



Human Resources
602 Orchard Street, Arroyo Grande, CA 93420
(805) 474-3000 · Fax (805) 473-4308
Engage · Challenge · Inspire

Employee Notifications

Please complete this form and return to designated Human Resources Administrative Assistant or Human Resources Technician prior to beginning your employment.

Items for you to review have been placed on the Lucia Mar Unified School District (LMUSD) website at www.luciamarschools.org under the employees + tab. Please go to the website and review the documents listed below.

- BP 4020 Drug and Alcohol-Free Workplace
- BP & AR 4030 Nondiscrimination in Employment
- AR 4031 Complaints Concerning Discrimination in Employment
- BP & AR 4040 Employee Use of Technology
- AR 4212.3 Oath or Affirmation
- BP & AR 4219.11 Sexual Harassment
- BP & AR 4219.42 Exposure Control Plan for Bloodborne Pathogens and Hepatitis B vaccine declination (optional)
- BP & AR 5141.4 Child Abuse Prevention and Reporting

Employee Acknowledgement:

The information listed above and on the LMUSD website outlines important information about the Lucia Mar Unified School District; I understand that I should consult the Human Resources department regarding any questions I may have. Since the information referred to on this page is subject to change, I acknowledge that revisions to the policies may occur. All such changes will be posted to the website and will be communicated to all employees.

I have reviewed all of the information listed above on _____ and understand that it is my responsibility to comply with the policies and any revisions made to them.

Printed Name: _____ Position/Title: _____

Signature: _____ Date: _____