

MILLBURN TOWNSHIP PUBLIC SCHOOLS  
Millburn, New Jersey  
\* \* A G E N D A \* \*

**REVISED**

**REGULAR MEETING**

Millburn Township Board of Education  
Monday, March 7, 2016  
7:45 PM – EDUCATION CENTER

- A. CALL TO ORDER
- B. SILENT COUNT OF BOARD MEMBERS PRESENT
- C. ANNOUNCEMENT OF MEETING NOTICE

On August 6, 2015, a notice of this meeting was transmitted to the Board of Education and a copy of the notice was posted at the Education Center bulletin board. Copies were also transmitted to the Millburn-Short Hills Item, the Star-Ledger, the Millburn-Short Hills Independent Press, TAP-Millburn Short Hills, TV-36, the Township Clerk and members of the Township Committee, the Presidents of the PTO and Civic Associations, and the Public Library.

- D. MINUTES
  - 1. Minutes of the Regular Public Meeting of February 22, 2016

- E. PRESENTATION
  - 1. District Goals
  - 2. Board Goals
  - 3. Budget 2016-2017

- F. BOARD PRESIDENT'S REPORT

- G. BOARD COMMITTEE REPORTS
  - 1. Finance Committee Report
  - 2. Program Committee Report
  - 3. Property Committee Report
  - 4. High School Student Liaison Committee Report
  - 5. Middle School Student Liaison Committee Report
  - 6. Joint Facilities Committee Report

**H. SUPERINTENDENT’S REPORT**

1. Fire/Lockdown Drills for February, 2016:

High School	February 26/ February 4
Middle School	February 25/February 23
Deerfield	February 01/February 11
Glenwood	February 29/February 23
Hartshorn	February 02/February 23
South Mountain	February 22/February 10
Wyoming	February 22/February 23

**I. ASSISTANT SUPERINTENDENT’S REPORT**

**J. SCHOOL BUSINESS ADMINISTRATOR’S REPORT**

**K. DISCUSSION**

1. Referendum Update

**L. PUBLIC COMMENTS**

For members of the Millburn School District community who may be joining a Meeting for the first time or would like to provide comments tonight, we’re sharing the Board Policy pertaining to public comments. Thanks in advance for sharing your thoughts as per the District’s Policy!

**0167 - Public Participation in Board Meetings**

*The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide for two periods of public comments at every regularly scheduled meeting of the Board, the length of each period to be determined by the Board. Public participation shall be governed by the following rules:*

- 1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his or her name, place of residence, and group affiliation, if appropriate.*
- 2. Each statement made by a participant shall be limited to a reasonable time as determined by the presiding officer.*
- 3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard.*
- 4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually.*
- 5. The presiding officer may (a) Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant to the district; (b)*

*Request any individual to leave the meeting when that person does not observe reasonable decorum; (c) Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting; (d) Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

**M. BOARD ACTION ITEMS (Roll Call Votes)**

**1. Instruction Agenda Items**

- a. Resolve to affirm the administration's determinations concerning the HIB investigations for the period 2/12 to 2/25/16 as outlined in the confidential report shared with Board of Education members and on file in the Superintendent's office.
- b. Resolve to approve Professional Development Requests / Teacher Conferences as per policies 3440 and 4440 requiring prior approval of travel reimbursement expenses.
- c. Resolve to approve submission of the amended 2016 IDEA Basic and Pre-School grants to include carry over funds from the 2014/15 Grant.
- d. Resolve to approve legal settlement for student #11424 regarding a settlement agreement for the educational costs for the school year 2015-2016.
- e. Resolve to approve legal settlement for student #10749 regarding a settlement agreement for the educational costs for the school years 2015-2016, 2016-2017, 2017-2018 and 2018-2019.
- f. Resolve to approve the following contract in accordance with student's Individual Education Plan for the 2015-2016 school year, effective February 8 to June 30, 2016:

<b>Student ID#</b>	<b>Vendor</b>	<b>Amount</b>	<b>Program</b>
20153041	Fusion Learning, Inc dba Fusion Academy	\$15,665.00	SY

**2. Personnel Agenda Items**

Resolve to approve the Personnel Report dated March 7, 2016

3. **Business Agenda Items**

- a. Resolve to approve the Preliminary SY 2016-2017 budget for submission to the County Superintendent:

**RESOLUTION REGARDING BUDGET ADOPTION**

**WHEREAS**, the Millburn Township Board of Education must submit a FY 2016-2017 school district budget to the Essex County Office of the Department of Education for review;

**WHEREAS**, it is necessary for the Board to increase the General Fund tax levy for the 2016-2017 school year above the 2% cap imposed by the state in order for it to meet the Thorough and Efficient Education requirements to reflect increased health care costs of \$548,257; and;

**BE IT RESOLVED**, that the Board approves and authorizes the application to the Commissioner of Education to increase the General Fund tax levy for the 2016-2017 school year by \$548,257 for increased health care costs.

**THEREFORE BE IT RESOLVED** to approve a FY 2016-2017 school district budget for submission to the Essex County Office of the Department of Education for review:

	<u>Budget</u>	<u>Local Tax Levy</u>
General Fund	\$ 85,228,861	\$ 79,613,584
Special Revenue Fund	\$ 1,612,221	
Debt Service Fund	\$ 4,735,757	\$ 4,449,479
<b>Total Base Budget</b>	<u>\$ 91,576,839</u>	<u>\$ 84,063,063</u>

And

Business Agenda Item M.3.a. continued:

**WHEREAS**, N.J.A.C. 6A:23A-7.3 requires districts to establish in the annual school budget a maximum expenditure that may be allotted for travel; and

**THEREFORE BE IT RESOLVED**, that the Millburn Township Board of Education hereby establishes the maximum expenditure that may be allotted for travel supported by state, federal and local funds for the 2016-2017 school year shall not exceed \$76,100; and

**BE IT FURTHER RESOLVED**, that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

**BE IT FURTHER RESOLVED** that the Millburn Township Board of Education hereby establishes the maximum amount budgeted for the 2016-2017 school year for each professional service and public relations amount.

b. **RESOLUTION REGARDING THE TRANSFER OF UNEXPENDED BOND FUNDS TO THE DEBT SERVICE FUND**

**WHEREAS**, the voters of Millburn Township authorized by capital referendum on September 26, 2006 Additions and Renovations to Millburn High School and Millburn Middle School in the amount of \$21,302,000, and

**WHEREAS**, the Millburn Township Board of Education has determined that \$119,036 of unexpended funds from the referendum will not be expended, and

**WHEREAS**, N.J.A.C. 6A:26-4.6(c)1 requires that unexpended funds from a capital referendum must be used to pay debt service principal on the capital project,

Business Agenda Item M.3.b. continued:

**NOW THEREFORE BE IT RESOLVED** that the Millburn Township Board of Education immediately cancel \$50,000 of the unexpended funds authorized for Additions and Renovations to Millburn High School and Millburn Middle School and transfer the funds to the Debt Service Fund, such funds to be used for the repayment of bond principal (tax relief) related to the project in FY 2016-2017.

**N.** OLD BUSINESS

**O.** NEW BUSINESS

**P.** PUBLIC COMMENTS

**Q.** BOARD MEMBER COMMENTS

**R.** EXECUTIVE SESSION

BE IT RESOLVED by the Millburn Board of Education that on Monday, Monday, March 7, 2016, during the regular public meeting on that date, this body shall meet at the Education Center, 434 Millburn Avenue, Millburn, New Jersey, for a discussion pursuant to Section 7b of the Open Public Meetings Act. A general description of the matters to be discussed is as follows:

At the time of Agenda development, there is no planned discussion. If a need arises, the topic will be announced at the meeting.

The discussion on these topics will be disclosed to the public at the next public meeting of the Board or as soon thereafter as the circumstances and nature of the subjects permit.

**S.** ADJOURNMENT