschool Programs)
It is recommended that the Board of Education approve an affiliation agreement with the University of Southern California to implement a supervised practice for the Head Start/State Preschool Programs to train University students in the practical application of nutrition and food services.

Bob Bruesch asked if these students need to be fingerprinted. Genaro Alarcon stated that this is done by the university.

Bob Bruesch moved, Keilley Meng, seconded, and the motion carried by a vote of 5 to 0, to approve Consent Agenda Item 14.B.3.

Vote:	Bob Bruesch	Yes
	Maureen Chin	Yes
	Henry Lo	Yes
	Keilley Meng	Yes
	Ronald Trabanino	Yes

C. Learning Support Services

1. Contract Ratification – William H. Sadlier, Inc. (Professional Development for St. Anthony School)
It is recommended that the Board of Education ratify contract with William H. Sadlier, Inc. to provide professional development in mathematics to teachers at St. Anthony School, as part of the required private school participation outlined under No Child Left Behind. This training, from November 1, 2015 through June 24, 2016, is at a cost not to exceed \$9,300; to be paid from Title II Program funds. Approved.
2. Contract – Houghton Mifflin Harcourt (Go Math! Professional Development)
It is recommended that the Board of Education approve to contract with Houghton Mifflin Harcourt to provide two, one-day lesson modeling on Go Math!, for the District's elementary math pilot teachers on February 2 and February 4, 2016, at a cost of \$5,600; to be paid from Title I funds. Approved.
3. Consultant – Simon Silva (Art/Creativity Workshop)
It is recommended that the Board of Education approve a contract with Simon Silva to provide a two-day workshop on art and creativity for Migrant and At-Risk English learners and one day workshop for parents and Art/Migrant Education teachers, from January 23, 2016 through June 30, 2016, at a cost not to exceed \$7,500, to be paid from Title III LEP and Migrant Education Program funds. Approved.

Bob Bruesch commented that this art workshop is a great idea for our students.

D. Student Support Services

1. Contract Ratification – Speech and Language Development Center (Non-Public School Services)
It is recommended that the Board of Education ratify the 2015-16 contract with the Speech and Language Development Center to provide non-public school services, at a total cost not to exceed \$30,780.25, to be paid from Special Education Funds. Approved.
2. Contract Ratification – The Institute for the Redesign of Learning, DBA The Almansor Center (Non-Public School Services)
It is recommended that the Board of Education ratify the 2015-16 contract with the Institute for the Redesign of Learning, DBA The Almansor Center to provide non-public school services, at a total cost not to exceed \$25,537.60, to be paid from Special Education Funds. Approved.

E. Business Services

1. Purchase Order Report 15-16-08
It is recommended that the Board of Education approve Purchase Order Report 15-16-08 as presented. Approved.
2. Resolution 15-16-09
It is recommended that the Board of Education adopt Resolution 15-16-09 – State Allocation Board Application Forms, authorizing agents and representatives of the District to work with the State Allocation Board, Office of Public School Construction, and other federal, state, and local agencies on facilities programs. Approved.
3. Internal Revenue Service (IRS) Mileage Rate Decrease
It is recommended that the Board of Education approve the IRS Mileage Rate Decrease to 54.0¢ per mile for business miles driven. Approved.
4. Disposal of Obsolete Surplus Property
It is recommended that the Board of Education approve the disposal of Obsolete Surplus Property as per the attached list. Approved.

REPORTS AND INFORMATION ITEMS

- A. Presentation on the 2014-15 Audit Report (by Moss, Levy & Hartzheim LLP)

Hadley Hui, CPA from Moss, Levy & Hartzheim, LLP, presented the 2014-15 Audit Report. The District received an **unmodified** ~~modified~~ opinion that the financial records are prepared according to accounting standards and there is no material mis-statements on the financial statements. For Federal programs, Mr. Hui indicated Title I and II funds were tested this year and an **unmodified** ~~modified~~ opinion was issued. There were no findings of non-compliance on these federal programs. For State programs, Mr. Hui stated that this year, there were new compliance requirements related to the 2014-15 adopted LCAP budget and related expenditures.

Mr. Hui indicated a new GSB68 regulation relating to pensions (STRS and CALPERS) liabilities requires the District to share the fund liability in proportion to a percentage based on CALPERS/STRS records. The State has not determined the percentage which could increase the funding liability for the District. Mr. Hui indicated there were two findings for State compliance programs regarding the lack of support documentation for the facility condition, evaluation data included in the School Accountability Report Card (SARC), and adjustments made to teacher salaries. These two were non-monetary issues and the staff just needs to provide the information next year to correct these findings.

ACTION ITEMS

- A. 2014-15 Audit Report
On the motion of Bob Bruesch, seconded by Henry Lo, and carried by a vote of 5 to 0, the Board approved the 2014-15 Audit Report.
Vote: Bob Bruesch Yes
Maureen Chin Yes
Henry Lo Yes
Keilley Meng Yes
Ronald Trabanino Yes
- B. Public Hearing – California School Employees Association (CSEA) Interest-Based Initial Bargaining Proposal to Garvey School District (2015-16)
A public hearing opened at 7:44 p.m., and closed at 7:45 p.m., to discuss the California School Employees Association (CSEA), Chapter 292 Interest-Based Initial Bargaining Proposal to Garvey School District for 2015-2016. There were no requests to speak.
- C. California School Employees Association (CSEA) Interest-Based Initial Bargaining Proposal to Garvey School District (2015-16)
On the motion of Bob Bruesch, seconded by Keilley Meng, and carried by a vote of 5 to 0, the Board approved the California School Employees Association (CSEA), Chapter 292, and Interest-Based Initial Bargaining Proposal to Garvey School District for 2015-2016.
Vote: Bob Bruesch Yes
Maureen Chin Yes
Henry Lo Yes
Keilley Meng Yes
Ronald Trabanino Yes
- D. Public Hearing – District Interest-Based Initial Bargaining Proposal to California School Employees Association (CSEA) (2015-16)
A public hearing opened at 7:46 p.m., and closed at 7:47 p.m., to discuss the Garvey School District’s Interest-Based Initial Bargaining Proposal to California School Employees Association (CSEA), Chapter 292 for 2015-2016. There were no requests to speak.
- E. District Interest-Based Initial Bargaining Proposal to California School Employees Association (CSEA) (2015-16)
On the motion of Ronald Trabanino, seconded by Bob Bruesch, and carried by a vote of 5 to 0, the Board approved the Garvey School District’s Interest- Based Initial Bargaining Proposal to California School Employees Association (CSEA), Chapter 292, for 2015-2016.
Vote: Bob Bruesch Yes
Maureen Chin Yes
Henry Lo Yes
Keilley Meng Yes
Ronald Trabanino Yes
- F. Public Hearing – District Interest-Based Initial Bargaining Proposal to Garvey Education Association (2015-16)
A public hearing opened at 7:47 p.m., and closed at 7:48 p.m., to discuss the Garvey School District’s Interest-Based Initial Bargaining Proposal to Garvey Education Association for 2015-2016. There were no requests to speak.

- G. District Interest-Based Initial Bargaining Proposal to Garvey Education Association (2015-16)
On the motion of Henry Lo, seconded by Keilley Meng, and carried by a vote of 5 to 0, the Board approved the Garvey School District's Interest-Based Initial Bargaining Proposal to Garvey Education Association for 2015-2016.

Vote: Bob Bruesch Yes
Maureen Chin Yes
Henry Lo Yes
Keilley Meng Yes
Ronald Trabanino Yes

OTHER ITEMS OF INTEREST TO THE BOARD

Bob Bruesch asked to review the teacher evaluation system to ensure its alignment to the goals of the Common Core State Standards and the 21st Century standards. He hopes to have a dialogue with all impacted groups to include skills, such as creativity and collaboration, in the evaluation criteria.

Bob Bruesch reminded the Board of the need to do a safety survey of older portable buildings.

Keilley Meng indicated that a community arts festival was very successful a couple of years ago and that perhaps this type of festival would be helpful to increase the student enrollment. Bob Bruesch suggested the possibility of establishing a Visual and Performance Arts (VAPA) committee to plan for an arts competition.

Ms. Meng announced the tickets that are on sale for the Temple Dinner and Show scheduled on March 4, 2016.

Henry Lo asked for an update on the school property plan.

PUBLIC AGENDA ITEMS: None

FUTURE MEETINGS

The following are future Board meetings and agenda topics. Closed session will begin at 6:30 p.m., and Public session to begin at 7:00 p.m.


Meeting Date	
February 4, 2016	
February 25, 2016	
March 10, 2016	

ADJOURNMENT

There being no additional items, the meeting was adjourned at 7:55 p.m.



Maureen Chin, President



Anita Chu, Secretary

**REGISTER OF ATTENDANCE AT GARVEY SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

Michael Drange
Carol Mehochko
Joyce Tamanaha-Ho