

LAND & FACILITIES COMMITTEE MINUTES

JUNE 14, 2016 – 1:00 p.m.

Media Center – 118 West 10th St., Reserve, LA

ITEM 1. CALL TO ORDER, PLEDGE OF ALLEGIANCE - led by Mrs. Sherry DeFrancesch.

The Chair called the meeting to order at 1:10 p.m.

ITEM 2. ROLL CALL:

Sherry DeFrancesch – Present

Gerald Keller – Present

Patrick Sanders – Present

Russ Wise – Absent

Albert Burl - Present

With 4 Present and 1 Absent, there was a quorum.

ITEM 3. APPROVAL OF MINUTES: Meetings of 04-20-2016 and 04-27-2016

Motion by: DeFrancesch

Second by: Keller

Motion: To approve the minutes of 04-20-2016 and 04-27-2016.

| Committee Member | Yes | No | Absent | Abstain |
|--------------------|-----|----|--------|---------|
| Sherry DeFrancesch | ✓ | | | |
| Gerald Keller | ✓ | | | |
| Patrick Sanders | ✓ | | | |
| Russ Wise | | | ✓ | |
| Albert Burl | ✓ | | | |

The motion carried.

ITEM 4. Mr. Peter Montz – Vendor reduction request results

Mr. Montz stated that all current vendors were sent a letter asking for a 10% reduction in costs. Following extensive discussion:

Motion by: Keller

Second by: Sanders

Motion: To recommend to the Board to proceed with a RFP/RFP for all contracts expiring, with the exception of Awards & Office Supplies.

Upon roll call:

| Committee Member | Yes | No | Absent | Abstain |
|--------------------|-----|----|--------|---------|
| Sherry DeFrancesch | ✓ | | | |
| Gerald Keller | ✓ | | | |
| Patrick Sanders | ✓ | | | |
| Russ Wise | | | ✓ | |
| Albert Burl | ✓ | | | |

ITEM 5. Mr. Peter Montz – Consider request from Ascension of Our Lord School to return land to AOL that was donated to the School Board for the placement of a Title One trailer

Motion by: Keller

Second by: DeFrancesch

Motion: To recommend to the Board to return the land to AOL that was donated to the School Board for the placement of a Title One trailer at the next regular Board Meeting.

| Committee Member | Yes | No | Absent | Abstain |
|--------------------|-----|----|--------|---------|
| Sherry DeFrancesch | ✓ | | | |
| Gerald Keller | ✓ | | | |
| Patrick Sanders | ✓ | | | |
| Russ Wise | | | ✓ | |
| Albert Burl | ✓ | | | |

The motion carried.

ITEM 6. Mr. Peter Montz – Recommendation on Waste Disposal Proposals

Mr. Montz stated that the decision to make is whether or not to include a recycling program this year. Pelican Waste offered the lowest bid with the recycling program.

Motion by: Keller

Second by: DeFrancesch

Motion: To recommend to the Board to approve Pelican Waste that includes the recycling program.

| Committee Member | Yes | No | Absent | Abstain |
|--------------------|-----|----|--------|---------|
| Sherry DeFrancesch | ✓ | | | |
| Gerald Keller | ✓ | | | |
| Patrick Sanders | ✓ | | | |
| Russ Wise | | | ✓ | |
| Albert Burl | ✓ | | | |

The motion carried.

ITEM 7. Mr. Peter Montz – Recommendation on Awards Bid

This item was previously addressed.

ITEM 8. Mr. Peter Montz – Recommendation on quotes for tree cutting in outflow canal at Joe Keller Stadium

Mr. Montz stated that Charles Keegley was the low bidder for this project.

Motion by: Keller

Second by: DeFrancesch

Motion: To approve Charles Keegley for this project.

| Committee Member | Yes | No | Absent | Abstain |
|--------------------|-----|----|--------|---------|
| Sherry DeFrancesch | ✓ | | | |
| Gerald Keller | ✓ | | | |
| Patrick Sanders | ✓ | | | |
| Russ Wise | | | ✓ | |
| Albert Burl | ✓ | | | |

The motion carried.

ITEM 9. Mr. Peter Montz/Ms. Chantell Walker – Request for security gates at West St. John Elementary

Ms. Walker asked that the committee give her permission to have a security gate installed in the hallway near the front entrance. Her reasoning was due to the high volume of activity at the school on the weekends.

Motion by: Keller

Second by: DeFrancesch

Motion: To grant permission, pending Fire Marshall approval, to Ms. Chantell Walker, Principal of West St. John Elementary, to install a security gate inside the school near the front entrance.

| Committee Member | Yes | No | Absent | Abstain |
|--------------------|-----|----|--------|---------|
| Sherry DeFrancesch | ✓ | | | |
| Gerald Keller | ✓ | | | |
| Patrick Sanders | ✓ | | | |
| Russ Wise | | | ✓ | |
| Albert Burl | ✓ | | | |

The motion carried.

ITEM 10. Mr. Peter Montz – Update on Synthetic Turf installation at WSJH and ESJH Football Fields

Mr. Montz reported that despite the rainy weather, this project is just a couple days behind schedule. The work has been ramped up to make up for lost time. DBE is at approximately 15%.

ITEM 11. Committee Items of Interest

ITEM 11. Adjournment

Motion by: Keller

Second by: DeFrancesch

Motion: There being no further business, motion to adjourn.

No objections.

TIME: 2:10 p.m.

Albert Burl, III, President