



UNIVERSITY of HAWAII*
HAWAII COMMUNITY COLLEGE
PALAMANUI

Kealakehe Early College and Running Start Program

In partnership with Hawaii Community College - Palamanui

What is Early College?

- Program designed to allow high school students to earn college credits
- College courses from HCC Palamanui will be taught by professors at KHS.
- Students will earn high school and college credits.
- Students will be more prepared for college.
- Transportation is available on most days through WRLC.
- FREE!!!!

Upcoming Course Offerings for Summer 2018

- IS 101 – Building Bridges to Self & Community
 - June 11th – July 20th, Mon/Wed/Fri, 9:00 – 12:00
- ENG 100 – Composition I (must qualify with test scores)
 - June 11th – July 20th, Mon/Wed/Fri, 12:30 – 3:30

Upcoming Course Offerings for Fall 2018

- HIST 151 (online) – World History to 1500 (must qualify with test scores)
- ASAN 120 (online) – Japanese Culture I

What is Running Start?

- Similar to early college, but...
- Students will take courses at Palamanui or online with other HCC students.
- Must submit TB/MMR records
- Pay Palamanui tuition (appx \$750 per 3 credit course for summer or \$388 for fall) and books.
 - May apply for Kamehameha Scholarship (preference Hawaiian)

Application Deadline: April 30 www.ksbe.edu/earlycollege

- **Students have access to all courses taught at Palamanui and online.**

Course offerings can be viewed at: www.hawaii.hawaii.edu/palamanui

Click “Check Class Availability” at the top, then “Hawaii Community College,” then the term. (The course schedules will be available in March/April)

Early College/Running Start Application Checklist

- _____ 1. **Complete Online Applications**
See Mrs. Davis or Mrs. Robinson in the College and Career Center to complete the online UH Application and Dual Credit Application.

- _____ 2. **Return Forms**
Return signed Dual Credit Application (don't need counselor and principal signatures) and signed Student and Parent Agreement Form.

- _____ 3. **Set up your MyUH Account**
After 1-2 weeks, your application should be processed and you will receive a UH ID Number. At this time, Mrs. Davis or Mrs. Robinson will contact you to set up your MyUH Account.

- _____ 4. **ACCUPLACER Placement Test**
 - If you have an ACT score of 18+ in English or 22+ in Math, you don't have to take the ACCUPLACER test.
 - If you don't have any qualifying test scores, you will have to take the ACCUPLACER test. Refer to the yellow sheet for ACCUPLACER information. You must have your UH ID number to take the test.

- _____ 5. **Submit Health Clearance Form (Running Start Students ONLY)**
 - MMR Documentation required with physician signature or stamp
 - TB Clearance must be completed within 12 months of class start date, also requiring a physician signature or stamp. Make an appointment for the TB test with your family doctor or refer to the purple sheet for clinics that offer the test.

- _____ 6. **Attend a Mandatory New Student Orientation**
You will be invited to the New Student Orientation sometime in mid-November during advisory period. Kawehi from Palamanui will go through the orientation packet and you will need to sign two more forms.

- _____ 7. **Register Into Your College Class**
If you have completed everything on the checklist, you may be able to register for your college class during the orientation session. If not, you will have to see Mrs. Davis or Mrs. Robinson at a later date to register.

- _____ 8. **Attend a Final Orientation**
Right before class starts, you will be invited to a final orientation where we will go over last minute details that are applicable to you (check Lualima, UH Gmail, get class location, learn how to order books, etc..)

DEADLINES FOR SUMMER/FALL 2018

Steps 1-5 must be completed by: April 20, 2018

Kealakehe High School
Early College & Running Start Program
Student and Parent Agreement

When entering the Kealakehe Early College & Running Start Program, you are simultaneously a high school student and a college student. Therefore, it is important that you understand the differences between the two.

Please review the following items and acknowledge your understanding by signing the next page.

- **Registration Process** – I understand that there is a lengthy application and registration process. It is not guaranteed that I will get into the course I desire due to class availability and enrollment capacity. The sooner I complete the checklist, the better my chances are of getting into my desired class.
- **Transfer Credits** – I understand that not all college credits transfer back to the high school as the same credit. For example, BIOL100 does not fulfill a high school Biology requirement, but only an elective. All college credits are transferrable to any college in the University of Hawaii system. I understand that if I go to another college, it is not guaranteed that my college credits will transfer since that is determined by each individual college.
- **Attendance** – I understand that regular attendance is imperative in order to be successful in a college level class. Most college professors will not tolerate more than three absences, and may not allow work to be turned in if absent or late. If absent, most professors expect their students to email them to explain their absence and to request missed work.
- **Transportation** – The Waverider Learning Center (WLC) can provide transportation home for the after school Early College class, but there are limitations. The WLC vans drop students off at limited locations, so check to see if your area is serviced. For the first few weeks of the college class, the WLC is not open so students must find their own transportation home. Permission forms must be turned in prior to using the WLC transportation. Waikoloa students must wait in the WLC until the sports bus leaves at about 6:00 pm.
- **For Running Start Students** – I understand that as a Running Start student, I will be in a college class with other college students and won't get as much support from the high school. I must be an independent and motivated student, but I must ask for help from my professor or Mrs. Davis if I need it. In addition to the tuition, I must order and pay for my own book(s) unless I received a GEAR UP Scholarship.
- **College Content** – I understand that within a college environment, students may encounter adult language and images, different philosophical viewpoints, and belief

systems. Academic freedom allows faculty and students to pursue whatever inquiry they feel is important and to speak about it in the classroom without fear of censorship.

- **Instructor Expectations** – I understand that each instructor may have different classroom expectations and I will be held accountable to the policies and classroom procedures for each instructor. A course syllabus will be provided at the beginning of every semester.
- **High School/College Grading** – I understand that if I fail a college class that is required for my high school graduation (ex: ENG100), that may jeopardize my ability to graduate on time. If I fail to complete a course with a C or better, I may not be able to take any other dual credit courses, contingent on space availability and admin approval. I also understand that I am starting my official college transcript and that any D's, F's, or W's will be reflected on my high school and college transcripts. Receiving these marks on my college transcript may affect my ability to be admitted to colleges and receive financial aid in the future.
- **Computer Use** – I understand that there is no filtering on the laptops or library computers, therefore I am on the honor system and I will not use these computers for any inappropriate uses.
- **Release of Information** – I give permission for the University of Hawaii to release my registration information, UH ID numbers, grades and/or placement test scores to Kealakehe High School for registration and transcript purposes. I also give permission for the Early College/Running Start team to have my UH username and password so they can help me with college tasks, such as registering/dropping classes, checking grades, and removing holds.
- **Student Publication Release** – I understand that Kealakehe High School and/or Hawaii Community College may photograph or videotape the student. These recordings will be used exclusively for non-commercial, educational purposes, which may include, but not be limited to, distribution by print, digital media, or social media.
- **Communication through Remind** – Mrs. Davis uses the Remind app to communicate with Early College and Running Start students via text. We strongly encourage you to sign up for these text reminders by following the instructions below:

Text to this number: 81010

Text this message: @fkdf4

Turn to the next page to sign →

Student and Parent Agreement Form

I have read and understand the Early College/Running Start Student and Parent Agreement.

Student Name (Please Print)

Student Signature

Date

If under the age of 18, parent or guardian must sign below:

Parent Name (Please Print)

Parent Signature

Date

****Please return this signed form to Mrs. Davis ASAP, along with the signed Dual Credit Form****