

Bay Haven Charter Academy, Inc.
Board of Directors Meeting Thursday March 5, 2015

Meeting was called to order at 3:56 pm. The Pledge of Allegiance was led by Sandy Porter. Scotti Haney led the Prayer. Mark Graham and Neel Bennett were absent.

Approval of Agenda: Scotti Haney made a motion to approve agenda with the addition of IX. 8. SRD Contract. Jeremy Hatcher seconded the motion. Motion passed unanimously.

Approval of Minutes: Waylon Thompson made a motion to approve the 02/05/2015 meeting minutes. Sandy Porter seconded the motion. Motion passed unanimously.

President's Report: Mr. Haight discussed the parcel purchase and the field layout. The utility easement is the only major concern. Mr. Haight also stated that the pool was included in the plan because the Army Corp of Engineers and the DEP have to approve the comprehensive plan. He stated it is easier to take items out of the plan than add items into the plan. Mr. Haight stated that he felt privileged to be able to see student activities.

CEO Report:

Students:

Student Recognition: The AFCEA recognized the work of North Bay Haven Career Academy in the field of engineering. They presented Ms. Higgins with \$1000 STEM grant. This will be used in Mr. Normand's class. Mr. McLaughlin introduced the Odyssey of the Mind team. Mr. Bolinger and Robyn Webb introduced Science Fair winners. Mr. Bolinger and Randy Wolfe introduced History Fair winners. Eleven students are going to the state competition. Mr. Bolinger and Connie Kitts introduced the Math Counts team. Mr. Bolinger and Jaycie Holland introduced the middle school Odyssey of the Mind team. Ms. Higgins and Velvet Gilchrist introduced Science Fair winners. Ms. Higgins introduced the History Fair winners. Ms. Higgins introduced the Board to Michelle Adcock who is a National Merit Scholar. Ms. Higgins stated that this is the second year in a row that North Bay Haven Career Academy has had a National Merit Scholar. Mr. Haight stated that tomorrow North Bay Haven is sending 3 teams to the Envirothon.

Dr. Kitts introduced Mr. John McFatter to the Board as a Board applicant.

ESE: Ms. Vickers discussed with the Board the increase in ESE population across campuses. The administrative team at all schools have been discussing the need to pool resources to service the increased ESE population. The administrative team is looking at having all middle school resource classes located at one campus rather than multiple campuses.

Facilities Report

Future of NBH Elementary Campus: The Board discussed the pros and cons of building an elementary school on the Mill Bayou site versus remodeling Central Baptist - building at Highway 390 fulfills a promise to the parents and the community that was made in the beginning. However, with remodeling Central Baptist, a Bay Haven presence is in that community which some Board members view as vital. Mr. Ramsey told the Board that the middle school and high school need financial help and having another group of students on that site would help alleviate stress on their bottom line. Dr. Kitts is still gathering information and will come back to the Board with more financial analysis.

Discussion of Portables at Bay Haven- ESE, Testing Lab, and Preschool: Ms. Vickers gave the Board a plan where a portable would be used for a testing lab, freeing up the Media Center. Also, within that plan, an ESE portable would be utilized to house students that are now housed in areas smaller than a classroom. She also explained the different movement that would take place for the K-3 ESE students and the 4th and 5th grade ESE students. Mr. Ramsey stated that Bay Haven could pay for those portables with an additional preschool class. A third portable would be needed but preschool profits could help fund the additional 2 portables needed for the testing lab and ESE classroom. The Board discussed the need for the portables and the portable use. Ms. Porter asked to go on record to say that she is against the expansion of preschool. Mr. Ramsey stated that while he understands this, the profits from the preschool expansion could pay for the rent on the additional 2 portables. Waylon Thompson made a motion to approve the use of 3 portables - one for a testing lab, one for an ESE classroom and one for an additional preschool class. Scotti Haney seconded the motion. All were in favor. Motion passed.

CFO Report:

Mr. Ramsey stated that he sent two version of the budget amendment to Board members. Version 1 did not have the purchase of the Bay Haven 4th grade portables. Version 2 did have the purchase of the 4th grade wing. He stated that the first one is easier to manage because there is more bottom line. The second version would require for all personnel to be vigilant about spending.

Action Items:

Waylon Thompson made a motion to approve the Line of Credit with CB&T for \$500,000 and authorize President to sign. Tiffany Ennis seconded the motion. All were in favor. Motion carried.

Jeremy Hatcher made a motion to acquire an additional credit card with credit limit of \$10,000. Scott Reeve seconded the motion. All were in favor. Motion carried.

Scotti Haney made a motion to approve the construction of covered walkways at Bay Haven Charter Academy. Waylon Thompson seconded the motion. All were in favor. Motion carried.

Waylon Thompson made a motion to approve the construction of the new driveway at Bay Haven after given approval by the Hawks Landing Homeowners Association and the City of Lynn Haven with cost not to exceed \$40,000. Scott Reeve seconded the motion. All were in favor. Motion carried.

The Board decided to table the motion to approve the Budget Amendment until the next Board meeting.

Jeremy Hatcher made a motion to approve the change of Board meeting date to April 9, 2015. Waylon Thompson will not be able to attend. Scott Reeve seconded the motion. All were in favor. Motion passed.

Jeremy Hatcher made a motion to approve the SRD contract for \$5,200 per month and authorize Chair to sign. Scott Reeve seconded the motion. All were in favor. Motion passed.

Comments:

David Haight asked Dr. Kitts about the new football coach.

Jeremy made a motion to adjourn the meeting. Scotti seconded. All were favor. Motion passed.