

**SECAUCUS BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
DATED: February 28, 2013**

- A. Call to Order – Mr. Jack McStowe, President, at 4:00 PM**
- B. Open Public Meeting Act Statement**
- C. Flag Salute**
- D. Roll Call**
- E. Executive Session**
- F. Regular Meeting 7:00PM**
- G. Roll Call**
- H. Approval of Meeting Minutes**
- I. Organization Reports.....SGO**
- J. Correspondence**
- K. Superintendent’s Report:  
Recommended action on resolutions and motions to be presented under Committee Reports.**
  - Welcome of Student Youth Ambassador Program Attendees
- L. Report of the Business Administrator/Board Secretary:  
Recommended action on resolutions and motions to be presented under Committee Report**
- M. Public Forum regarding Agenda Items**

*The meeting is open to the public for the purpose of addressing resolutions on this agenda only. Residents are requested to sign the register provided for this purpose and to state their names, addresses and subject matter. Comments are limited to five minutes per person. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments. In accordance with District Policy #1100, the Board of Education will not comment or respond to any matters mentioned unless we are assured and can confirm with the Superintendent that they have been brought to the attention of the appropriate person(s) in the school system in an attempt to resolve the issue.*

- 1. School Government:  
Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motions R1.1 through R1.9, as described below: Recommended Board Action for the following:**

**R1.1 Approval of Maternity Leave** request for Jolanda Harrsch, Elementary Teacher at Clarendon from April 15, 2013 to June 30, 2013.

**R1.2 Approval of** Family Medical Leave request for Kathy Gerbasio, School Nurse at Secaucus High School from February 27, 2013 to April 10, 2013.

**R1.3 Approval of** extension of Family Medical Leave request for George McCarthy, Part-Time Custodial Worker at Secaucus High School from February 4, 2013 to March 4, 2013.

**R1.4 Approval to** appoint Grace Yeo to Acting School Business Administrator effective March 1, 2013 to June 30, 2013 in place of H. Ronald Smith. A \$10,000 Stipend will be compensated to her current salary.

**R1.5 Approval to** appoint Lucrezia Troia to Per Diem Bus Aide at \$11.00 per hour effective March 1, 2013.

**R1.6 Approval to** appoint the following Substitute Teachers:

Emily Marti  
Adrienne E. Cozzi  
Lakiesha C. Worrell  
Britt L. Boegershausen

**R1.7 Approval for** additional hours for Janice Bunis, Speech & Language Therapist Consultant for up to 8 additional hours as needed per week at \$75.00 per hour.

**R1.8 Approval of** job posting for Interim Staff Accountant position in The School Business Office from February 7, 2013 to February 20, 2013 (Job Posting Period).

**R1.9 Approval to** post the following clubs at the Middle School/High School from March 1, 2013 to March 10, 2013 for in-district employees to apply:

REBEL CLUB (\$750.00 Stipend)  
GSA CLUB (\$750.00 Stipend)  
Chess CLUB (\$750.00 Stipend)

**2. Curriculum:**

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motion R2.1 through R2.2 as described below. Recommended Board Action for the following:**

**R2.1 Approval of** Field Trips

**R2.2 Approval to** approve update of Curriculum Courses of Study

**3. Finance**

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motions R3.1 through R3.9, as described below. Recommended Board Action for the following:**

**R3.1 Approval of** Bills List

**R3.2 Approval of** Budgetary Transfer Reports

**R3.3 Approval of** Financial Reports

**R3.4 Approval of** Out of District Travel

**R3.5 Approval to accept** the EE4NJ 13-CO03 Supplemental Grant award of \$14,360

**R3.6 Approval to** adopt the Multidimensional Principal Performance Rubric Evaluation program **BE IT RESOLVED**, that the Secaucus Board of Education does hereby adopt the Multidimensional Principal Performance Rubric Evaluation program for the evaluation of school administrators in the amount \$540.00 for the 2013-2014 school year.

**R3.7 Approval of NCLB/Title I Grant Salary Allocation**  
**BE IT RESOLVED:** that the Secaucus Board of Education does hereby approve Four-Fifths (\$48,543.20) the salary of Debra Demone to be allocated to the NCLB/Title I Grant.

**R3.8 Approval of NCLB/Title I Grant Salary Allocation**  
**BE IT RESOLVED:** that the Secaucus Board of Education does hereby approve 5% of Award (\$13,566.00) the salary of Robert Presuto to be allocated to the NCLB/Title I Grant

**R3.9 Approval to** enter into contract with Speech Unlimited (Yichien Su) for one Mandarin Speech Evaluation, as per Special Education requirements for a student who has been referred as a pre-school child with a disability. The cost for the evaluation will be approximately \$500 including travel expenses. (Pending Criminal History Clearance Letter)

**4. Safety/Security/Buildings & Grounds**  
**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motions R4.1 through R4.3**  
**Recommended Board Action for the following:**

**R4.1 Approval to proceed** with the initial steps of Building Addition and Interior Renovations at Secaucus High School

Whereas, The Board of Education of Secaucus in the County of Hudson, New Jersey (the "Board"), desires to proceed with a school facilities project consisting generally of:

**BUILDING ADDITION AND INTERIOR RENOVATIONS  
AT SECAUCUS HIGH SCHOOL**

Whereas, the Board now seeks to take the initial steps in order to proceed with the Project:  
NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF SECAUCUS IN THE COUNTY OF HUDSON, STATE OF NEW JERSEY, as follows:

Section 1. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Educational Specifications prepared in connection with the project and the Board further authorizes the submission of same to the Hudson County Superintendent of Schools and the New Jersey Department of Education for approval.

Section 2. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans prepared in connection with the Project and the Board further authorizes the submission of same to the Hudson County Superintendent of Schools and the New Jersey Department of Education for approval. The Board further authorizes the submission of the Schematic Plans to the Municipal planning board for its review.

Section 3. The Board hereby authorizes the amendment to its Long-Range Facilities Plan in order to reflect the proposed Project.

Section 4. The School Administration and such other officers and agents of the Board as are necessary, including the Board attorney, bond counsel and architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution. Including the submission of

Information to the New Jersey Department of Education as set forth in Section 5(d) of P.L. 2000, c72 in connection with receipt of debt service aid with respect to the proposed Project.

Section 5. This resolution shall take effect immediately.

**R4.2 Approval to proceed with the initial steps of Building Addition and Interior Renovations at Secaucus Middle School**

Whereas, The Board of Education of Secaucus in the County of Hudson, New Jersey (the "Board"), desires to proceed with a school facilities project consisting generally of:

**BUILDING ADDITION AND INTERIOR RENOVATIONS  
AT SECAUCUS MIDDLE SCHOOL**

Whereas, the Board now seeks to take the initial steps in order to proceed with the Project:  
**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF SECAUCUS IN THE COUNTY OF HUDSON, STATE OF NEW JERSEY,** as follows:

Section 1. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Educational Specifications prepared in connection with the project and the Board further authorizes the submission of same to the Hudson County Superintendent of Schools and the New Jersey Department of Education for approval.

Section 2. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans prepared in connection with the Project and the Board further authorizes the submission of same to the Hudson County Superintendent of Schools and the New Jersey Department of Education for approval. The Board further authorizes the submission of the Schematic Plans to the Municipal planning board for its review.

Section 3. The Board hereby authorizes the amendment to its Long-Range Facilities Plan in order to reflect the proposed Project.

Section 4. The School Administration and such other officers and agents of the Board as are necessary, including the Board attorney, bond counsel and architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution. Including the submission of Information to the New Jersey Department of Education as set forth in Section 5(d) of P.L. 2000, c72 in connection with receipt of debt service aid with respect to the proposed Project.

Section 5. This resolution shall take effect immediately.

**R4.3 Approval to proceed with the initial steps of New Administration Building at the Secaucus Middle High School**

Whereas, The Board of Education of Secaucus in the County of Hudson, New Jersey (the "Board"), desires to proceed with a school facilities project consisting generally of:

**NEW ADMINISTRATION BUILDING AT THE  
SECAUCUS MIDDLE HIGH SCHOOL**

Whereas, the Board now seeks to take the initial steps in order to proceed with the Project:  
**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF SECAUCUS IN THE COUNTY OF HUDSON, STATE OF NEW JERSEY,** as follows:

Section 1. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Educational Specifications prepared in connection with the project and the Board further authorizes the submission of same to the Hudson County Superintendent of Schools and the New Jersey Department of Education for approval.

Section 2. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans prepared in connection with the Project and the Board further authorizes the submission of same to the Hudson County Superintendent of Schools and the New Jersey Department of Education for approval. The Board further authorizes the submission of the Schematic Plans to the Municipal planning board for its review.

Section 3. The Board hereby authorizes the amendment to its Long-Range Facilities Plan in order to reflect the proposed Project.

Section 4. The School Administration and such other officers and agents of the Board as are necessary, including the Board attorney, bond counsel and architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution. Including the submission of Information to the New Jersey Department of Education as set forth in Section 5(d) of P.L. 2000, c72 in connection with receipt of a grant with respect to the proposed Project.

Section 5. This project is being funded as an "other capital project" and will not require state funding and the District is not seeking a Grant.

Section 6. This resolution shall take effect immediately.

5. **Technology Committee**

6. **Policy Committee**

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motions R6.1 through R6.2**

**Recommended Board Action for the following:**

R6.1 **Approval of the 2nd reading for the following policy: 0168 – Recording Board Meetings**

R6.2 **Approval of the 2nd reading for the following policy: 8467 - Weapons**

7. **Athletic Committee**

8. **Shared Services Report**

9. **Legislative Report**

10. **New Business**

11. **Public Forum – General Comments:**

*This portion of the meeting is open to public for the purpose of addressing any subject matter pertinent to and/or directly related to the operation of the Secaucus Public School District. Residents are requested to sign the register provided for this purpose and to state their names, addresses and subject matter. Comments are limited to five minutes per person. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.*

12. **Board Member Comments**

13. **Adjournment:**