

United School District
Regular Board Meeting
June 9, 2015

The Regular Board Meeting of the United School Directors was held on Tuesday, June 9, 2015, at 7:30 p.m. in the Junior-Senior High School Board Room, for general purposes including but not limited to the following:

Members Present: Donald Davis, Trudy DeRubis, Beth Ann Marcus, Kenneth Heming, Tommey Heming, Sandra Mack, Eric Matava, Ronald Moyer

Members Absent: Robert Dill

Others Present: Dr. Barbara L. Parkins, Superintendent
Patricia Berezansky, Director of Education
Lewis Kindja, Elementary Principal
Michael Worthington, High School Principal
Ronald Saffron, Solicitor
G. Thomas Kalinyak, Director of Finance/Board Secretary
Barbara Turner, Recording Secretary

Approval of the Minutes: Ronald Moyer moved to approve the minutes of the May 5, 2015 Work Session and the May 12, 2015 Regular Board Meeting. Tommey Heming seconded the motion. YEA, all voted yes.

Motions Added: Donald Davis moved to amend the agenda and add the following motions:

Board Policy:

MOTION E. To approve July 7, 2015 at 7:30 p.m. for a special board meeting for personnel and other general purposes.

Personnel:

MOTION 2: To grant approval to Dr. Barbara Parkins to utilize paid sick leave as provided for in her contract with the United School District for a health related matter during the approximate dates of June 22, 2015 to August 22, 2015.

MOTION 3: To appoint Patricia Berezansky as substitute superintendent of the United School District for such period of time that Dr. Barbara Parkins is absent on leave, which leave is estimated to extend from June 22, 2015 to August 22, 2015. Further, the Board of School Directors hereby approves the stipend of \$200.00 per week to be paid to Patricia Berezansky for work performed as substitute superintendent on behalf of the District. During such time Patricia Berezansky shall also continue in her position as Director of Education/7-8 grade principal.

Eric Matava seconded the motion. Roll Call was as follows: YEA, all voted yes. Motions will be added to agenda.

Student Recognitions: Mr. Worthington introduced students who participated in the State Science Competition, the State Track Meet, and the Envirothon. The students spoke briefly about their experiences.

Treasurer's Report: Thomas Kalinyak read the report. Donald Davis moved to approve the report. Sandra Mack seconded the motion. Roll Call was as follows: YEA, all voted yes.

Student Activities Report: Thomas Kalinyak read the report. Ronald Moyer moved to approve the report. Tommey Heming seconded the motion. Roll Call was as follows: YEA, all voted yes.

Payment of Bills: Ronald Moyer moved to pay bills when funds become available. Sandra Mack seconded the motion. Roll Call was as follows: YEA, all voted yes.

ATHLETIC/STUDENT ACTIVITIES: Kenneth Heming moved to approve the following items (A – B) as listed below:

Volunteers: A. The list of volunteers for the 2015-2016 school year, pending receipt of proper documentation:

1. Carreen McCleary – Majorettes – Elyse Brett
2. Lyndee Fischer – Elementary – Lewis Kindja – reoccurring
3. Natalie Felix – Elementary PTG – Lewis Kindja – reoccurring
4. Darlene Sexton – Cheerleading – Jennifer Charney – reoccurring
5. Wendy Donelson – Elementary Cheerleading – Jennifer McCully – reoccurring

Booster Recognition: B. The recognition of the following booster organization(s) as a board approved organization, with the understanding that their program may include students who are not members of the district:

1. United Elementary Cheerleading Boosters
2. United Football Boosters
3. United Elementary PTG
4. United Youth Football

Eric Matava seconded the motion. Roll Call was as follows: YEA, all voted yes. Motion carried.

BOARD POLICY: Eric Matava moved to approve the following items (A – E) as listed below:

Second Reading/ Adoption of Policy: A. The second reading and adoption of a revision to the following Board Policy as listed below:

1. No. 819 Suicide Awareness, Prevention and Response

State Police MOU: B. The Memorandum of Understanding between the Pennsylvania State Police and the United School District.

Board Policy continued:

First Reading of Board Policy: C. The first reading and adoption of a revision to the following Board Policy as listed below:

1. No. 008 Organization Chart

Special Meeting: D. To approve June 30, 2015 at 6:00 p.m. for a special board meeting to adopt the 2015-2016 General Fund Budget and for other business purposes.

Special Meeting: E. To approve July 7, 2015 at 7:30 p.m. for a special board meeting for personnel and other general purposes.

Tommy Heming seconded the motion. Roll Call was as follows: YEA, all voted yes. Motion carried.

BUILDING & GROUNDS: Champion Lake Golf Course: Sandra Mack moved to approve the use of Champion Lakes Golf Course free of charge for golf matches and practices for the 2015-2016 school year. Ronald Moyer seconded the motion. Roll Call was as follows: YEA, all voted yes. Motion carried.

CURRICULUM AND INSTRUCTION: Ronald Moyer moved to approve the following items (A – L) as listed below:

IBM Grant: A. The acceptance of the IBM Community Grant for United Jr./Sr. High School in the amount of \$2,000.00 to be used to introduce STEM ideas and opportunities to rural students who have limited or no access to such things.

PSBA/PASA/NSBA Attendance: B. The attendance of Board Members and the Superintendent to PSBA/PASA/NSBA sponsored activities during the 2015-2016 school year.

Handbooks: C. The high school and elementary student/parent handbooks for the 2015-2016 school year.

Handbook: D. The 2015-2016 extra-curricular handbook.

Summer Leadership Academy: E. The Activity Request from Thomas Kalinyak to attend the IUs 8, 10, 11 Summer Leadership Academy, in State College, PA, on the dates of July 8 – 10, 2015, at a cost of \$495.43. Budgeted funds are available.

Summer Leadership Academy: F. The Activity Request from Michael Worthington to attend the IUs 8, 10, 11 Summer Leadership Academy, in State College, PA, on the dates of July 8 – 10, 2015, at a cost of \$540.90. Budgeted funds are available.

Curriculum and Instruction continued:

- Summer Leadership Academy: G. The Activity Request from Robert Sarraf to attend the IUs 8, 10, 11 Summer Leadership Academy, in State College, PA, on the dates of July 8 – 10, 2015, at a cost of \$540.90. Budgeted funds are available.
- Summer Leadership Academy: H. The Activity Request from Lewis Kindja to attend the IUs 8, 10, 11 Summer Leadership Academy, in State College, PA, on the dates of July 8 – 10, 2015, at a cost of \$450.00. Budgeted funds are available.
- Summer Leadership Academy: I. The Activity Request from Patricia Berezansky to attend the IUs 8, 10, 11 Summer Leadership Academy, in State College, PA, on the dates of July 8 – 10, 2015, at a cost of \$450.00. Budgeted funds are available.
- Summer Leadership Academy: J. The Activity Request from Francine Ressler to attend the IUs 8, 10, 11 Summer Leadership Academy, in State College, PA, on the dates of July 8 – 10, 2015, at a cost of \$450.00. Budgeted funds are available.
- Sr. Class Trip: K. The retroactive Activity Request from Mikel Balsley to attend the Senior Class Trip, to Kalahari Waterpark, Sandusky, Ohio, on the date of May 15, 2015, with eligible students, at a cost of \$85.00. Budgeted funds are available.
- ARIN PPT ELECT Program: L. The ARIN IU#28 Pregnant and Parenting Teen – Education Leading to Employment and Career Training (PPT ELECT) program.

Eric Matava seconded the motion. Roll Call was as follows: YEA, all voted yes, except for Kenneth Heming who voted NAY to Items E, F, G, H, I, J. Motion carried.

FINANCE: Beth Ann Marcus moved to approve items (A - V) as listed below:

- Bill List: A. Bill List:
- Mid-State Construction, Inc. - \$26,166.72 (Additions and Alterations to the United Elementary School)
 - BCS Construction, Inc. - \$151,099.11 (Jr./Sr. High School Security Entrance Construction)
 - BCS Construction, Inc. - \$5,265.85 (Jr./Sr. High School Security Entrance Construction)
- Payment of Bills: B. The payment of July 2015 bills as funds become available.
- Esber Cash Register Agreement: C. The Annual Maintenance and Support Agreement with Esber Cash Register at a cost of \$450.00 for the elementary (for two machines), and \$570.00 for the high school (for three machines), for the 2015-2016 school year.

Finance continued:

- Change Order No. GC-8: D. The change order No. GC-8 submitted by BCS Construction, Inc. in the credit amount of \$21,761.00 for unused unit allowances pertaining to the Jr./Sr. High School Renovation Project.
- Change Order No. EC-8: E. The change order No. EC-8 submitted by Bob Biter Electric Enterprises, Inc. in the credit amount of \$6,815.00 for unused unit allowances pertaining to the Jr./Sr. High School Renovation Project.
- Change Order No. PC-2: F. The change order No. PC-2 submitted by K & K Plumbing Company, Inc. in the credit amount of \$3,028.00 for unused allowances pertaining to the Jr./Sr. High School Renovation Project.
- Highmark Renewal Rates: G. The renewal rates with Highmark Blue Cross Blue Shield from July 1, 2015 to June 30, 2016 at the following premium cost

Secretaries, Aides, Custodians Active and Retired		Teachers, Administrators, Confidentials Active and Retired
Single	\$ 606.59	\$ 618.66
Parent/Child	\$1,575.92	\$1,608.95
Parent/Children	\$1,575.92	\$1,608.95
Husband/Wife	\$1,727.05	\$1,762.37
Family	\$1,925.42	\$1,963.77

- Budgetary Transfer: H. The following budgetary transfer:
- | | |
|---|------------------|
| <u>To:</u> | <u>Purpose:</u> |
| 10-3200-610-000-39-00-00-328 \$1,800.00 | Robotic Supplies |
|
 | |
| <u>From:</u> | |
| 10-3200-810-000-39-00-00-328 \$1,800.00 | |

- Pressley Ridge Agreements: I. The contractual agreement by and between the United School District and Pressley Ridge to provide special education and other related services as needed for two elementary students commencing January 20, 2015 through June 3, 2015. The total cost for the services less applicable discounts is \$18,965.00
- New Story Agreements: J. The contractual agreement by and between the United School District and New Story to provide special education and related services for one elementary student. The cost of service, inclusive of services as listed in the attachment to the Tuition Agreement is \$290.00 per day.

Finance continued:

- ARIN Occupational Physical Therapy Services: K. The agreement by and between the United School District and ARIN IU 28 to provide Occupational and Physical Therapy services during the 2015-2016 school year at a cost of \$57.00/hour.
- Disabled Veterans Tax Exemption: L. Acknowledge the receipt of the letter for the Disabled Veterans Real Property Tax Exemption application for an applicant in the West Wheatfield Township that became due on or after April 24, 2014.
- Discovery Streaming Agreement: M. The agreement for United School District to participate through the statewide consortium service for Discovery Streaming at a cost of \$0.85 per student for the 2015-2016 school year.
- E-Waste: N. Granting permission for the Technology Services department to use Smart Resale for E-Waste for technology waste for the 2015-2016 school year.
- Link Computer Agreement: O. The agreement between Link Computer Corporation and United School District at a cost of \$1,450.00 for the VMware support contract, to be funded within the existing 2015-2016 technology services budget. Further, the Board President and/or the Superintendent of Schools are hereby authorized to sign the agreement on behalf of the School District.
- BAYADA Contract: P. A contract with BAYADA Nurses, Inc., to provide nursing services for the 2015-2016 school year at a rate of \$44.00 per hour, effective July 1, 2015 through June 20, 2016.
- Worker's Compensation Package: Q. The purchase of a Worker's Compensation package policy issued by Highmark Casualty Insurance Company and the Reschini Group at the cost of \$47,355.00 for the period of July 1, 2015 through July 1, 2016.
- Commercial Insurance Policy: R. The purchase of a commercial insurance policy package (not including workers compensation) policies issued by Liberty Mutual Insurance from the R.E. Walbeck Agency at a cost of \$52,644.00 for the period of July 1, 2015 through July 1, 2016.
- Goodwill Letter of Agreement: S. To approve the Letter of Agreement between the District and Goodwill Industries of the Conemaugh Valley, Inc. for the period of September 1, 2015 to September 1, 2016, to provide Vocational Evaluations, Community Based Work Assessments, Paid Work Experience, Job Finding (Placement) or Job Support (Coaching), to United students with disabilities, at the following rates:

Vocational Evaluations: \$100-\$255 per evaluation depending upon which vocational evaluation is chosen for the student;

Finance continued:

Goodwill continued: Community Based Work Assessment: \$50.00 per hour/\$12.50 per fifteen minute unit

Paid Work Experience:

- (1) 1:1 Intensive Job Coaching-\$60.00 per hour/\$15.00 per fifteen minute unit.
- (2) 1:2 Line of Sight Supervision-\$50.00 per hour/\$12.50 per fifteen minute unit.
- (3) Enclave or 1:3 or more -\$40.00 per hour/\$10.00 per fifteen minute unit.

Job Finding Services/Job Support Services:

Cost per Student-\$50.00 per hour/\$12.50 per fifteen minute unit.

Waste Management Agreement:

- T. The contractual agreement by and between the United School District and Waste Management to provide waste removal services at a monthly cost of \$999.86. The agreement commences July 1, 2015 and concludes June 30, 2018 and will automatically renew for a period set forth in the agreement. The agreement will terminate by written notice by either party at least 90 days, but not more than 180 days, prior to the termination of the then-existing term. The Letter of Agreement is subject to review and approval of the School District Solicitor.

Redford Photography Agreement:

- U. The Photography Service Agreement between Redford Photography and the United School District for the term of June 8, 2015 through June 8, 2018.

Reject Bids:

- V. To reject any and all bids for the Jr./Sr. High School Corridor Improvements.

Donald Davis seconded the motion. Roll Call was as follows: YEA, all voted yes. Motion carried.

PERSONNEL: Donald Davis moved to approve items (A - F) as listed below:

Supplemental Position:

- A. The following supplemental positions for the 2015-2016 school year, pending receipt of proper documentation:

1. Alexis Wynn - Jr. High Girls Volleyball Coach - \$1,632.52

Supplemental Resignation:

- B. The resignation of Mikel Balsley, from his supplemental position of Assistant Junior High Boys Basketball Coach, effective at the end of this current school year.

Personnel continued:

- Homebound Instructor: C. To appoint Vicki Stelma as a homebound instructor for a 10th Grade high school student for so long as such services are required during the 2014-2015 school year and for the time and duration as determined by the District. Compensation for such services shall be at the rate of \$36.00 per hour as per the collective bargaining agreement.
- Homebound Instructor: D. To appoint Ellen Plowman as a homebound instructor for a 9th Grade high school student for so long as such services are required during the 2014-2015 school year and for the time and duration as determined by the District. Compensation for such services shall be at the rate of \$36.00 per hour as per the collective bargaining agreement.
- Homebound Instructor: E. To appoint James Cawley as a homebound instructor for a 10th Grade high school student for so long as such services are required during the summer and for the time and duration as determined by the District. Compensation for such services shall be at the rate of \$36.00 per hour as per the collective bargaining agreement.
- Supplemental Resignation: F. The resignation of Jerry Hammack from his supplemental position of Head Baseball Coach, effective at the end of this current school year.

Ronald Moyer seconded the motion. Roll Call was as follows: YEA, all voted yes. Motion carried.

Sick Leave: Donald Davis moved to approve Dr. Barbara Parkins to utilize paid sick leave as provided for in her contract with the United School District for a health related matter during the approximate dates of June 22, 2015 to August 22, 2015. Tommey Heming seconded the motion. Roll Call was as follows: YEA, all voted yes. Motion carried.

Substitute Superintendent: Donald Davis moved to appoint Patricia Berezansky as substitute superintendent of the United School District for such period of time that Dr. Barbara Parkins is absent on leave, which leave is estimated to extend from June 22, 2015 to August 22, 2015. Further, the Board of School Directors hereby approves the stipend of \$200.00 per week to be paid to Patricia Berezansky for work performed as substitute superintendent on behalf of the District. During such time Patricia Berezansky shall also continue in her position as Director of Education/7-8 grade principal. Sandra Mack seconded the motion. Roll Call was as follows: YEA, all voted yes. Motion carried.

TRANSPORTATION: Van Driver: Ronald Moyer moved to approve the van driver for the 2014-2015 school year, as previously authorized by the superintendent, pending receipt of proper documentation:

1. Phillip Weaver

Sandra Mack seconded the motion. Roll Call was as follows: YEA, all voted yes. Motion carried.

BOARD MEMBER REPORTS:

ARIN Report - Trudy DeRubis (Representative) - Given at Work Session

Legislative Representative Report - Eric Matava (Representative) – Eric Matava reported on a child protective law for volunteers that will be voted on soon.

Technology Center - Donald Davis (Representative) - Ronald Moyer (Alternate Representative) – Donald Davis reported on the resignation of Carol Fry, the JOC Members, appointment of Treasurer and assistant treasurer and the health plan changes.

UEA Contract Negotiations Committee - Trudy DeRubis - (Chairperson) – Trudy DeRubis reported that they will be meeting on July 13th.

UESP Contract Negotiations Committee – Kenneth Heming (Chairperson) – Kenneth Heming reported that they will be meeting on June 29th.

Meeting was adjourned at 8:05 p.m.

Executive Session was held at 8:15 p.m. for legal and personnel matters and adjourned at 10:00 p.m.



