

## ELEMENTARY CAMPUS TRANSPORTATION

**DROP-OFF/PICK-UPS:** If you are dropping your child off, OR picking them up in a vehicle, please use the lower building car lanes, and have your car I.D. tag on the dash. (If you need more car I.D. tags, please let the teachers know, or come by the office.)

To get in the line, enter at the MIDDLE SCHOOL entrance, and come down by the tennis courts. We will NOT release students to you without the car I.D. tag present on the dash of the vehicle.

Have your child ready to exit on the driver's side of the vehicle. **DO NOT GET OUT OF YOUR CAR** to unload them----this causes the line to back up and we are trying to get them in the building on time each day.

\*\*\*\*The post office road is CLOSED during morning and afternoon times, so you will not be allowed to come through that area.

\*\*\*\* The cafeteria parking lot is a very dangerous area due to so many children and staff walking and being dropped off, traveling to the cafeteria, as well as to the other campuses. Due to these circumstances, no one will be allowed to exit from the cafeteria lot and cut through the cars in line to exit to the highway.

\*\*\*\*\*DOORS downstairs will be LOCKED at 7:55. You will have to bring your child to the office to go to class as "tardy" after that time. If the staff sees that you have been in line, they will allow your child to enter the building before it is locked.

**"WALK-UPS":** In the afternoon, if you would prefer to park your car and "walk up" to retrieve your child, please park in our front parking lot, and take your car I.D. tag with you to the following areas listed below for "walk-ups." (Teachers will be inside the building with your children, watching for you holding your car I.D. tag in order to send them out.)

PK- sidewalk in front of double doors in lower building of PK hallway on cafeteria parking lot side  
Kindergarten-sidewalk in front of double doors in lower building of Kindergarten hallway on cafeteria parking lot side

First Grade- sidewalk by cafeteria parking lot, between upper and lower buildings, facing the BACK DOOR of upper building

Second Grade- sidewalk at top of stairs of the cafeteria, at the door leading to nurse's office in upper building

**BUSES:** Students will be loaded onto buses as directed, they will travel to the High School first, and then the routes will begin.

During loading time of buses in the afternoon, you will not be allowed to exit from the driveway by the elementary office. This is very dangerous with students being dismissed and children crossing at the crosswalk, so you will have to exit at the other end of the parking lot, or wait until all buses and daycare vans have exited first.

Please do not walk in between buses as they are loading. The drivers cannot see you or children if directly in front of the fenders, so wait until they have exited to leave, or find a safe area to cross.

\*\*\*\*\*REMINDER: The LOWER STREET IS NOT A PROTECTED CROSSWALK. The Texas Department of Public Safety mandates where the official crosswalk is, and we abide by those mandates.

Our staff is in the lower street ONLY to allow traffic out onto the highway when car lanes are backed up.

When you and your children illegally cross over, our staff member could be distracted and an accident or tragedy could easily take place. PLEASE use the appropriate transportation methods that we have in place for everyone's safety.

*Thank you for helping us keep everyone safe during high-traffic times. We are located on a highway, with limited space, so we have to enforce the rules and policies set in place to protect all, but especially your children. Our staff is instructed in safety policies, and will enforce them, so we would appreciate your respect when they address you with any issue that is causing problems.*

*We will NOT change a students' transportation without a written note from you, or a phone call to the office by 2:50 p.m.*