

**MINUTES OF THE REGULAR BOARD MEETING  
15 AUGUST 13  
CARMICHAELS AREA SCHOOL DISTRICT  
7:35 P.M.**

The Carmichaels Area School District Board of Education held its regular meeting on August 15, 2013 in the High School Library. Thomas M. Ricco, Board President, presided over the meeting.

Attending the meeting were Craig Baily, Superintendent; Amy L. Todd, Business Manager/Board Secretary; Melinda Dellarose, Solicitor; Mark Batis, Technology Administrator; Robyn Cole, Elementary Principal; David Franks, Maintenance Supervisor; John Menhart, Jr-Sr High Principal/Acting Assistant Superintendent; David Bates, Assistant Jr-Sr High Principal; Officer Gyurke, Security Director; district residents and news media representatives.

An Executive Session was held from 6:58 p.m. to 7:32 p.m. for personnel and legal matters.

**I. ROLL CALL.**

The following Board members were in attendance: Melodie J. Berardi, Vice-President; Ronald T. Ferek; Kenneth A. Ganocy; Dr. Richard L. Krause; Pete Shlosky; Jerome Simkovic; Dean W. Swaney, Treasurer; and Jason J. Voithofer.

**II. MOMENT OF SILENT MEDITATION.**

A moment of silent meditation was observed by all in attendance.

**III. APPROVAL OF MINUTES OF RESCHEDULED BOARD MEETING OF 18 JULY 13 HELD ON 10 JULY 13.**

Mr. Ferek moved to approve the minutes of the rescheduled Board meeting of July 18, 2013 held on July 10, 2013. Second by Mr. Shlosky - 9 ayes; 0 nays.

**IV. UNFINISHED BUSINESS.**

**V. ADDITIONS TO AGENDA / APPROVAL OF AGENDA.**

Mrs. Berardi moved to approve the addition of item A. below to the agenda. Second by Dr. Krause - 9 ayes; 0 nays.

**A. Building & Grounds Consultant**

Mr. Ferek moved to delete item A.14. TRANSFER SICK LEAVE from the agenda. Second by Mrs. Berardi - 9 ayes; 0 nays.

Dr. Krause moved to approve the agenda as presented. Second by Mr. Simkovic - 9 ayes; 0 nays.

**VI. REMARKS FROM VISITORS.****VII. ADMINISTRATIVE REPORTS (Exhibit I).****A. SUPERINTENDENT REPORT.****B. ELEMENTARY PRINCIPAL REPORT.****C. JUNIOR-SENIOR HIGH PRINCIPAL REPORT.****D. TECHNOLOGY ADMINISTRATOR REPORT.****E. MAINTENANCE SUPERVISOR REPORT.****VIII. STUDENT REPRESENTATIVE.****IX. COMMITTEE REPORTS.****A. HUMAN RESOURCES (Ferek, Krause, Simkovic).****1. POLICY 008 - 2<sup>ND</sup> READING.**

Mr. Ferek moved to approve the second reading of policy 008 Organization Chart as presented. Second by Mr. Simkovic - 9 ayes; 0 nays.

**2. SUB LIST ADDENDUM - PROFESSIONAL (Exhibit II).**

Mr. Ferek moved to approve the substitute list addendum as presented. Second by Mr. Shlosky - 9 ayes; 0 nays.

**3. OPEN HOUSE 2013-14.**

Mr. Ferek moved to approve the 2013-14 Open House schedule as follows: September 9, 2013 at the Elementary Center from 6 to 8 p.m.; September 10, 2013 at the High School from 6 to 8 p.m.; September 13, 2013 early dismissal. Second by Mr. Simkovic - 9 ayes; 0 nays.

**4. FOOD SERVICE EMPLOYEE LIST 2013-14 (Exhibit III).**

Mr. Ferek moved to approve the food service employee list for 2013-14 as presented. Second by Mrs. Berardi - 9 ayes; 0 nays.

**5. RETIREMENT NOTICE - D. KATUSA, SPECIAL EDUCATION.**

Mr. Ferek moved to accept the disability retirement notice received August 2, 2013 of Dorothy Katusa, Special Education teacher, effective August 19, 2013. Second by Mr. Simkovic - 9 ayes; 0 nays.

**6. SPECIAL EDUCATION POSITION.**

Mr. Ferek moved to offer the Special Education position to Laura Kifer with salary set at Masters Step 1 and terms per the professional contract effective the 2013-14 school year. Second by Dr. Krause - 9 ayes; 0 nays.

**7. ASSISTANT ELEMENTARY PRINCIPAL.**

Mr. Ferek moved to transfer David Bates to Assistant Elementary Principal for the 2013-14 school year. Second by Mr. Shlosky - 9 ayes; 0 nays.

**8. ASSISTANT JR-SR HIGH SCHOOL PRINCIPAL POSITION.**

Mr. Ferek moved to offer the Assistant Jr-Sr High School Principal position to Felix Yerace with salary set at \$65,000.00 and terms per the Act 93 agreement for the 2013-14 school year. Second by Mrs. Berardi - 9 ayes; 0 nays.

**9. WAYNESBURG UNIVERSITY AFFILIATION AGREEMENT.**

Mr. Ferek moved to approve the affiliation agreement with Waynesburg University for 2013-14 for student teacher placements and/or field experiences. Second by Dr. Krause - 9 ayes; 0 nays.

**10. STUDENT TEACHERS 2013-14.**

Mr. Ferek moved to approve student teacher placements for 2013-14 from Waynesburg University and California University of PA. Second by Mrs. Berardi - 9 ayes; 0 nays.

**11. CARE CENTER AGREEMENT 2013-14.**

Mr. Ferek moved to approve the CARE Center referral service agreement for 2013-14 as presented. Second by Mrs. Berardi - 9 ayes; 0 nays.

**12. PERSONAL CARE AIDE / OFFICE AIDE HOURLY RATE.**

Mr. Ferek moved to increase the hourly rate for personal care aides and office aides to \$12.64 per hour which represents a 25 cent increase. Second by Mr. Shlosky - 9 ayes; 0 nays.

**13. BIBLE RELEASE PROGRAM 2013-14.**

Mr. Ferek moved to approve the Bible Release program through CBM Ministries for 2013-14. Second by Dr. Krause - 9 ayes; 0 nays.

**B. BUDGET & FINANCE (Berardi, Shlosky, Krause).****C. ACTIVITIES & ATHLETICS (Ganocy, Voithofer, Shlosky).**

**1. FIELD TRIPS.**

Mr. Ganocy moved to approve the field trip a. below as presented. Second by Mr. Shlosky - 9 ayes; 0 nays.

**a. 7-8 ACADEMIC LEAGUE COMPETITIONS** -> Cal U - Oct 1, 15, 29, Nov 12, 19 & 26, 2013.

**2. EMS SOUTHWEST AGREEMENT.**

Mr. Ganocy moved to approve the agreement with EMS Southwest with costs unchanged at \$75.00 per hour per event effective July 15, 2013 to December 31, 2013. Second by Mrs. Berardi - 9 ayes; 0 nays.

**D. TRANSPORTATION & BUILDING / GROUNDS (Voithofer, Swaney, Simkovic).****1. FACILITIES.**

Mr. Voithofer moved to approve the requests for facilities a. and b. below as presented. Second by Mr. Simkovic - 9 ayes; 0 nays.

**a. KING COAL ASSOCIATION COAL QUEEN REHEARSAL & PAGEANT** -> auditorium/JH classrooms/office/workroom - August 15 & 18, 2013.

**b. CHEER BOOSTER MONTHLY MEETINGS** -> Resource Room - August 2013 to May 2014.

**2. BUS/VAN DRIVER LIST 2013-14 (Exhibit IV).**

Mr. Voithofer moved to approve the bus/van driver list for 2013-14 as presented. Second by Mr. Shlosky - 9 ayes; 0 nays.

**3. TRANSPORTATION ROUTES 2013-14 (Exhibit V).**

Mr. Voithofer moved to approve the district transportation routes for 2013-14 as presented. Second by Mr. Shlosky - 9 ayes; 0 nays.

**4. CONSTRUCTION MANAGER.**

Mr. Voithofer moved to offer the Construction Manager contract to Accelerated Construction Services LLC at a cost not to exceed 4.25% of the actual construction costs. Second by Mr. Shlosky - 7 ayes; 2 nays (Berardi and Voithofer).

**5. BUILDINGS & GROUNDS CONSULTANT.**

Mr. Voithofer moved to approve Lewis May for part-time consulting work per Mr. Franks' discretion for Buildings & Grounds consulting services at a rate of \$40.00 per hour and no other benefits. Second by Mr. Simkovic - 9 ayes; 0 nays.

**X. BUSINESS MANAGER / BOARD SECRETARY REPORT.**

**A. BILLS FOR PAYMENT (Exhibit VI).**

Mr. Ferek moved to approve the bills for payment in the amount of \$1,536,955.71 as presented. Second by Mr. Simkovic - 9 ayes; 0 nays.

**B. SECRETARY / TREASURER / FINANCIAL REPORTS (Exhibit VII).**

Dr. Krause moved to approve the secretary, treasurer and other financial reports as presented. Second by Mr. Simkovic - 9 ayes; 0 nays.

**XI. OTHER REPORTS.**

**A. FEDERAL PROGRAMS (Cole).**

**B. LEGISLATIVE REPORT (Ferek).**

**1. PSBA DELEGATE ASSEMBLY MEETING.**

Mr. Ferek moved to appoint himself as a voting delegate to participate in the PSBA Delegate Assembly in Hershey on October 15, 2013. Second by Dr. Krause - 9 ayes; 0 nays.

**C. PUBLIC RELATIONS (Ricco, Berardi, Swaney, Krause, Cole, Menhart).**

**D. STRATEGIC PLAN REPRESENTATIVE (Krause).**

**E. GCC&TC REPRESENTATIVE (Shlosky).**

**XII. ADJOURNMENT.**

Mr. Ferek moved to adjourn the meeting at 8:06 p.m. Second by Mr. Swaney - 9 ayes; 0 nays.

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Amy L. Todd, Board Secretary

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Thomas M. Ricco, Board President