

MILLBURN TOWNSHIP PUBLIC SCHOOLS  
Millburn, New Jersey  
\* \* A G E N D A \* \*

**REGULAR MEETING**

Millburn Township Board of Education  
Monday, June 27, 2011  
7:45 PM – EDUCATION CENTER

- A. CALL TO ORDER
- B. SILENT COUNT OF BOARD MEMBERS PRESENT
- C. ANNOUNCEMENT OF MEETING NOTICE

On May 3, 2011, a notice of this meeting was transmitted to the Board of Education and a copy of the notice was posted at the Education Center bulletin board. Copies were also transmitted to the Millburn-Short Hills Item, the Star-Ledger, the Millburn-Short Hills Independent Press, TV-36, the Township Clerk and members of the Township Committee, the Presidents of the PTO and Civic Associations, and the Public Library.

- D. MINUTES
  - 1. Board Retreat of June 6, 2011
  - 2. Regular Meeting of June 13, 2011
  - 3. Closed Meeting of June 6, 2011
  - 4. Closed Meeting of June 13, 2011

- E. PRESENTATION

Board Member Service Recognitions

- F. BOARD PRESIDENT'S REPORT

- G. BOARD COMMITTEE REPORTS

- 1. Finance Committee Report
- 2. Personnel Committee Report
- 3. Property Committee Report
- 4. Board Staff Committee Report

- H. SUPERINTENDENT'S REPORT

- I. ASSISTANT SUPERINTENDENT'S REPORT

- J. SCHOOL BUSINESS ADMINISTRATOR'S REPORT

- K. DISCUSSION

**L. PUBLIC COMMENTS (not to exceed 30 minutes) – Agenda Items Only**

**M. BOARD ACTION ITEMS (Roll Call Votes)**

1. Instruction Agenda Items

- a. Approval of SY 2012 – 2013 School Calendar.
- b. Approval of contract for intervention counseling services with Rosemary Diener, M.S.W. for the SY 2011/12 at Millburn Middle School at the annual rate of \$32,000 (17 hours per week, \$40.00 per hour).
- c. Resolution to accept the following out-of-district students from Livingston and South Orange/Maplewood for the ESY 2011-2012 (July 11 – August 11, 2011) at the rate of \$8,652 per student:
  - Student #12992
  - Student #13768
  - Student #14113
  - Student #14117
  - Student #13597
- d. Resolution to send students to out-of-district schools for the ESY 2011-2012 and SY 2011-2012:
  - # 117403 – Cornerstone Day School, Mountainside – ESY - \$10,080.00
  - # 11841 – The Phoenix Center, Nutley - ESY and SY - \$86,429.68
  - # 11815 – Educational Partnership for Instructing Children, Paramus– ESY and SY - \$89,250.00
  - # 10215 – Newmark School, Plainfield - ESY & SY - \$51,562.89
  - # 10231 – Newmark School, Plainfield - SY - \$46,639.80
- e. Resolution to approve Lovaas, Cherry Hill to provide ABA Services for the SY 2011-2012 in the amount of \$100,000.00.
- f. Approval to accept donations:
  - (1) from the South Mountain PTO of a replacement two-sided wooden message board at the front of the school. Approximate value of this donation is \$4,314.00;
  - (2) from the Wyoming PTO to purchase LCD Projectors and equipment plus installation. Anticipated value of this donation is \$17,000.
- g. Approval of Professional Development Requests / Teacher Conferences as per policies 3440 and 4440 requiring prior approval of travel reimbursement expenses.

Agenda – June 27, 2011

**M.** 2. Personnel Agenda Items

Approval of Personnel Report, dated June 27, 2011

3. Business Agenda Items

- a. Approval of budget transfers for the month of May 2011.
- b. Approval of Treasurer of School Moneys report for period ending May 31, 2011.
- c. Approval and Certification of Board Secretary's Report for period ending May 31, 2011.
- d. Approval of Bill Schedule # 13 dated June 27, 2011 in the amount of \$6,852,758.10.
- e. Approval of a contract with Magellan Behavioral Health, Inc. of Philadelphia, PA for Employee Assistance Program for the period August 1, 2011 through July 31, 2013 at a monthly cost of \$1.70 per employee.
- f. Approval of contracts with Essex Regional Educational Services Commission for the SY 2011-2012:
  - (1) NJ Cooperative Bidding Program at annual cost of \$18,680.00
  - (2) Non-Public Instructional Services Agreement for Chapters 192/193
  - (3) Nursing Services for Nonpublic Schools
  - (4) Public School Child Study Team Services
  - (5) Public School Home Instruction Services
  - (6) Non-Public IDEA-B Services
- g. Resolutions regarding Bid No. 11-07 – Utility Upgrades for Special Services IT Equipment at Millburn High School and Millburn Middle School:
  - (1) to reject bids received from Margonis Electrical Contracting Co. Inc. of Garfield, NJ - as attached;
  - (2) to authorize work with J&J Electrical Construction and Design, Inc. of Towaco, NJ - as attached.
- h. Resolution regarding Bid. No. 11-08 – Security Systems Upgrades at Millburn High School and Millburn Middle School - to allow Integrated MicroSystems, Inc. of Haledon, NJ to withdraw their bid in the amount of \$136,873 and to award bid to Triad Security Systems of Union, NJ in the amount of \$166,500 – as attached.

**M. 3. i. Resolution regarding Transfer of Current Year Surplus to Reserve**

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statues authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations unto reserve accounts during the month of June by board resolution, and

WHEREAS, the Millburn Township Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at the year end, and

WHEREAS, the Millburn Township Board of Education has determined that an amount not to exceed \$1M may be available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED, that this amount will include the SY 2009/2010 Extraordinary Aid of \$457,944 plus Non Public Transportation Aid in the amount of \$32,001. Additional monies may be identified upon completion of the district's Comprehensive Annual Financial Report (CAFR) as of June 30, 2011, performed by Nisivoccia & Company, LLP, and shall be identified upon acceptance of this Comprehensive Annual Financial Report (CAFR). The aggregate amount of this deposit shall not exceed \$1M.

j. Approval of Consortia Agreement between Millburn Township School District and the Educational Information & Resource Center (EIRC) for the SY 2011-2012.

k. Resolution Regarding Roof Repair Projects at Millburn High School and Glenwood Elementary School

WHEREAS, the Millburn Township Board of Education has the need on a timely basis to purchase goods or services utilizing Educational Data Services, Inc. ("Ed Data") for purposes of the Project; and

WHEREAS, the Millburn Township Board of Education intends to enter into a contract with Ed Data for the Project utilizing the lowest responsible bidder, MK Lions, LLC of Ringwood, NJ, for purposes of completing a roof repairs project at Millburn High School in the amount of \$34,386.80 as well as a roof repair project at Glenwood Elementary School in the amount of \$9,746.72. In the aggregate, these contracts total \$44,133.52 which shall be subject to all the conditions applicable to the Ed Data contracts;

NOW THEREFORE BE IT RESOLVED, the Millburn Township Board of Education authorizes the Purchasing Agent to enter into a contract with Ed Data for purposes of completing the Project utilizing the lowest responsible bidder, MK Lions, LLC, of Ringwood, NJ.

1. Approval of purchase orders through the state cooperative purchasing program, better known as state contract with WPCS International of Lakewood, NJ for a district-wide emergency communication system in the total amount of \$103,468.90.

**M. 4. First Reading of Policies:**

- 0144 – Board Member Orientation and Training
- 2440 – Summer Session
- 3125.2 – Employment of Substitute Teachers
- 5350 – Pupil Suicide Prevention
- 5512 – Harassment, Intimidation and Bullying
- 5600 – Pupil Discipline / Code of Conduct
- 8461 – Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol and Other Drug Abuse

**N. OLD BUSINESS**

**O. NEW BUSINESS**

**P. PUBLIC COMMENTS (not to exceed 30 minutes)**

**Q. BOARD MEMBER COMMENTS**

**R. EXECUTIVE SESSION**

BE IT RESOLVED by the Millburn Board of Education that on Monday, June 27, 2011, during the regular public meeting on that date, this body shall meet at the Education Center, 434 Millburn Avenue, Millburn, New Jersey, for a discussion pursuant to Section 7b of the Open Public Meetings Act. A general description of the matters to be discussed is as follows:

The discussion on these topics will be disclosed to the public at the next public meeting of the Board or as soon thereafter as the circumstances and nature of the subjects permit.

**S. ADJOURNMENT**