

**TECHNOLOGY ACCEPTABLE USE AGREEMENT**

**Acceptable use**

Acceptable use means technology (computers, Internet, mobile devices, telephones, etc.) is used in an appropriate manner, abiding by the rules and regulations as described in this agreement. Technology should only be used for instructional purposes, research or career development.

**Agreement**

I have read and understand the Lexington County School District Two Technology Acceptable Use Policy (see board policy IJNDB and administrative rule IJNDB-R) and agree to abide by them.

I understand that the use of technology is essential and that inappropriate use of technology on or off campus may result in disciplinary action and/or referral to legal authorities. Administration may limit, suspend or revoke access to technology at any time.

I understand that I must follow the district's guidelines or I am violating the Lexington County School District Two's Acceptable Use Policy and may also be breaking the laws of the United States or South Carolina.

I agree to be responsible for any unauthorized costs incurred by my use.

I understand that Lexington Two expects users to immediately report if they mistakenly access inappropriate information or images, any message they receive that they feel is inappropriate or that makes them feel uncomfortable and any possible security problems.

I understand that if I publish online content I am responsible for following the district's policies and procedures, ensuring the accuracy and appropriateness of all materials and making sure all materials adhere to the district's guidelines. Students and parents/legal guardians should understand that the district may take disciplinary action for off-campus conduct initiated and/or created off-campus involving the inappropriate use of the Internet or web-based resources if such conduct poses a threat or substantially interferes with or disrupts the work and discipline of the schools. The school or district may take disciplinary action when there is inappropriate off-campus conduct such as posting online comments that intimidate, bully, harass or threaten other students or staff members or that have a negative impact on the school environment. Such conduct is not limited to textual comments and may include, but not be limited to, the inappropriate use of photos, pictures or other visual materials that harass or threaten others or create a negative impact on the school environment.

Please note that this form must be completed annually.

User's full name (please print): \_\_\_\_\_

User's signature: \_\_\_\_\_

Date: \_\_\_\_\_

**If you are under the age of 18, a parent/legal guardian must also read and sign this agreement (see page 2).**

## COPPA NOTIFICATION STATEMENT

Dear parents/legal guardians of school-aged children under the age of 13,

Our district utilizes several computer software applications and web-based services, operated not by this district, but by third parties. These include Achieve3000, Prezi, Animoto, Google Apps for Education, Pearson SuccessNet and similar educational programs. A list of the possible sites and programs used in our classrooms with the privacy policy for each can be found on our district website's Instructional Technology page. Web-based educational programs and services may be added during the upcoming academic year as needed.

In order for our students to use these programs and services, certain personal identifying information - generally the student's name and school email address - must be provided to the website operator. By law, the operator may only use this information for educational purposes. Under federal law entitled the Children's Online Privacy Protection Act (COPPA), these websites must provide parental notification and obtain parental consent before collecting personal information from children under the age of 13. The law permits districts/schools such as ours to consent to the collection of personal information on behalf of all its students, thereby eliminating the need for individual parental consent given directly to the website operator.

For more information on COPPA, please visit <http://www.ftc.gov/privacy/coppafaqs.shtm>.

### **Parent/Legal guardian signature**

As the parent/legal guardian of this student, I have read and the Technology Acceptable Use Policy (board policy IJNDB and administrative rule IJNDB-R) and the Lexington Two COPPA Notification Statement. I understand that the access to technology is essential and is designed for educational purposes. Lexington County School District Two has taken precautions to limit access to controversial online material. However, I also recognize it is impossible for the district to restrict access to all controversial online materials and I will not hold the district responsible for materials accessed on the network. Further, I accept full responsibility for supervision if and when my child's use is not in a school setting. I hereby give permission for my child to use a school account for access to technology and independent online navigation.

Teachers or media specialists who are exploring digital content with a class do not need special parental permission for such activity if the teacher or media specialist is in control of the navigation to known educational sites. A student accessing digital content at the constant direction of the teacher is not working independently. This circumstance does not require special parental permission.

In addition, this form, when completed below and on file with the district, will constitute consent for our schools to provide personal identifying information for your child consisting of first name, last name, school email address and username (for educational use only) to the following web operators: Achieve3000, Prezi, Animoto, Google Apps for Education, Pearson SuccessNet and to the operators of any additional web-based educational programs and services which our schools may add during the upcoming academic year.

Parent's/Legal guardian's name (please print): \_\_\_\_\_

Parent's/Legal guardian's signature: \_\_\_\_\_

Date: \_\_\_\_\_

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