

Regulations Governing Use of School Facilities by Non-School Related Groups

Under the laws of Kansas, the Board of Education has authority to allow the public school buildings to be used for certain educational and community improvement purposes. The buildings shall be opened at commercial rates for sectarian, political and commercial purposes only by authorization of the board. No community usage shall conflict with, nor handicap the regularly scheduled school program. All school and KSHAA activities take priority of any outside event.

1. Buildings may not be used past 9:00 PM without approval. An additional fee for extra time may be required.
2. There will be no alcoholic beverages in the building without permission of the building.
3. Nails or screws will not be used for fastening decorations to any part of the building without permission of the building custodian.
4. The building will be cleaned and rearranged for school use before the next school day, or within twelve (12) hours, whichever is the lesser times. An additional charge will be made for non-compliance.
5. The individual or group using the building will forfeit the right of further occupancy if any rules are violated.
6. Additional regulations governing the use of the building may be made by the Building and Grounds Supervisor, subject to the approval of the Business Manager.
7. The person using the building and/or grounds will be held strictly responsible for the care of the building and/or grounds and they will pay for damages resulting from their usage.
8. NO building will be opened to community usage without the presence of a school custodian or other authorized school employee.
9. Equipment such as projectors, public address system, etc. are subject to rental when serviced and operated by authorized school personnel.
10. NO kitchen or serving facilities are to be opened to outside groups unless a cafeteria employee is in attendance during the period of such use. A fee will be charged to the facility use for food service personnel - \$30/hour.
11. Lighted candles or flames, because of fire hazard, are not to be used within a school facility.
12. Smoking on school property is prohibited – inside and out.
13. All children must be under the supervision of a responsible adult at all times.
14. The District reserves the right to revoke permission at any time.

FEES – BHS/PHMS -

Gyms

\$500.00/court

Example: 3 day tournament - \$6,000 (include café/concession area)

Café/Concession/Kitchen/Auditorium - meeting

\$100.00 – for each room

Sports Practice for Youth

\$ 50.00 - for Volleyball/Wrestling

*each group will use their own equipment (except nets/mats)

\$ 25.00 - for Basketball

Custodial/Kitchen fees are an additional rental

\$ 30.00/hour