

Westmont Hilltop School District
827 Diamond Boulevard
Johnstown, PA 15905

Time Sheet

This form is to be used by employees who work on an hourly basis.

| Date | Activity or Nature of Work Performed | School | Starting Time | Quitting Time | Total Hours |
|------|--------------------------------------|--------|---------------|---------------|-------------|
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

Total Hours Worked _____

Rate Per Hour _____

TOTAL \$ _____

Name of Employee (please print) _____

Date _____

Signature of Employee _____

SSN# _____

Signature of Building Principal _____