

BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

+Document Provided
**Consent Agenda Item

MINUTES - February 20, 2013

A. CALL TO ORDER

The Action Meeting of the Board of Education of the Bordentown Regional School District was convened on the above date at 7:00 p.m. with the Board President presiding.

SUNSHINE LAW STATEMENT

The Board Secretary read the following statement:
In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Schedule of meetings to be held from January 23, 2013 through December 11, 2013 was conveyed to the Burlington County Times, The Register News, and the Trenton Times on January 4, 2013.

The Secretary will enter this public announcement into the minutes of this meeting.

B. FLAG SALUTE/SILENT REFLECTION

The Board Secretary led the members of the Board and audience in the salute to the flag and moment of silent reflection.

C. ROLL CALL

The following members answered roll call: Mr. Creegan, Mr. Drew, Ms. Gens, Mr. Hartmann, Ms. Wehrman, Ms. Zablow, and Ms. Hartmann. **ABSENT:** Ms. Goff and Mr. Potts.

Also attending: Dr. Constance J. Bauer, Superintendent, and Mr. Eloi Richardson, School Business Administrator/Board Secretary.

Staff attending: Liz Brotherton, C. Campellone, C. McMillin, Ed Chmiel, Dan Riether, Pat Lynch, Roberta Hance, Donna Sensi, Louise Sullivan, Rob Walder, Penny McCutcheon, Kim Rosenberg, Jim Lympier, Ann Marie O'Leary, Chris O'Leary, Melissa Oliver, Michael Oliver, Jennifer Forster, and Liz Mitchell.

Visitors attending: Jim Brotherton, Tony DeCondo, Mae Hamilton, Howard Zablow, Kristen Lukach, John Moynihan, Doreen Landers, Gaetan Termini, Joe Landers, Heather Cheesman, Max Berton, Maggie Berton, Nicole Mortello, Ken Mortello, Charlene Mello, Marianne Jackson, Matt VanPelt, Sue Hopkins, Melanie Kunkler, Todd Kunkler, Bruce Hill, Melanie Hansford, Mike VanPelt, Mike Dauber, Sharon Dauber, Peggy Scroger, and Ed Kenna.

D. EXECUTIVE SESSION RESOLUTION - None

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Board of Education of Bordentown Regional School District ("Board of Education") has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session, approximately 7:00 pm this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

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_____ Any matter in which the release of information would impair a right to receive funds from the federal government;

_____ Any matter the disclosure of which constitutes an unwarranted invasion of Individual privacy;

_____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____);

_____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: _____)

(If contract negotiation, the nature of the contract and interested party is _____)

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board of Education's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

_____ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is);

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Mr. Eloi Richardson, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Bordentown Regional School District, Board of Education at its meeting held on 02/20/2013.

E. PUBLIC FORUM - FOR AGENDA ITEMS - None

Members of the public are invited to submit comments pertaining to educational Matters during the public comment portion of the meeting. The Board, pursuant to the Open Public Meetings Act, will not entertain comments pertaining to student or personnel matters or matters pertaining to negotiations or litigation and may choose not to respond to any comments made by members of the public during this portion of the meeting. However, the Board will give all comments appropriate consideration and will refer all complaints to the administration for resolution.

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Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The maximum time per member of the public shall be three minutes. Please state your name and address for the record.

F. RECOGNITION/PRESENTATION

1. Presentation by Mr. James Lymper - EE4NJ Pilot Update

G. STUDENT REPRESENTATIVE - None

H. UNFINISHED BUSINESS - None

I. CONSENT AGENDA APPROVAL (R.C.*)

A motion was made by Ms. Wehrman, seconded by Ms. Gens to approve the following:

1. *+Motion to approve Travel/Mileage Reimbursement Requests
2. *+Motion to accept HIB Report (information forthcoming)
3. *+Motion to approve Bill List
4. *+Motion to approve Board Secretary/Treasurer Report
5. *+Motion to accept Special Education Student Placements
6. *+Motion to approve Substitute List
7. *+Motion to accept District Support Staff Report
8. *+Motion to accept Enrollment & Principal Reports

BRHS	706
BRMS	535
MIS	393
CBS	255
PMS	618
	<u>2,507</u>

ON A ROLL CALL VOTE (Items 1-8):

AYES: Mr. Creegan, Mr. Drew, Ms. Gens, Mr. Hartmann, Ms. Wehrman
Ms. Zablow, and Ms. Hartmann. NOES: None.

ABSTENTIONS: None. ABSENT: Ms. Goff and Mr. Potts.

Motion approved by majority.

J. COMMITTEE REPORTS

1. Athletic Committee Meeting 2/6/13 - Kevin Creegan, Chair reporting: Spring sports to start 3/1; Building & Ground Staff did a good job of preparing fields; looking at number of coaching staff for adequacy; looking to induct a new class into the Athletic Hall of Fame.
2. +Curriculum Committee Meeting 2/13/13 - Peggy Gens, Chair reporting: Overview of high school physical education program and advance placement course offerings; desire to implement "Tomorrow's Teachers" program to introduce high school students to the teaching profession; ways to imbed Financial Literacy requirements in existing and future courses.
3. Security Committee Meeting 2/13/13 - Tim Hartmann, Chair reporting: Reviewed update on district's security status and plans with the Security Director.
4. Policy Committee Meeting 2/19/13 - Kim Zablow, Chair reporting: Reviewed some policies which will be on future Board agenda.

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K. SUPERINTENDENT'S REPORT

1. Process started in November at staff level; current version reflecting flat State aid; and 1.7% overall cost increase; major current programs remaining; key cost drivers and uncertainties include: benefits; special education; potential Federal budget sequestration.
2. Budget packets delivered to the Board on February 15, 2013.
3. Public Hearing on Budget scheduled for March 21, 2013 at 7:00 PM.

L. PERSONNEL REPORT

A motion was made by Mr. Creegan, seconded by Mr. Hartmann to approve the following:

Appointments, Per Superintendent's Recommendation:

Resolution: Criminal History Check

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavit(s) is (are) from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to whom this resolution applies are noted in bold print.

ALL BREA SALARIES AND STIPENDS WILL BE PAID AT 2011-2012 RATES AND WILL BE ADJUSTED PENDING NEGOTIATIONS

1. Motion to accept resignation from Ms. Michael Ann Carter from the position of Instructional Aide effective February 8, 2013.
2. Motion to accept resignation of Ms. Debra Tartaglia from the position of Yearbook Advisor/Yearbook Business Manager at the Bordentown Regional High School for the remainder of the 2012-2013 school year.
3. Motion to accept resignation of Mr. Brent Landers from the position of Substance Awareness Coordinator (SAC) for the district, effective March 22, 2013.
4. Motion to accept resignation of Mr. Daniel Wowak from the position of part-time Spanish Teacher at MIS effective March 22, 2013.
5. Motion to approve Ms. Sarah Buckalew, a student of Mercer County College, to observe a BRHS classroom for a minimum of 25 hours under the supervision of Ms. Cynthia Wagstaff.
6. +Motion to approve **Mr. Thomas Spencer** as full-time Assistant Mechanic in transportation, Step 1 with a pro-rated salary of \$39,804, effective February 25, 2013. This replaces a resignation.
7. +Motion to approve Mr. Gaetan Termini as full-time Math Teacher at Bordentown Regional Middle School, effective February 21, 2013 through June 21, 2013. Mr. Termini will follow the long term per diem substitute pay scale. This is a leave replacement.
8. +Motion to approve Ms. Dawn Bernhardt as a contracted bus driver, Step 1, no benefits, with a pro-rated salary of \$15,636 effective February 21, 2013. Ms. Bernhardt has been working as a substitute driver. This replaces a current vacancy.
9. Motion to approve Mr. Matthew Gens as 2012-2013 Yearbook Advisor/Business Manager for Bordentown Regional High School with a stipend of \$3,557.

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10. Motion to approve leave of absence for employee #5276 from the position of Custodian, effective February 1, 2013 through February 25, 2013. Employee will use 16 accumulated paid sick days to run concurrent with FMLA.
11. Motion to approve leave of absence for employee #4854 from the position of third grade teacher at Peter Muschal School, effective April 22, 2013 through January 1, 2014. Employee will use 35 accumulated paid sick days from April 22, 2013 through June 10, 2013 to run concurrent with FMLA. Employee will continue on unpaid leave from June 11, 2013 through January 1, 2014.
12. Motion to approve leave of absence for employee #4980 from the position of Third Grade Teacher at Clara Barton School, effective March 7, 2013 through approximately April 22, 2013. Employee will use 25 accumulated paid sick days to run concurrent with FMLA.
13. Motion to rescind leave of absence for employee #4501 from Transportation previously approved for 9 days in February.

INFORMATION:

14. +JOB POSTINGS: Teacher of Mathematics Maternity Leave
Replacement for BRMS - Substance Awareness Coordinator for BRSD
- Part Time Spanish Teacher for MIS

ON A ROLL CALL VOTE (Items 1-8; 10-13):

AYES: Mr. Creegan, Mr. Drew, Ms. Gens, Mr. Hartmann, Ms. Wehrman
Ms. Zablow, and Ms. Hartmann. NOES: None.

ABSTENTIONS: None. ABSENT: Ms. Goff and Mr. Potts.

Motion approved by majority.

ON A ROLL CALL VOTE (Item 9):

AYES: Mr. Creegan, Mr. Drew, Mr. Hartmann, Ms. Wehrman
Ms. Zablow, and Ms. Hartmann. NOES: None.

ABSTENTIONS: Ms. Gens. ABSENT: Ms. Goff and Mr. Potts.

Motion approved by majority.

M. BUSINESS, FINANCE & OPERATIONS

A motion was made by Ms. Wehrman, seconded by Ms. Gens to approve the following:

1. Motion to approve services provided by Dr. Charles Martinson for a psychiatric assessment for a student. The cost of the assessment is \$490.
2. Motion to approve 2013-2014 CDA salaries as presented in approved Budget.
3. Motion to approve the following Joint Agreement payable to Bordentown Regional School District: Chesterfield School District
 - a. To transport one student to and from Hampton Academy, Mt. Holly, Route # 97, effective January 7, 2013 to June 30, 2013. Total cost \$4,062.04.
4. Motion to approve the following Joint Agreement payable to other school districts: Northern Burlington School District
 - a. (This is a change from previous approval due to a price adjustment on quote.) To transport one student to and from Yale School, Cherry Hill, Route # YCH2, effective September 1, 2012 to June 30, 2013. NEW TOTAL COST \$15,576.75. (previous cost was \$16,650.00.)

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- b. (This is a change from previous approval due to a price adjustment on quote.) To transport one student to and from Anna Jacque School, Edgewater Park, Route # 125, effective September 1, 2012 to June 30, 2013. **NEW TOTAL COST 7,933.00.** (previous cost was \$7,785.60.)
5. +Motion to approve Extraordinary Aid Application for 2012-2013 school year. Actual award to be determined by New Jersey Department of Education later this year.
6. +Motion to accept Board Secretary's monthly certification: Budgetary Line Item Status and Budgetary major Account Fund Status for January 2013.
7. +Motion to approve Transfer of Funds.

ON A ROLL CALL VOTE (Items 1; 3-7):

AYES: Mr. Creegan, Mr. Drew, Ms. Gens, Mr. Hartmann, Ms. Wehrman Ms. Zablow, and Ms. Hartmann. NOES: None.

ABSTENTIONS: None. ABSENT: Ms. Goff and Mr. Potts.

Motion approved by majority.

ON A ROLL CALL VOTE (Item 2):

AYES: Mr. Creegan, Ms. Gens, Mr. Hartmann, Ms. Wehrman Ms. Zablow, and Ms. Hartmann. NOES: Mr. Drew.

ABSTENTIONS: None. ABSENT: Ms. Goff and Mr. Potts.

Motion approved by majority.

N. POLICY - None

O. CURRICULUM REPORTS

A motion was made by Ms. Zablow, seconded by Mr. Creegan to approve the following:

1. +Motion to approve co-curricular field trip to New York City on Wednesday, May 1, 2013 to attend a workshop and performance of the musical "Wicked" at a fee of \$130, paid for by the students. District transportation will be utilized at the cost of \$437.08 and will be paid through Student Activity Account
2. Motion to approve State Wrestling Tournament in Atlantic City, March 8, 2013 through March 10, 2013 for Mr. Joseph Sprague and Mr. Larry Larned with a maximum of 3 students. Participation is contingent upon student qualification.

ON A ROLL CALL VOTE (Items 1-2):

AYES: Mr. Creegan, Mr. Drew, Ms. Gens, Mr. Hartmann, Ms. Wehrman Ms. Zablow, and Ms. Hartmann. NOES: None.

ABSTENTIONS: None. ABSENT: Ms. Goff and Mr. Potts.

Motion approved by majority.

P. DISCUSSION/INFORMATION ITEMS - None

Q. NEW HANOVER REPORT - Mr. Chris Sirak

- Budget update
- Awarded \$48K for technology, one of a few schools in nation-wide to receive this award.

R. BOARD and PUBLIC FORUM

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of this meeting. Please report to the microphone and state your name and address for the record prior to addressing the Board of Education.

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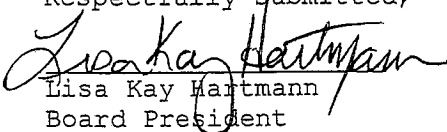
The board, pursuant to *Open Public Meetings Act*, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the board will give all comments appropriate consideration and will refer all initial complaints to the administration for resolution. The board may set time limits for the Public Forum and will let the public know of these restraints at the beginning of each Public Forum session. Please be aware that all board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey.

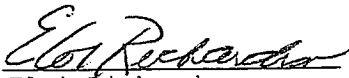
- Ms. Kunkler questioned the reason for the delayed openings for in-service days on the 2013/2014 calendar and stated a petition is circulating opposing this change.
- Ms. Landers questioned the reason for the delayed openings for in-service days on the 2013/2014 calendar and concerns with getting her child to the bus.
- Mr. Dauber:
 1. Questioned the difference between Conference and Action Board Meetings.
 2. Indicated the \$99K the Township previously planned for the basketball court at PMS has been reallocating to other Township uses/projects.
 3. Solar Bond
 - a) Questioned why the budget hearing is after the March 7, 2013 date the budget is required to be submitted to the County Office?
 - b) Commented that SRECs revenues are still insufficient to cover debt service.
- Ms. Rizario commented on the Anti-Bullying Act and would like to see alternatives to what is being done now.
- Ms. Cheeseman inquired if solar debt service is as expected.
- K. Moore commented on the school calendar.
- Mr. Kunkler inquired on any consultation with CDA and/or plans to address the influx of students he expects from the planned delayed school openings in the 2013-14 calendar.
- Landers questioned whether CDA has to abide with Federal ADA regulations?
- Ms. Kunkler questioned personal days for teachers as justification for the 2013-14 late openings.
- Mr. Moynihan made the following inquiries:
 1. Amount of SREC revenues budgeted for 2013-14
 2. Potential energy savings for 2013-14
- Ms. Mello inquired if the Board checked with other districts similarly impacted by EE4NJ in setting the 2013-14 calendar and/or considered the financial impact to parents.
- Mr. Hill:
 1. Criticized the 3 minute limit for public comments.
 2. Criticized the PA system.
 3. Inquired how much is expected for extraordinary aid?
- Ms. Hartmann read a statement (copy attached) regarding the 2013-14 calendar issue.
- Mr. Drew expressed that the Board should reconsider the 3 minute limit for public comments.

S. ADJOURNMENT

A motion was made by Ms. Wehrman, seconded by Ms. Zablow to adjourn the meeting at 8:58 p.m.
Motion unanimously approved.

Respectfully submitted,


Lisa Kay Hartmann
Board President


Eloi Richardson,
School Business Administrator/Board Secretary

