

**REGULAR BOARD MINUTES
BOARD OF TRUSTEES
FLORENCE COUNTY SCHOOL DISTRICT NO. TWO
DISTRICT OFFICE
June 27, 2011
7:00 p.m.**

A regular meeting of the Board of Trustees of Florence County School District No. Two was held in the District Administrative Office of Florence County School District No. Two on Monday, June 27, 2011.

Those present: **Mrs. Elleveen T. Poston
Mr. Thadis D. Calcutt, Jr.
Mrs. Mona Lisa M. Andrews
Mr. Johnny R. Jenkins
Mr. Lawrence S. Kennedy, Jr.**

Absent: **Dr. W. L. Coleman
Mr. Raleigh O. Ward, Jr.**

Call to Order

Mrs. Elleveen T. Poston, called the meeting to order at 7:00 p.m. by welcoming the visitors. Mr. Thadis D. Calcutt, Jr., served as secretary. Mr. Johnny R. Jenkins arrived at the meeting at 7:21 p.m.

Recognition of Visitors

Recognition of the Retirees was presented as follows:

Name	Position	Years of Service
Ms. Gwendolyn G. Dixon	District-wide Social Worker	14
Mrs. Letha C. Dixon	HPEM Social Studies Teacher	41
Mr. Robert Wayne Poston	CATE Automotive Technology Teacher	23
Mrs. Ella H. Swinton	HPEM ELA Teacher	37
Mrs. Merrinell P. Taylor	Supervisor, Early Childhood Center	44

A retirement reception was not held this year for the retirees due to many of them having prior engagements. Mr. Poston and Mrs. Taylor contributed their retirement gifts to the Florence Two Friends & Alumni Scholarship. Ms. G. Dixon, Mrs. L. Dixon, and Mrs. Swinton were presented with silver retirement trays with an engravement of their years of service.

A certificate on behalf of the Board was presented to **Mrs. Vanessa Ellison** for the Professional Standards Program Bachelor Degree, Option II Certificate. Mrs. Ellison and Mrs. Janice Drawdy will be attending the National Association of Educational Office Professionals (NAEOP) Annual Conference July 18 - 22, 2011, in Charleston, South Carolina.

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Minutes

A motion was made by Mr. Lawrence S. Kennedy, Jr., and seconded by Mr. Thadis D. Calcutt, Jr., to accept the May 23, 2011, minutes as written. The motion carried unanimously.

Communication to the Board

On recommendation of the Administration, a motion was made by Mr. Thadis D. Calcutt, Jr., and seconded by Mrs. Mona Lisa M. Andrews to allow Mr. Hyman to file the **Title I Project 2011-12 - Application Approval** with the State Department of Education. Mr. Hyman stated that the Title I Project is being funded for \$347,235.00 and is the largest federal-funded project we received in the district. He reminded the Board that Hannah-Pamplico Elementary/Middle School is our only Title I school. Mr. Hyman told the Board he would be available to answer additional questions pertaining to the project after it is completed. The motion carried 4-0. A copy of the project application is on file in the Superintendent's office.

Mr. Sullivan presented the Board with an update on the **Scholarship Totals** for the 2010-2011 school year. The totals for 2010-2011 are as follows:

Total Ranked Students in Senior Class	Number of Academic Scholarships	Value	Number of Athletic Scholarships	Value	Total Value
70	60	\$884,525.50	1	\$8,000.00	\$892,525.00

Over the last twenty-two years (1989 - 2011), Florence County School District Two have received a total of \$8,940,246.50 in academic scholarship and \$453,000.00 in athletic scholarships awarding the students with a grand total of \$9,393,246.50 in scholarships.

Report of the Superintendent

A motion was made by Mr. Thadis D. Calcutt, Jr., and seconded by Mr. Lawrence S. Kennedy, Jr., to continue under contract with **Childs & Halligan, P.A., for Legal Services** for the 2011-2012 school year (This is the same agreement the district entered into during the 2010-2011 school year). The motion carried 4-0. A copy of the legal agreement and the professional fees with Childs & Halligan, P.A., is on file in the Superintendent's office.

Mr. Sullivan gave the Board an update for the **Budget 2011-2012**, as follows:

1. Cashflow Sheet - Balance as of June 23, 2011 is \$1,145,722.84
2. Draft E - 2011-2012 General Fund Budget Summary* - reflects a \$111,167.03 deficit, along with the 2011-2012 EFA Projection Based on \$1,820 Student Base Cost with 89.54% State Support. The EFA Projected Revenue is \$2,437,759.90 (There was no increase from 2009-2010 Salary & Fringe, no step increase, and the 0/0% inflation factor remained equal from 2009-2010 for supplies, equipment, purchased services & travel).

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3. Draft F - 2011-2012 General Fund Budget Summary* - reflects a \$30,147.16 deficit, along with the 2011-2012 EFA Projection Based on \$1,880 Student Base Cost with 89.54% State Support. The EFA Projected Revenue is \$2,518, 779.77 (There was no increase from 2009-2010 Salary & Fringe, no step increase, and the 0/0% inflation factor remained equal from 2009-2010 for supplies, equipment, purchased services & travel)
4. Special Allocation - IDEA (Individuals with Disabilities Education Act) Maintenance of Effort (MOE) - These funds are being allocated to districts in order to meet the FY 2010-2011 state level Maintenance of Effort requirement for IDEA. The allocations are being computed based on the EFA formula. Florence District Two allocation is \$221,260.17. The carryover of these funds into FY 2011-2012 school year is allowable.

Mr. Sullivan stated the district administration has a worksheet that includes \$316,000 in potential cuts if needed to reduce deficits in budget and he plans to use somewhere between \$1,820 and \$1,880 Student Base Cost to project his budget at this time because he is still waiting on the final budget figures from the state level. He said a special meeting may have to be called after our July 1 - 8, 2011, summer break. He said it was a pleasant surprise to receive the IDEA MOE funds of \$221,260.17. The IDEA money can only be used on new expenditures or on IDEA areas that do not over inflate the Maintenance of Local Efforts (MOE). He also told the Board he was comfortable with the district's cashflow at this time and gave credit to the administration for being frugal this year.

*Draft E and Draft F computations were originated from Draft D (*See the 04/25/11, 05/10/11, and 05/23/11 Board Minutes*)

Mr. Sullivan presented the **Reduction in Force** based on Policy GCQA/GCQB to the Board as information. Mr. Sullivan stated in order for the district to reduce the \$316,000 shortfall it is currently facing, it may require the administration to look at classified personnel.

A motion was made by Mr. Lawrence S. Kennedy, Jr., and seconded by Mrs. Mona Lisa M. Andrews to accept a **Paid Breakfast and Lunch Increase**. There will be a \$.10 increase in both paid lunch (\$1.45) and breakfast (\$.85). Our current price for paid lunch is \$1.35 and \$.75 for breakfast. Florence District Two plans to gradually increase its prices charged for paid meals to comply with the Healthy, Hunger-Free Kids Act of 2010 (Section 205) which requires school food authority that participate in the National School Lunch Program to provide the same level of support for lunches served to students who are not eligibility for free or reduced price lunches as they are for lunches served to students eligible for free lunches. Reduced and adult lunches will be determined by the state at a later date. The motion carried 4-0. A copy of the reimbursement rates is on file in the Superintendent's office.

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Old Business

None at this time.

New Business

A motion was made by Mr. Johnny R. Jenkins and seconded by Mrs. Mona Lisa M. Andrews to approve the **Board Meeting Dates & Locations** for the 2011-2012 school year. Additional dates were highlighted/revised as follows:

- The December 2011 meeting will be announced at a later date.
- The meetings for **November 29, 2011**, and **May 29, 2012**, are scheduled for a Tuesday night.
- The Citizens' Board of Trustees is scheduled for **March 29, 2012**, from 7:00 a.m. - 7:00 p.m.
- The Runoff Election is set for **April 5, 2012**, from 7:00 a.m. - 7:00 p.m.
- The tentative date for the Citizens' Budget Meeting is **May 8, 2012**, at 7:00 p.m.

The motion carried 5-0. A copy of the Board Meeting Dates and Locations is on file in the Superintendent's office and a copy of the schedule will be placed on the district's website.

A motion was made by Mr. Thadis D. Calcutt, Jr., and seconded by Mr. Lawrence S. Kennedy, Jr., to accept the Teacher Resignation of **Mr. Robert Wayne Poston**, a Continuing CATE Automotive Technology teacher at Hannah-Pamplico High School. The motion 5-0. A copy of Mr. Poston's resignation is on file in the Superintendent's office.

There were no **teacher recommendations** at this time.

The following documents were mailed to the Board on **June 8, 2011**, as information.

- **Emergency Preparedness Card (Wallet Size)**
- **Board Minutes - May 23, 2011 [Please Review]**
- **Citizens' Meeting Board Minutes - May 10, 2011**
- **HPHS - 2011 Tony Cook Memorial Grant - \$1000**

Copies of these documents are available in the Superintendent's office.

Adjournment

At 7:29 p.m., Mrs. Mona Lisa M. Andrews made the motion to adjourn. The motion was seconded by Mr. Johnny R. Jenkins. The motion carried 5-0.

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In accordance with the South Carolina Code of Laws, 1976, Section 30-4-89 (d), as amended, the following have been notified of the time, date, place and agenda of this meeting: Morning News, Florence County School District No. Two, Faculty, Staff, Parents, and Administrators of Florence County School District No. Two.

There being no further business to discuss, on motion duly made and seconded, the meeting adjourned at 7:29 p.m.

Mrs. Elleveen T. Poston
Board Chairman

Mr. Thadis D. Calcutt, Jr.
Secretary