

SAN JOSE CHARTER ACADEMY BOARD OF DIRECTORS  
MINUTES  
REGULAR MEETING  
HELD AT 2021 W. ALWOOD ST., WEST COVINA, CA 91790  
Elementary Cafeteria

March 6, 2018

4:30 p.m.  
Regular Session

- I. CALL TO ORDER: 4:35 p.m.
- II. CLOSED SESSION : 4:35 p.m.
  - A. Possible Litigation
  - B. Compensation

Ended: 5:35 p.m.
- III. OPEN SESSION 5:36 p.m.

- a. Flag Salute
- b. Roll Call

BOARD OF DIRECTORS

Matt Smith	<u>  x  </u>
Tony Song	<u>  x  </u>
Dave Wallach	<u>  x  </u>
Jeff Coronado	<u>  x  </u>
Lisa Avakian	<u>  x  </u>

SUPERINTENDENT

Dr. Denise Patton	<u>  x  </u>
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- IV. PRESENTATIONS: None

V. BOARD OF DIRECTORS' REPORTS

VI. ITEMS FROM THE FLOOR/PUBLIC COMMENT

Those who wish to address the Board of Directors on any items are requested to fill out a speaker's card and leave it with the Board Chairperson prior to the item being called. Please note: these are given to the Chairperson so that he can call speakers up at the appropriate time. Speakers wishing to address the Board on any matter not on the agenda may do so during "Items from the Floor/Public Comment" section. Please keep your comments to 3 minutes or less and try to not be repetitive. We will hear comments on any one topic for 30 minutes. Under provisions of the Brown Act, the Board is prohibited from taking action on oral requests but may refer the matter to staff or to a subsequent meeting.

VII. BUSINESS SESSION

**A. Organizational**

1. #179 Approval of Agenda and Consent items

*Moved by Tony Song and seconded by Dave Wallach to approve the agenda and consent items for the regular meeting of March 6, 2018.*

Ayes   5   Noes   0   Abstain   0  

Smith   x   Song   x   Wallach   x   Coronado   x   Avakian   x  

Consent

2. #180 Approval of Minutes

Moved by   NA   Seconded by                     

To approve the minutes of the regular meeting of February 6, 2018.

Ayes        Noes        Abstain       

Smith        Song        Wallach        Coronado        Avakian

**B. Education**

3. Report of Information: Mid-Year Achievement Report

*Mary Spickler, Administrator Curriculum, Instruction, and Assessment, and Michelle Ruiz, Literacy and Data Coordinator, provided the Board with an extensive and thorough overview of student progress.*

4. Report of Information: “Active Threat” Training Overview

*Erin Shiroma provided the Board with an overview of the “active Threat” overview.*

5. #181 School Accountability Report Card

*Moved by Dave Wallach and seconded by Tong Song to approve the SJCA School Accountability Report Card.*

Ayes   5   Noes   0   Abstain   0  

Smith   x   Song   x   Wallach   x   Coronado   x   Avakian   x  

**C. Business**

Consent

6. #182 Purchase Orders

Moved by   NA   Seconded by \_\_\_\_\_

To approve/ratify listed purchase orders.

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_

Smith    Song    Wallach    Coronado    Avakian   

Consent

7. #183 Warrant Approvals

Moved by   NA   Seconded by \_\_\_\_\_

To approve Warrants as presented.

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_

Smith \_\_\_ Song \_\_\_ Wallach \_\_\_ Coronado \_\_\_ Avakian \_\_\_

Consent

8. **#184** Donations

Moved by \_\_\_ **NA** \_\_\_\_\_ Seconded by \_\_\_\_\_

To approve donations as presented.

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_

Smith \_\_\_ Song \_\_\_ Wallach \_\_\_ Coronado \_\_\_ Avakian \_\_\_

Consent

9. **#185** Contracted Services

Moved by \_\_\_ **NA** \_\_\_\_\_ Seconded by \_\_\_\_\_

To approved the following contracted services as presented.

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_

Smith \_\_\_ Song \_\_\_ Wallach \_\_\_ Coronado \_\_\_ Avakian \_\_\_

Consent

10. **#186** Consolidated Application

Moved by \_\_\_ **NA** \_\_\_\_\_ Seconded by \_\_\_\_\_

To approved the SJCA 2018 Consolidation Application.

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_

Smith \_\_\_ Song \_\_\_ Wallach \_\_\_ Coronado \_\_\_ Avakian \_\_\_

Consent

11. **#187** SJCA E-Rate Proposal

Moved by \_\_\_ **NA** \_\_\_\_\_ Seconded by \_\_\_\_\_

To approve the SJCA E-Rate proposal

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_

Smith \_\_\_ Song \_\_\_ Wallach \_\_\_ Coronado \_\_\_ Avakian \_\_\_

12. Report of Information: 2<sup>nd</sup> Interim Budget PPT

***Kathy Cooper provided the Board with a presentation on 2<sup>nd</sup> Interim Budget.***

13. #188 2<sup>nd</sup> Interim Budget

***Moved by Dave Wallach and seconded by Jeff Coronado to approve the 2017-2018 2<sup>nd</sup> Interim Budget.***

Ayes \_\_4\_\_ Noes \_\_0\_\_ Abstain \_\_0\_\_

Smith\_x\_\_ Song\_x\_\_ Wallach\_x\_\_ Coronado\_x\_\_ Avakian \_\_\_

### C. Personnel

14. #189 Personnel Report

***Moved by Dave Wallach and seconded by Jeff Coronado to approve/ratify personnel as presented.***

Ayes \_\_3\_\_ Noes \_\_0\_\_ Abstain \_\_0\_\_

Smith \_\_\_ Song\_x\_\_ Wallach\_x\_\_ Coronado\_x\_\_ Avakian \_\_\_

## VIII. INFORMATION SESSION

1. Board of Directors' discussion

***Tony Song would like to see nutrition progress data included with the PE data.***

2. Dates to remember:

- a. March 12<sup>th</sup> – 16<sup>th</sup>: SLC Week
- b. March 13<sup>th</sup> & 14<sup>th</sup> SJCA Talent Show
- c. March 14<sup>th</sup> – TK & Kinder Lottery (2:00)
- d. March 16<sup>th</sup> – Father-Daughter Dance
- e. March 23<sup>rd</sup> – Celebration of Learning (9:00-6:00)

- f. March 26<sup>th</sup> – 23<sup>rd</sup> Charter School Conference – San Diego (Dr. Patton, Mrs. Shiroma, and Mrs. Cooper attending)
- g. March 28<sup>th</sup> : 5:30/6:30 1<sup>st</sup> Grade Musical Performance
- h. March 29<sup>th</sup>: 5:30/6:30 3<sup>rd</sup> Grade Musical Performance
- i. March 30<sup>th</sup>: 5:30/6:30 4<sup>th</sup> Grade Musical Performance
- j. April 2<sup>nd</sup> – 6<sup>th</sup> Spring Break Week
- k. Spring Break: 8<sup>th</sup> Graders to Washington D.C.
- l. **Next Board of Directors' meeting: Tuesday, April 10, 2018 at 5:00 p.m.**

There being no further business to come before the Board of Directors, the regular meeting of March 6, 2018 is adjourned at

\_\_\_\_\_ **7:36** \_\_\_\_\_ p.m. by \_\_\_ **Tony Song** \_\_\_\_\_.