

MINUTES

**MENDOTA UNIFIED SCHOOL DISTRICT
REGULAR BOARD OF TRUSTEES MEETING**



Wednesday, January 24, 2018
Regular Board Meeting Beginning at 6:00 P.M.
Mendota High School Library
1282 Belmont Avenue, Mendota, CA 93640

MINUTES

1.0 CALL TO ORDER 6:00PM

2.0 ROLL CALL

- | | |
|------------------------------------|--|
| 1. Alma Durazo, Clerk-Present | 5. Diana Toscano-Present |
| 2. Lupe Flores-Present | 6. Raul S. Varela, Vice President-Present |
| 3. Isabel Maldonado-Present | 7. Jose C. Zavala-Present (7:19pm) |
| 4. Adrian Perez, President-Present | 8. Diana Quinteros, Student Board Member-Present |

3.0 FLAG SALUTE & RECOGNITION: Mr. Jarrett introduced the Mendota Junior High Awesome Aztec of the Month, Ramon Avitia and Head Coach Damian Delton along with the Boys Basketball Team. Ramon Avitia and the team led the Flag Salute.

- ❖ *Head Coach, Damian Delton and the Boys Basketball Team*
- ❖ *Ramon Avitia*
15 minute reception followed.

4.0 APPROVAL OF THE MINUTES FOR: December 13, 2017 and January 10, 2018 (Raul Varela made a motion to approve the agenda with Lupe Flores seconding the motion. Roll call was taken, motion passed 6-0.)

5.0 APPROVAL OF OR ADDITIONS TO THE AGENDA FOR: January 24, 2018 (Isabel Maldonado made a motion to approve the agenda with Raul Varela seconding the motion. Roll call was taken, motion passed 6-0.)

(The Board may add an item to the agenda if, upon two-thirds vote, the Board finds that there is a need for immediate action on the matter and the need came to the attention of the District after the posting of this agenda.)

6.0 POTENTIAL CONFLICTS OF INTEREST- None

(Any Trustee who has a potential conflict of interest may now identify the item and recuse himself/herself from discussing and voting on the matter.) [FPPC §87105]

7.0 REPORT(S) - INFORMATION ONLY

- ❖ **McCabe Modernization Update** **Mr. Paul Bunton**
Presentation postponed for a later date.
- ❖ **School Safety/Campus Security** **Mr. Jose M. Ochoa**
Mr. Ochoa presented a Power Point presentation to the Board and those in attendance regarding the Raptor program at the school sites. He explained that the program will scan an I.D. and then the Raptor program will run a background check for possible sex offenders, custody issues, etc. It will also help the District keep an accurate account of who is on our campuses. Mr. Bautista explained that the clerks have been trained on how to use the

program. Mr. Ochoa also informed on the 3 (three) levels of Lockdown procedures: Level 1-Minimul security, Level 2-Partial security and Level 3-Total lockdown. Lockdown protocols are: Initiate, Alert & Sweep, Roll Call, end Lockdown and reunification. We have the use of cameras, Lock blocks for security and "Red buckets" that hold water, snacks and can be used as a make shift toilet (screen included). It was also shared the District S.R.O. is attending a training to became able to train our staff on active shooter situations and plans (updated annually). Mr. Varela asked if M.O.T. staff were trained in the Lockdown procedures. Mr. Ochoa said he would check with Robert Gonzales and make sure they will be trained/informed on the drills and procedures.

❖ **Academic & Extra Curricular Goals Update**

Mr. Manuel Bautista

Mr. Bautista provided a handout to discuss items discussed at previous Board meeting. The "Wall of Honor" for all valedictorians at MHS will be located outside the MHS office doors. At MHS they are using "Get Focused, Stay Focused curriculum. There will be "Customer Service" training for site staff with Coach Q. Also, October was "Anti Bulling" month, activities went well, and he was excited with the progress of identifying types of bullying and working on how to engage the students (i.e. Anti-Bulling Door Contest). He is also working on updating Bully Hotline for students.

8.0 PUBLIC COMMENT

(This is an opportunity for the members of the public to address the Board on any matter related to the District. The District Secretary has forms that may be filled out and given back to the District Secretary. In accordance with District Policy, members of the public are asked to keep their comments to four (4) minutes or less.)

Kevin Romero gave those is attendance an Aztec update on MHS baseball and soccer events.

9.0 PUBLIC NOTICE

Public Hearing and Adoption of Resolution #265-1718 to approve the housing plan and use of pupil grants for new construction funding for the construction of Elementary School No. 3 in the Mendota Unified School District.

10.0 CONSENT CALENDAR - Raul Varela made a motion to approve with Isabel Maldonado seconding the motion. Roll call was taken, motion passed 7-0).

(All Consent Calendar items are considered to be routine action items and will be enacted by one motion. There will be no separate discussion of these items unless requested, in which event the item will be removed from the Consent Calendar and considered following approval of the Consent Calendar.)

10.1 Approval of Subscription Agreement between Fresno County Superintendent of Schools and Mendota Unified School District for BrainPOP, LLC subscription fees.

10.2 Approval of payment to Lozano Smith, LLP, Attorneys at Law, for services rendered not to exceed \$11,685.91.

10.3 Approval of Warrants:
#512075870-#512075887
#512076964-#512077019
#512078097-#512078118

11.0 ACTION ITEMS - Raul Varela made a motion to approve items 11.1-11.8, Jose Zavala seconded the motion. Roll call was taken, motion passed 7-0.

11.1 Approval to hire Vanessa Macias as a 6 hour/10 month Instructional Aide at McCabe Elementary School as recommended by the site principal and interview panel.

MINUTES

Regular Board Meeting

January 24, 2018

Page 3

- 11.2 Approval to hire Lizbeth Valdovinos as a 3 hour/10 month Instructional Aide at Mendota Elementary School as recommended by the site principal and interview panel.
- 11.3 Approval to grant the transfer request of Martina Ruiz from a 3 hour/10 month Instructional Aide to a 6 hour/10 month Instructional Aide vacancy at Mendota Elementary School.
- 11.4 Approval to hire Alexis Ceja as a part time Adult Education Teacher. Assignment and hours are contingent upon ongoing Adult Basic Education Grant funding, student enrollment, and District need.
- 11.5 Approval to hire Elvira Mares as a part time Adult Education Teacher, Assignment and hours are contingent upon ongoing Adult Basic Education Grant funding, student enrollment, and District need.
- 11.6 Approval of the revised Mendota High School Coaches Handbook as recommended by the site principal and athletic director.
- 11.7 Approval to Designate David A. Bush, Inc. as Best Value Contractor Pursuant to RFP/Q for Lease-Leaseback Construction Services for McCabe Elementary School Modernization Project.
- 11.8 Approval of the updated 2017/2018 Mendota Junior High Coaches List.
- 11.9 **RESOLUTION #265-1718:** Approval of the use of State Construction Grant Funding to Construct a New Elementary School in the Mendota Unified School District.
ROLL CALL VOTE: A. Durazo Y L. Flores Y; I Maldonado Y;
A. Perez Y; D. Toscano Y; R. Varela Y; J. Zavala Y

12.0 **TRUSTEE RECOGNITION AND COMMUNICATIONS**

Board Presentation and Recognition is for the purpose of recognizing district staff, parents and community organizations for exemplary services on behalf of our students while sharing school-related activities, school visitations, conference attended, or meetings scheduled. The items discussed will not result in any Board action.

- ❖ Alma Durazo plans on visiting the Jr. High next week.
- ❖ Raul Varela reported that he was Santa Claus for the State Pre-School, he was moved by the students love for Santa. He also asked Dr. Lopez if it was possible to have Science Fair winners attend the next Board meeting. Dr. Lopez said that was definitely possible. He also asked if the cafeterias had seconds available for interested students, is not, why? He was informed by a parent that her student was told "No" by our cafeteria staff. Dr. Lopez said he'd look into it for the Board and report back. Raul asked is Mrs. Rossette had completed a report on how much uneaten food is discarded. Dr. Lopez said he would ask Mrs. Rossette the following day. Lupe Flores suggested looking into a program called Café One that keeps inventory of discarded food. Raul also brought up unhealthy food being sold during the school day at the Jr. High; Dr. Lopez said he would talk to Mr. Jarrett.
- ❖ Adrian Perez also reported that there were many science displays at the Science Fair and he likes the idea to bring the winners to the next Board meeting. He noted that the Formal was canceled and questioned Mr. Kirby as to why? Mr. Kirby explained that only three couples had purchased tickets ahead of time. Adrian puzzled as to why such a low interest, possible the cost of new apparel, dinner and ticket prices were more than the students could afford. It was then suggested to change the Formal to a "Winter Dance", an unformal? Mr. Kirby agreed to look into that suggestion for next year.
- ❖ Diana Toscano said she visited Mendota & Washington Elementary schools and said she noticed that the teachers would hold up three fingers and the students would quiet down

MINUTES

Regular Board Meeting

January 24, 2018

Page 4

immediately. It was explained that the 3 fingers was a part of PBIS training as a non-verbal que. She also expressed pride at seeing the "Respect banners" at the sites that help with expectations.

- ❖ Jose Zavala complemented Mrs. Cervantes for having the kids focused and that they are teaching the kids the proper code of conduct.
- ❖ Lupe Flores noted that she read that Betsy DeVos was speaking about Common Core and putting an end to it. She also reported that the United States is ranked 25th in reading compared to other nations. She noted that professional development is important in teaching Common Core. She went on to explain that she is a fan of phonics first, then math, etc. Learning the basics is key; she expressed the utmost confidence in our teaching staff.
- ❖ Isabel Maldonado likes the Common Core because it teaches critical thinking, loves the process aspect of Common Core, it's important.
- ❖ Diana Toscano noted that what the students were learning at the elementary level to the high school is more advanced than when she was in school. She also suggested that the next Board meeting date be modified due to possible lack of a quorum. The group agreed to move the next meeting to February 13th, 2018.

13.0 REPORT OF THE SUPERINTENDENT

- ❖ Dr. Lopez handed out a preliminary parking lot at Mendota Elementary and an image of a new canopy at Mendota Jr. High. The Board commented on how nice it will look. Also informed the group that Prop. 39 monies were being used for new LED lighting at the sites. He also reminded the Board of the joint meeting with the City of Mendota on February 28, 2018 at City Hall.

14.0 CLOSED SESSION - 8:17pm

14.1 PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Closed Session pursuant to Government Code §54957, subdivision (b).

14.2 PUBLIC EMPLOYEE RESIGNATION/RETIREMENT

Closed Session pursuant to Government Code §54957, subdivision (b).

14.3 PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Closed Session pursuant to Government Code §54957, subdivision (b).

15.0 RECONVENE INTO OPEN SESSION

16.0 ADJOURNMENT

ACCOMMODATIONS FOR PERSONS WITH DISABILITIES

In compliance with the Americans with Disabilities Act, those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact any Board member at (559) 655-4942. Notification at least forty-eight (48) hours prior to the meeting will enable the Board to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids, or services.