

**Technology Review Action Committee**  
Wednesday, October 4th, 2017  
Agenda

1. Welcome and introductions
  - a. Members present: Ara Aslanian, Dan Jeffries, Emily Blaney, Jamie Lewsadder, Jeff Watts, Kip Glazer, Lindsay Staley, Peter Rinde, Sugi Sorensen, Wendy Sinnette, Ernest Koeppen, Mark Evans
  - b. Members not present: Craig Mazen, Frank Paton
2. Report out on summer projects and school launch (see slides and list below)
3. Discussion of priorities (see slides for list)
4. 2017-2020 Technology Plan drafting process (noted on slides)
5. Calendaring meetings (Wednesdays at 8:30am)
  - a. January 31st, 2018
  - b. May 2nd, 2018

## Comprehensive and Ambitious Summer Project List

1. Upgrade phone system \$25,000 (DO and all school sites)
2. Wireless access points upgrade and expansion \$116,000
3. Summer camp for teachers and staff (80 signed up) Cost to run approx. \$6,000
4. Summer school (June 7th-July 21st) \$5,500 for technologists x3 to cover (working 3 weeks each) setup and breakdown needed
5. PTA 2.0 (parent tech academy)
6. Develop quarterly parent resource shared via email or website
7. Chromebook carts clean-up
8. Staff groups organization in directory system and Gmail
9. Prepping for 5th-10th grade BYOC
10. Routines for teaching with technology ( 4 established, need to create screencasts)
11. Chromebook loan system
12. Chromebook repair system
13. Policy review for Google student accounts
14. Go Guardian (filtering for student devices at home) (will swap out existing system for no new expense)
15. Minecraft for students
16. Establish single sign on for Ed services accounts (could be \$17,000 annual)
17. Help lab cleaning
18. Student account clean-up
19. Develop password policy
20. Develop communication strategy (IP)
21. Counseling website
22. iMac lab imaging
23. Windows 10 update for all computers
24. iPad configuration clean up
25. Computer lab cleaning
26. PLTW laptops imaging
27. PLTW year 2 equipment (need to determine costs \$\$\$)
28. Reconfigure the HP chassis at LCHS (under utilized from first migration)
29. Network inventory and diagram
30. Network expansion plan
31. Network repair and monitoring plan
32. Update printer document
33. Districtwide inventory
34. Aeries rollover
35. Illuminate rollover

- ~~36. School Messenger rollover and clean-up~~
37. Aeries course clean up
- ~~38. Aeries training~~
- ~~39. Prepare Aeries.net parent portal reopening for registration~~
40. Transcript digitization
41. Electronic signature for parent docs (researching cost)
42. LCHS document workflow
- ~~43. Minor security camera upgrades~~
44. Closed session room technology upgrade (in progress)
45. New teacher onboarding process
46. Email for substitutes (and guide to subbing with Google accounts)
47. Create a project proposal system