

SAN JOSE CHARTER ACADEMY BOARD OF DIRECTORS
MINUTES
REGULAR MEETING
HELD AT 2021 W. ALWOOD ST., WEST COVINA, CA 91790
Elementary Cafeteria

March 1, 2016

5:00 p.m.
Regular Session

- I. CALL TO ORDER: 5:00 p.m.
- II. PUBLIC COMMENT PERIOD REGARDING CLOSED SESSION ITEMS
- III. CLOSED SESSION
 - a. Potential Litigation
- IV. OPEN SESSION 5:25 p.m.
 - a. Flag Salute
 - b. Roll Call

BOARD OF DIRECTORS

Brad Manning	<u> x </u>
Jeff Coronado	<u> x </u>
Tony Song	<u> x </u>
Matt Smith	<u> x </u>
Dave Wallach	<u> x </u>

EXECUTIVE DIRECTOR

Dr. Denise Patton	<u> x </u>
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- V. REPORT OF ACTION TAKEN IN CLOSED SESSION
No action was taken
- VI. PRESENTATIONS: None
- VII. BOARD OF DIRECTORS' REPORTS

Mr. Manning reported that he had the opportunity to serve as a judge or the Vine GATE competition, as well as the District junior high competition held at Hollencrest.

Mr. Song had the chance to attend the junior academy Core Values Assembly. He had a great time and really enjoyed it.

Mr. Manning enjoyed coming to the Staff meeting. He really liked the “Open Mic” portion.

VIII. ITEMS FROM THE FLOOR/PUBLIC COMMENT

Those who wish to address the Board of Directors on any items are requested to fill out a speaker’s card and leave it with the Board Chairperson prior to the item being called. Please note: these are given to the Chairperson so that he can call speakers up at the appropriate time. Speakers wishing to address the Board on any matter not on the agenda may do so during “Items from the Floor/Public Comment” section. Please keep your comments to 3 minutes or less and try to not be repetitive. We will hear comments on any one topic for 30 minutes. Under provisions of the Brown Act, the Board is prohibited from taking action on oral requests but may refer the matter to staff or to a subsequent meeting.

IX. BUSINESS SESSION

A. Organizational

1. **#578** Approval of Agenda and Consent items

Moved by Mr. Wallach and seconded by Mr. Song

To approve the agenda and consent items for the regular meeting of March 1, 2016

Ayes 5 Noes 0 Abstain 0

Manning x Coronado x Song x Smith x Wallach x

Consent

2. **#579** Approval of Minutes

Moved by NA Seconded by _____

To approve the minutes of the regular meeting of February 2, 2016.

Ayes _____ Noes _____ Abstain _____

Manning___ Coronado___ Song___ Smith___ Wallach___

B. Education

3. Report of Information: CA Gold Ribbon Award
Dr. Patton updated the Board regarding SJCA's CA Gold Ribbon nomination. Site visit is scheduled for March 22nd.
4. Report of Information: New CA Charter School Association Accountability System
Dr. Patton informed the Board that SJCA was identified as a school ranking in the 95th percentile of all elementary and K-8 schools in the state of California. This ranking was identified through CCSA's new accountability system.
5. Report of Information: Update Regarding Job Vacancies
Dr. Patton updated the Board on the following job vacancies: Administrator – Curriculum, Instruction, & Assessment and Literacy/Data Coordinator.
6. Report of Information: Catapult Conference
Dr. Patton gave the Board and overview of the Catapult Conference held in San Antonio, Texas.

C. Business

Consent

7. **#580** Purchase Orders

Moved by ___**NA**___ Seconded by _____

To approve/ratify listed purchase orders.

Ayes _____ Noes _____ Abstain _____

Manning___ Coronado___ Song___ Smith___ Wallach___

Consent

8. **#581** Warrant Approvals

Moved by NA Seconded by _____

To approve Warrants as presented.

Ayes _____ Noes _____ Abstain _____

Manning___ Coronado___ Song___ Smith___ Wallach___

Consent

9. **#582** Donations

Moved by NA Seconded by _____

To approve donations as presented.

Ayes _____ Noes _____ Abstain _____

Manning___ Coronado___ Song___ Smith___ Wallach___

Consent

10. **#583** Contracted Services

Moved by NA Seconded by _____

To approved the following contracted services:

1. LACOE Contract #C-15067
2. Cintas Facility Solutions Agreement
3. Maya Borna, Inc.

Ayes _____ Noes _____ Abstain _____

Manning___ Coronado___ Song___ Smith___ Wallach___

11. Report of Information: Classroom Portable Update
Kathy Cooper updated the Board on the progress of the classroom portable.

12. Report of Information: 2nd Interim Budget PPT
Kathy Cooper provided the Board with a 2nd Interim Budget presentation.

13. #584 2nd Interim Budget

Moved by Mr. Wallach and seconded by Mr. Smith.

To approve the 2015-2016 2nd Interim Budget.

Ayes 5 Noes 0 Abstain 0

Manning x Coronado x Song x Smith x Wallach x

The Board thanked Kathy for her hard work on the 2nd Interim budget.

14. #585 Approval of Job Descriptions

Moved by Mr. Wallach and seconded by Mr. Song to approve the new job positions and job descriptions for the following:

- 1. Administrator – Curriculum, Instruction & Assessment**
- 2. Literacy/Data Coordinator**

Ayes 5 Noes 0 Abstain 0

Manning x Coronado x Song x Smith x Wallach x

Consent

C. Personnel

15. #586 Personnel Report

Moved by NA Seconded by _____

To approve/ratify personnel as presented.

Ayes _____ Noes _____ Abstain _____

Manning _____ Coronado _____ Song _____ Smith _____ Wallach _____

X. INFORMATION SESSION

1. Board of Directors' discussion
2. Dates to remember:
 - a. Core Value for March: Wisdom

- b. 8th to EHS
- c. **March 4th**: Assemblymember Roger Hernandez reading to our Kinder students. (10:00)
- d. March 7th – 11th: SLC Week
- e. March 9th – TK & Kinder Lottery
- f. March 14th – 16th: Charter School Conference – Long Beach
- g. March 21st: 5:30/6:30 1st Grade Musical Performance
- h. March 22nd: 11:30 Gold Ribbon Visitation
- i. March 22nd: 5:30/6:30 3rd Grade Musical Performance
- j. March 23rd: 5:30/6:30 4th Grade Musical Performance
- k. March 24th: “Steps for Students” – Walk-A-thon
- l. March 25th – 1st: Spring Break
- m. March 28th – 8th Graders to Washington D.C.

There being no further business to come before the Board of Directors, the regular meeting of March 1, 2016 is adjourned at

___ **7:13** ___ p.m. by ___ **Chairman Brad Manning** ___.