



Palos Verdes Peninsula Unified School District

New Student Enrollment - Required Verification Documents

Important: Copies or online documents printed from the Internet will not be accepted

- ✓ Parent/Guardian Photo ID
- ✓ Original Birth Certificate or Valid Passport/Visa
- ✓ Statement of Residency Form
(Form available at Enrollment Center and must be signed in person)
- ✓ Immunization Records
- ✓ Residency Verification Documents

ORIGINAL and CURRENT (Dated 60 days or less prior to Enrollment)



Bills/ Statements/ Service Verification Letter: **Documents must display the SERVICE ADDRESS and PARENT NAME as primary account holder**

2 UTILITY BILLS

from **two** of the following companies:

- Southern California Edison
- Southern California Gas Company
- Cox Communications
- DIRECTV
- California Water Service (Page 1 and 2)
- Edco Disposal
- Athens Services
- Homeowner's Association Statement or Invoice

If you have recently moved or are enrolled in paperless billing, you can request *a letter of verification of service to be mailed to you* from Southern California Edison and/or SoCal Gas. The Enrollment Center will treat these original letters received by US POSTAL SERVICE mail only as utility bills.



If you cannot provide the Residency Verification documents listed above, you may provide **1 Utility Bill** from the List Above and **2 Additional Documents** from the List Below for a **total of 3 Address Verification Documents:**

- DMV printout of Car Registration (May be obtained at the Auto Club)
- Homeowner / Renter Insurance
- Car Insurance Invoice/Statement/Proof of Insurance
- Bank Statement (checking or savings - not checks)
- Correspondence from a government agency
- Moving Company Receipt listing Parent Name and delivery at New Home Address
- Delivery Receipt (e.g., Furniture or Appliance Delivery)
- Pay Stub
- Property Tax Bill
- Voter Registration Card
- Close of Escrow Statement
- Rental/Lease Agreement with parent(s)/guardian(s) and student(s) listed
- Letter on PROPERTY MANAGEMENT COMPANY LETTERHEAD ONLY and Wet Signature stating which utilities are included in the rent
- U. S. Postal Service Official Change of Address Confirmation Letter



If the parent/guardian and students rent space/live in a home with **someone who resides within the PVPUSD boundaries**, both the Primary Owner/Leaseholder of the Residence (Landlord) AND the Parent/Guardian (Tenant) must provide Residency Verification AND be present during enrollment to sign documents.

- Landlord will provide: 2 Original Utility Bills
- Tenant/Parent will provide: 3 Original Address Verification Documents