

Slide 1 - Slide 1

The screenshot shows the Skyward ISD Employee Access web application. The browser title is "Employee Access - 05.12.06.00.11 - Windows Internet Explorer". The user is identified as "Cain Abelscr" with an "Account" link and a "Print this tutorial" button. The navigation menu includes: Home, Employee Information, Time Off, True Time, FastTrack Open Positions, FastTrack Screener, Work Requests, Account Master, Budget Management, Purchasing, Inventory Requisitions, Expense Reimbursement, and Online Open Enroll.

Three main sections are visible: "Employee Information" (with links for Previous Version of General Information, Personal Information, Calendar, Modify HR Calendar Events, and Accounts Payable Payments), "Payroll" (with links for Check History and Check Estimator), and "Professional Development" (with links for Requests and Approvals).

A yellow callout box is overlaid on the "Check History" link in the Payroll section. The text inside the box reads:
Check History
Click **Employee Access, Employee Information, Payroll, Check History.**
Who, What, When, Why?
Check History displays an employee's historical payroll records.
Use this area to verify your personal check information.

Other interface elements include a "District News" section with "No news to display.", an "Employee Access Home" sidebar with links for EA Plus Home, My Status, My Approvals, Approve Requisitions, Financial Management Home, Human Resources Home, and Data Mining. The footer contains copyright information for Skyward, Inc. (2012), "TX TRAINING ISD FINANCE", and view options for Desktop View and Button Rows.

Slide 2 - Slide 2

The screenshot shows the Skyward School District web application interface. The browser title is "Check History - 04.12.02.00.18 - Windows Internet Explorer". The user is logged in as "Bailey Abenscr". The navigation menu includes "Home", "Employee Information", "Time Off", "EastTrack", "Work", "Account", "Budget Management", "Purchasing", and "Expense Reimbursement". The "Check History" section is active, displaying a table of payroll checks. A yellow callout box points to the "Check History" link in the navigation menu, stating: "1. The **Check History** browse displays your **payroll checks** beginning with the most recent." Another yellow callout box points to the first row of the table, stating: "2. Expand to view the **check details**." A third yellow callout box points to the "Check Number" link in the first row, stating: "3. Click the **Check Number** link or click the **Show Check** button to open a separate window of the check details." Below this, it adds: "This view includes a **Print** option and a **View Time Sheets** option to view the time sheet(s) for this check." The table has columns for "Check Date", "Check Number", "Gross Wages", "Net Amount", and "C/T". The first row shows a check dated 03/29/2012 with check number 267016, gross wages of 211.38, and a net amount of 181.87. A second row is partially visible below it with a net amount of 223.61. The bottom of the page shows "20" records displayed and a "Check Date:" input field.

Check Date	Check Number	Gross Wages	Net Amount	C/T
03/29/2012	267016	211.38	181.87	R
			223.61	R

Slide 3 - Slide 3

The screenshot shows the Skyward School District web application interface. At the top, there is a navigation menu with options like Home, Employee Information, Time Off, TrueTime, FastTrack Open Positions, Work Requests, Account Master, Budget Management, Purchasing, and Expense Reimbursement. The main content area is titled "Check History (356)" and displays a table of check records. Two callout boxes provide instructions: one points to the "Show Check with YTD Amt's" button, and the other points to the "Timesheet Detail" button. The table shows two records for 2012.

Check Date	Check Number	Gross Wages	Net Amount	C	T
03/29/2012	267016	211.38	181.87	R	
03/09/2012	266750	262.42	223.61	R	

Views: Check Date Seq - Check Detail Information Filters

20 2 records displayed Check Date: []

100%

Slide 4 - Slide 4

Check Number 267016 - 04.12.02.00.18 - Windows Internet Explorer

Check Number 267016 (125)

We value your feedback ?

Check Information for Bailey Abenscr

Print

Employer Information

Name: TX SCRAMBLED DATABASE
Address: 402 Scramble avenue
AUSTIN, TX 78601

You have the ability to **print** from the **Show Check** and **Show Check With Year to Date Amounts** options.
This concludes the tutorial.

Check Detail Information

Check Date: 03/29/2012 Gross Wages: 211.38
Check Number: 267016 Net Amount: 181.87
Check Type: Regular

Taxable Wage Information

	Federal	State	FICA	Medicare
Gross Wages:	211.38	211.38	211.38	211.38
Minus Deductions that Decrease Tax:	15.85	15.85		
Plus Taxable Benefits:				211.38
Taxable Gross Wages:	195.53	195.53		

Pays

Description	Rate	Factor/Hours	Amount	Period End
TEMPORARY HRLY	9.63	21.95	211.38	03/31/2012

Deductions

Description	Amount	Fed	St	F/M
457 ANNUITY	15.85	Y	Y	
FICA MEDICARE	3.07			
WITHHOLDING TAX	10.59			
Total:	29.51			

Benefits

Description	Amount	Fed	St	F/M
FICA MEDICARE	3.07			
Total:	3.07			

100%

100%