



October 12, 2017

### September Attendance Achievement

Grade	Chronic 91% or Lower	Basic 92-95%	Proficient 96% +	Total
Ninth Grade	10% (15 Students)	7.5% (11 Students)	82% (121 Students)	147
Tenth Grade	26% (34 Students)	11.5% (15 Students)	63% (82 Students)	131
Eleventh Grade	12% (16 Students)	12% (16 Students)	76% (104 Students)	136
Twelfth Grade	21% (22 Students)	7.5% (8 Students)	72% (76 Students)	106
School-wide	17% (87 Students)	9% (50 Students)	74% (383 Students)	520

Performance Meter Goal **2017-2018**: For all students to maintain Proficient/Advanced Attendance  
*Proficient/Advanced Attendance (96% or higher) is maintained by having no more than 1 absence for every 25 days of instruction (maximum of 7 absences in 180 day school year).*

- Currently, 74% of students are reaching the attendance goal of 96% or higher.
- 9<sup>th</sup> grade (82%), followed by 11 (76%), has the highest percentage of proficient attendance.
- 10<sup>th</sup> grade (63%), followed by 12<sup>th</sup> (72%) have the lowest percentage of proficient students.

### Announcements for October

#### Reminders/Alerts:

- Please submit attendance within the first 15 minutes of the period.
- **Attendance discrepancies and Attendance Not Submitted reports are now due everyday by 5<sup>th</sup> period.**
- If you receive an attendance not submitted request, please print and complete the five column roster and submit it to the main office by the end of the week. Most teachers have been doing a great job about submitting reports on time!
- We will be starting detention this month for students who had more than 3 tardies the previous week. It is important to accurately take attendance for our tardy students, as well as our students who walk out of class.
- 12<sup>th</sup> grade students with absences should be referred to their academic counselor as perfect attendance is expected from them

#### Attendance Activities/Events:

- Students received a treat for the 25th day of school.
- Advisory competitions for both 10<sup>th</sup> and 11<sup>th</sup> grade begin this month! The advisory periods with the most improved attendance for the month of October will be receiving a treat on Oct. 31<sup>st</sup>.
- The teachers with Perfect Attendance submitted for the month of September are Ms. Dixon, Mr. Frank, Ms. Frias, Mr. Hamilton, Ms. Loya, Mr. Ramirez, Ms. Smith. Keep up the great work!
- 12<sup>th</sup> grThe 50th school day celebration will be on October 26<sup>th</sup> with a morning treat.

#### Attendance Tips:

- Greet students warmly in the morning, take attendance daily, remind students to bring a note from home for qualifying absences, and ask about them when they come back after an absence.
- Refer students to PSA Counselor with continuous attendance related issues.