



EL RANCHO UNIFIED SCHOOL DISTRICT

School Site Council (SSC)

STEAM ACADEMY @ BURKE School

MINUTES for SSC Meeting of September 22, 2016
(date)

MEMBERS PRESENT: Elizabeth Gomez (Parent), Claudia Villasenor (Parent), Elisha Moore (Student), Robert Burgett, Jr. (Student), Melina Kust (Teacher), Kathryn Adame (Teacher), Roberto Mendez (Teacher), Sylvia Vela-Amaya (Teacher), Michelle Baucom (Classified Staff), Erin Lopez-Cadena (Categorical Programs Coordinator) and Edna Tristan (Principal)

(Check topics covered at *this* meeting and reflected in minutes.)

x	1. Training		8. Safety Plan
	2. Parent Involvement Policy		9. Not Applicable
	3. Uniform Complaint Procedures		10A. SPSA Development
	4. Parent Education Opportunities		10B. SPSA Budget
	5. Consolidated Programs Overview		10C. SPSA Review/Approval
	6. Home-School Compact		11. Not Applicable
x	7. Assessment/Curriculum/ Program Effectiveness		12. Not Applicable
			13. Needs Assessment

I. Welcome and Introductions: Mrs. Tristan welcomed all members of School Site Council. Mrs. Tristan led the introductions of new members to the council.

II. Call to Order Meeting was called to order at 3:41pm

III. Legal Requirements

The following is a summary of discussion/action(s) taken on the above-checked Legal Requirements:

Training:

Roles and Responsibilities of School Site Council was given, such as the development of the SPSA, ELAC, & DLAC responsibilities. Review of the Green Act and By-Laws.

Election of Officers and Representatives:

Motion was made by Kathryn Adame to nominate as Chairperson - Sylvia Vela-Amaya was seconded by Kathryn Adame, voted and passed.

Motion was made by Sylvia Vela-Amaya to nominate as Vice-Chairperson - Kathryn Adame was seconded by Melina Kust, voted and passed.

Motion was made by Edna Tistan to nominate as Secretary - Michelle Baucom seconded by Sylvia Vela-Amaya, voted and passed.

All three officers agreed to the nominations.

Review of CAASPP Data:

2016 data was presented to SSC. Examined whether or not last year's SPSA goals were met.

Parent Input/Advice/Comments: None

V. Unfinished Business

Parent Input/Advice/Comments: None

VI. New Business

Reviewed 2015/2016 SPSA Goals.

Reviewed ERUSD LCAP goals.

Reviewed testing data from 2016.

Future School Site Council meeting dates were given.

Information was given on STEAM Parent Academy and PIQE.

Parent Input/Advice/Comments: None

VII. Adjournment: Meeting was called to adjourn at 4:30pm by Mrs. Vela-Amaya and seconded by Elisha Moore.

