

**PALISADES CHARTER HIGH SCHOOL
CBO REPORT
APRIL 22, 2014
BOARD OF TRUSTEES MEETING**

2012-2013 Updates

- **The Outside Audit Firm (VTD) is compiling the 2012-2013 Form 990 Tax Return for PCHS. At the time of this report, I expect to receive the draft of the return to finalize. This return is scheduled to be included for discussion as an agenda item for this Board Meeting before it is filed.**

2013-2014

- **The 2014-2015 Budget submissions were due on April 9th and have been received and are being organized & sorted by area for further review.**
- **The April 9th late start dated provided staff with the opportunity to meet and discuss the Local Control Accountability Plan (LCAP). The group was solicited to identify those PCHS priority areas to assist in incorporating in the LCAP. Ideas generated from the Long-Term Strategic Planning Committee meetings were provided as a basis of discussion. Further stakeholder engagement will follow. See attached LCAP information provided.**
- **Enrollment at the end of Month 8 (145 School Days) was 2,842 (2,860 in Month 7). The YTD ADA is 2,762.1 (2,732.8-2012/13) at 96.4% ADA. This is the ADA that will be funded for 2013-2014 School Year, as it represents the P-2 Attendance reporting period. The Budgeted 2013-14 ADA is 2,753. The increase of approx. 9.1 ADA includes 4.4 ADA for the Independent Study program initiated this year and 2.9 ADA for students in Non-public schools (NPS) for which PCHS receives the funding. This additional ADA will provide approx. \$70,000 in additional funding for 2013-14.**
- **The 2013-2014 Audit process started at the end of the month. The initial review was performed in the areas of Attendance and ASB. (see Audit Committee report for further discussion)**

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- A meeting was held with our Outside auditors and outside & related 501 c 3 groups on April 7th to review the appropriate financial reporting requirements and relationship to PCHS.
- Our Unrestricted Cash Balances (Cash In County) at the end of March & February 2014 was approx. \$8.2 and \$7.5 million, respectively.
- The updated Civic Center Permit (attached) & Common Core Budget (to be brought to meeting) are included.
- The ASB Clerk position was filled at the end of March. The Finance Office is finally fully staffed for the first time this school year.
- The PCHS Prom is this weekend. To date, 499 tickets have been sold. The target or Budget was 510. This is expected to be exceeded by the date of the Prom.
- Initial roll out of the Spend Map Purchase Order system to selected areas of the Organization is expected to start in April.
- The LAUSD Annual Fiscal Oversight Visit has been scheduled for May 9th.
- As required by the State of California-CDE, our Executive Director has certified that PCHS has made the information regarding the Local Control Funding Formula (LCFF) available to employees & stakeholders (see attached).

**PALISADES CHARTER HIGH SCHOOL
LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP)
APRIL 9, 2014**

THE STATE OF CALIFORNIA CREATED A NEW FUNDING MODEL FOR SCHOOL DISTRICTS (INCLUDING CHARTER SCHOOLS) CALLED THE LOCAL CONTROL FUNDING FORMULA (OR LCFF). THIS FUNDING WILL NOT BE BASED UPON COST OF LIVING ADJUSTMENTS (COLA'S) AND WILL PROVIDE ADDITIONAL FUNDING FOR HIGH NEEDS STUDENTS (FREE & REDUCED, EL & FOSTER YOUTH). THE OVERALL BUDGET FUNDED EACH YEAR AND WILL ALSO CREATE A "RAINY DAY" RESERVE TO BALANCE BUDGET SURPLUSES WITH BUDGET SHORTFALLS AND PREVENT THE SIGNIFICANT CUTS EDUCATION AND OTHER AGENCIES HAVE EXPERIENCED IN THE PAST .

THE LCFF ELIMINATES MOST CATEGORICAL OR RESTRICTED PROGRAMS AND PUTS THE DECISION MAKING AND PRIORITY SETTING IN THE HANDS OF THE LOCAL SCHOOL BOARD, WITH INPUT FROM STAKEHOLDERS.

AS OF JANUARY 2014, THE STATE OF CALIFORNIA HAS INDICATED THAT 2014-2015 EDUCATION FUNDING (BASED UPON PCHS' ESTIMATED 35% FREE & REDUCED POPULATION) WILL INCREASE APPROX. 8.9% OR \$1.7 MILLION FROM 2013-2014 LEVELS. OF THIS AMOUNT, APPROXIMATELY 2.9% OR \$600,000 WILL NEED TO BE BUDGETED TO ADDRESS IMPROVED SERVICES FOR HIGH NEEDS PUPILS.

THIS FUNDING NEEDS TO ADDRESS EIGHT STATE PRIORITY AREAS (SEE HANDOUT) AND ADDRESS OTHER BOTH INSTRUCTIONAL AND OPERATIONAL AREAS THAT HAVE SEEN EITHER REDUCED OR NO FUNDING IN THE PAST.

THE LCAP HAS BEEN PREVIOUSLY DISCUSSED WITH VARIOUS STAKEHOLDER GROUPS, INCLUDING: THE BOARD OF TRUSTEES, THE BUDGET & FINANCE COMMITTEE, THE LONG-TERM STRATEGIC PLANNING COMMITTEE (LTSP) AND PARENT GROUPS (OPEN HOUSE, PIQE PARENT MEETINGS).

THE 2014-2015 LCAP AND BUDGET PROCESS NEED TO BE ADOPTED BY THE PCHS BOARD OF TRUSTEES BY JULY 1. OUR CHARTER RENEWAL WITH LAUSD WILL ALSO NEED TO INCLUDE A COMPONENT THAT ADDRESSES THE LCAP.

TODAY'S SESSION WILL ASSIST PCHS WITH IDENTIFYING THOSE PRIORITIES THE STAFF CONSIDERS IMPORTANT WHEN BUILDING AND APPROVING OUR 2014-2015 BUDGET.

**PCHS
CIVIC CENTER PERMIT
YTD Mar. 31, 2014**

	2012-13 Actuals			2013-14 (YTD 03/31/14)			2013-14 Budget		
	Pool	Other Facilities	Total	Pool	Other Facilities	Total	Pool	Other Facilities	Total
Income									
Fundraising	\$ -	\$ -	\$ -	\$ 4,281	\$ -	\$ 4,281	\$ 22,736	\$ -	\$ 22,736
Leases & Rentals	\$ 377,006	\$ 295,912	\$ 672,918	\$ 288,597	\$ 326,766	\$ 615,363	\$ 386,592	\$ 372,385	\$ 758,977
	\$ 377,006	\$ 295,912	\$ 672,918	\$ 292,878	\$ 326,766	\$ 619,644	\$ 409,328	\$ 372,385	\$ 781,713
Expenses									
Salary	116,021	61,564	177,585	81,772	28,858 (b)	110,630	108,335	67,886 (a)	176,221
Benefits	19,903	9,235	29,138	12,266	5,162	17,428	18,750	10,183	28,933
Total Salary & Benefits	135,924	70,799	206,723	94,038	34,020	128,058	127,085	78,069	205,154
Custodial Support-Consulting	-	9,000	9,000	\$ -	\$ 22,500 (b)	\$ 22,500	-	9,000	9,000
Utilities	28,000	28,000	56,000	21,000	-	21,000	28,000	-	28,000
Insurance	3,500	3,500	7,000	3,500	-	3,500	3,500	-	3,500
Other Supplies	50,242	1,500	51,742	51,260	13,936	65,195	63,400	4,500	67,900
Advertising/PR	-	12,700	12,700	-	-	-	-	10,000	10,000
Total Expenses	81,742	23,200	104,942	\$ 75,760	\$ 36,436	\$ 112,195	\$ 94,900	\$ 23,500	\$ 118,400
Operating Profit/(Loss)	159,340	201,913	361,253	\$ 123,080	\$ 256,311	\$ 180,891	187,343	270,816	458,159
Debit Service									
Interest	77,001	4,521	81,522	\$48,502	\$54	\$ 48,556	68,827	400	69,227
Principal	155,912	124,266	280,178	123,031	10,413	133,444	163,803	20,812	184,615
Total Debt Service	232,912	128,787	361,700	\$ 171,533	\$ 10,467	\$ 182,000	232,630	21,212	253,842
Net Permit Reserve Add/(Reduct)	(73,572)	73,126	(446)	(\$48,453)	\$245,843	\$197,391	(45,287)	249,604	204,317

Notes: Track Loan Paid Off 7/2013

(a)- 2013/14 Facilities allocates \$17,000 of potential new salaries for improved Permit Mgt.

Salaries revised 5/24 to reflect favorable formula error

(b)- Permit Support changed from payroll based to Custodial support- effective 12/2013

= (17,012)

Palisades Charter HS
Quarterly Permit Revenue

July '13 - March '14

Revenue Collected-Cash Basis

Deposit

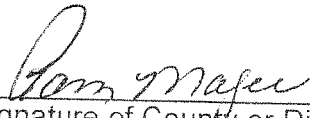
Date	Facility	Event	Film/Photo Shoot	Banners	Supervisor	Deposits	Custodial	Total
6-Jan	\$1,125							\$1,125
7-Jan	\$532							\$532
9-Jan			\$7,500					\$7,500
14-Jan	\$3,560							\$3,560
15-Jan	\$7,810							\$7,810
15-Jan			\$11,500					\$11,500
21-Jan				\$450				\$450
22-Jan	\$920							\$920
27-Jan				\$150				\$150
29-Jan	\$300							\$300
28-Jan			\$2,500					\$2,500
3-Feb	\$810		\$3,500					\$4,310
6-Feb	\$150		\$765					\$915
7-Feb	\$3,328		\$3,500					\$6,828
11-Feb	\$288		\$5,000	\$400				\$5,688
15-Feb	\$1,200							\$1,200
14-Feb	\$120			\$125				\$245
18-Feb	\$17,305							\$17,305
25-Feb	\$960							\$960
3-Mar	\$2,048			\$300				\$2,348
10-Mar	\$1,650		\$15,000					\$16,650
12-Mar	\$250							\$250
19-Mar	\$1,550			\$325				\$1,875
24-Mar	\$7,717							\$7,717
27-Mar				\$200				\$200
31-Mar	\$3,130							\$3,130
Q3 Totals	\$54,752	\$0	\$49,265	\$1,950	\$0	\$0	\$0	\$105,967
Q2 Totals	\$88,792	\$1,250	\$31,000	\$450	\$720	\$500	\$200	\$122,912
Q1 Totals	\$31,513	\$9,515	\$54,800	\$650	\$160	\$500	\$750	\$97,888
YTD Total	\$175,056	\$10,765	\$135,065	\$3,050	\$880	\$1,000	\$950	\$326,766

POOL-SUMMARY	
2013-2014 Q1 Revenue	\$ 118,473
2013-2014 Q2 Revenue	\$ 86,420
2013-2014 Q3 Revenue	\$ 83,704
YTD Pool Revenue	\$ 288,597
2013-14 Budget	\$ 386,592

Local Control Funding Formula Certification

For the 2013–14 fiscal year, I certify that, to the best of my knowledge, the appropriate officers and employees of the local education agency listed below are aware of the requirements of the Local Control Funding Formula pursuant to California *Education Code* sections 2574, 2575, 42238.02, 42238.03, and 42238.07, as applicable.

Palisades Charter High School
Name of Local Educational Agency


Signature of County or District Superintendent,
Charter School Administrator, or Authorized Designee

4/1/2014
Date