

MINUTES OF THE REGULAR MEETING OF THE
GOVERNING BOARD OF THE
BUENA PARK SCHOOL DISTRICT
September 28, 2015

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the meeting at
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CALL TO ORDER

The meeting was called to order at 5:30 p.m. by the President, Mr. Samuel Van Hamblen.

FLAG SALUTE

MEMBERS PRESENT

Mr. Samuel Van Hamblen; Mrs. Barbara Michel; Mrs. L. Carole Jensen;
Mr. Brian Chambers; Mrs. Rochelle Smith.

ADMINISTRATION

Mr. Gregory Magnuson, Superintendent; Mr. Kelvin Tsunozumi, Assistant Superintendent, Administrative Services; Dr. Ramon Miramontes, Assistant Superintendent, Educational Services; Mrs. Carma Cordray, Executive Assistant.

I. APPROVAL OF AGENDA

Mrs. Michel made the motion, seconded by Mr. Chambers, to approve the agenda.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

Minutes, September 28, 2015 (Continued)

II. APPROVAL OF MINUTES

.01 MINUTES OF THE REGULAR MEETING OF SEPTEMBER 14, 2015

Agenda Exhibit A.

Mr. Chambers made the motion, seconded by Mrs. Smith, to approve the Minutes of the Regular Meeting of September 14, 2015.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

III. WORK STUDY SESSION

.01 2016-2020 BUENA PARK SCHOOL DISTRICT STRATEGIC PLAN

Agenda Exhibit B.

Governing Board members continued their review/revision of the District's Strategic Plan for 2016-2020.

IV. HEARING SESSION (time certain 6:00 p.m.)

No comments.

V. PUBLIC HEARING SESSION

Pursuant to Education Code Sections 60119 and 60422(b), the Governing Board is required to hold a public hearing to encourage participation of parents, teachers, members of the community interested in the affairs of the school district, and bargaining unit leaders as to whether each pupil in each school in the school district has sufficient textbooks or instructional materials, or both, that are aligned to the content standards adopted pursuant to Section 60605 or 60605.8 in mathematics, science, history-social science, and English language arts, as appropriate, that are consistent with the content and cycles of the curriculum framework adopted by the state board.

No comments.

Minutes, September 28, 2015 (Continued)

VI. PROGRAMS AND REPORTS

.01 HEALTH SERVICES REPORT

Kathy Tedone, Coordinator of Health Services, and Sarah Conlin, Registered Nurse, presented the annual Health Services Report for 2014-2015 to the Governing Board. Ms. Tedone shared statistical data regarding the number of health office visits, the number of students with known health care problems, students who take medication at school, as well as specialized health care procedures. Both nurses participated in health evaluations, IEP meetings, CAST meetings and pre CAST requests for nursing evaluations, in addition to providing health education lessons, vision/hearing and other screenings.

Kaiser Permanente, the Orange County Health Care Agency and the Orange County Department of Education formed a partnership to coordinate assets to offer and give flu vaccinations at Corey and Emery elementary schools. Nurses' Tedone and Conlin played an integral role in initial consent screening, scheduling students to receive vaccinations, supplying total count of vaccine needed, notification and reminders to staff and parents of the flu clinics, arranging location of clinics and being present to assist on the day of the clinics. Both clinics were well attended and considered highly successful.

.02 FACILITIES/TECHNOLOGY UPDATE

Mr. Tsunezumi presented an overview of the Phase I modernization completed projects which include: Gilbert fencing, rubberized playground surfaces, Beatty Boiler/Chiller replacement, re-roofing of select buildings, and the Emery and Pendleton modernization. The Corey seismic upgrade is under construction and targeted for completion in early/mid October and the lift construction in the library will be completed in early November. Teachers will move back into their classrooms during Thanksgiving or Winter Break. Remaining Phase I projects include the phones/bells/clock systems at five remaining sites plus district office, the Beatty seismic upgrade and the classroom modernizations at Gilbert, Whitaker and Buena Park Junior High Schools. District staff and BCA Architects have temporarily assumed greater responsibilities given Erickson-Hall has elected to stop providing program management services to the District. District is currently seeking a new program manager.

Minutes, September 28, 2015 (Continued)

VI. PROGRAMS AND REPORTS (Continued).02 FACILITIES/TECHNOLOGY UPDATE (Continued)

District staff completed a review/audit of actual and/or encumbered modernization expenditures. To date, Series "A" (construction related) spending totals \$16.2 million which includes a \$45K reimbursement from the City of Buena Park for a portion of the Gilbert fence project. Series "B" (short-term technology assets) spending to date totals \$1.1 million.

Mr. Tsunozumi reviewed cost estimates for future projects and alternative funding sources including AB300 Reimbursement funding (seismic upgrade projects); Fund 25-Developer's Fees and Fund 40-Special Reserve Fund. The next meeting of the Citizens' Oversight Committee is scheduled for September 30, 2015.

Dr. Miramontes discussed the five components of the Classrooms Without Limits (CWL) program. These components are: 1) Professional Learning-using technology to support instruction, professional development, Tech Tuesdays; 2) Infrastructure-upgraded network, security filters, servers, access points for WiFi, WAN; 3) 21st Century Learning Environments-student centered classrooms with flexible, agile furniture enabling multiple opportunities for collaboration and student engagement, technology integrated; 4) Personalized Learning-provide 1:1 iPads for grades 4-6 and 7-8 to ensure daily access to technology, teach to support learning variability in students; and 5) Community-access to Footsteps to Brilliance early literacy platform, encourage city-wide partnerships. Dr. Miramontes reviewed teacher and student expectations to support the CWL program to create productive and learning activities to progress toward redefining lessons. Moving forward, staff is looking to reorganize the Technology division to provide adequate support for classroom technology.

.03 CALIFORNIA ASSESSMENT OF STUDENT PERFORMANCE AND PROGRESS (CAASPP) REPORT

Agenda Exhibit C.

Dr. Miramontes shared a copy of the California Assessment of Student Performance and Progress Student Score Report that will be mailed to all parents with a cover letter from the District and a guide that will help parents understand the report. Parents requiring additional information should first be directed to their child's teacher, school principal or the California Department of Education website at <http://www.cde.ca.gov/ta/tg/ca/>. This report must be mailed to parents no later than October 8, 2015.

Minutes, September 28, 2015 (Continued)

VII. ACTION CALENDAR.01 RESOLUTION #15-09: PUPIL TEXTBOOK AND INSTRUCTIONAL

MATERIALS COMPLIANCE

Agenda Exhibit D.

Pursuant to Education Code Sections 60119 and 60422(b), the Governing Board is required to hold a public hearing to encourage participation of parents, teachers, members of the community interested in the affairs of the school district and bargaining unit leaders as to whether each pupil in each school in the school district has sufficient textbooks or instructional materials, or both, that are aligned to the content standards adopted pursuant to Section 60605 or 60605.8 in mathematics, science, history-social science and English language arts, as appropriate, that are consistent with the content and cycles of the curriculum framework adopted by the state board. The Governing Board, as part of the required hearing, shall also make a determination as to whether each pupil enrolled in a foreign language and health course has sufficient textbooks or instructional materials that are consistent with the content cycles of the curriculum frameworks adopted by the state board for those subjects.

For the 2015-2016 school year, the Governing Board makes the determination that each pupil of the district has available sufficient textbooks or instructional materials, or both, that are aligned to the content standards adopted pursuant to Education Code Section 60605 in each subject area listed above, consistent with the content and cycles of the curriculum framework adopted by the State Board and adopted by this Governing Board in accordance with the procedures established.

Mrs. Michel made the motion, seconded by Mr. Chambers, that the Governing Board approve Resolution #15-09: Pupil Textbook and Instructional Materials Compliance.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

Minutes, September 28, 2015 (Continued)

VII. ACTION CALENDAR (Continued)

- .02 APPOINTMENT OF ROBERT JUSTIN SHERRILL, SCHOOL SITE COORDINATOR, SPECIAL EDUCATION

Mr. Magnuson introduced Dr. Robert Sherrill as the new School Site Coordinator, Special Education effective October 12, 2015. Dr. Sherrill comes to Buena Park School District with extensive experience including six years as a Special Education middle school teacher, two years as an Assistant Principal and most recently as a Coordinator of Special Education.

Mrs. Michel made the motion, seconded by Mrs. Smith, that the Governing Board approve the appointment of Robert Justin Sherrill, School Site Coordinator, Special Education, effective October 12, 2015.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

VIII. CONSENT CALENDAR

.01 REMOVAL OF ITEMS FROM CONSENT CALENDAR

Mrs. Jensen requested Item .02 Personnel Action Report #15-16-06 and Item .05 Business Services Report be removed from the consent calendar.

.10 APPROVAL OF CONSENT CALENDAR

Mrs. Jensen made the motion, seconded by Mrs. Michel, that the Governing Board approve Consent Calendar Items .03, .04, .06, .07, .08, and .09, according to the Education Code.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

.03 CONFERENCE/TRAVEL ACTION REPORT

Agenda Exhibit F.

September 27, 2015 - "Giving Children Hope's 9th Annual Gala" (Ratification) - L. Carole Jensen, R. Jeffrey, R. Harrison, V. Connolly, R. Miramontes, I. Mena
 October 7, November 4, December 2, 2015 & January 13, February 10, March 2, April 13, May 4, 2016 - "Professionals that Support Students with Hearing Loss" - L. Arceta, S. Alan, K. Purnick, C. Wermes, S. Doi, H. Pizzo, M. James, H. Baldelli, J. Yoo
 October 9, 2015 - "CASCWA Southern Section Workshop" - M. Mukanos

Minutes, September 28, 2015 (Continued)

VIII. CONSENT CALENDAR (Continued)

.04 INTER-DISTRICT TRANSFERS, 2015-2016

Agenda Exhibit G.

Permits granted to date: In: 180
 Out: 179

.06 CONTRACT/SERVICE AGREEMENT(S) NO. 212

Agenda Exhibit I.

Contract #: 16-41
 Contractor: Bay Alarm
 Site Dept. Manager: K. Tsunozumi
 New Contract/Amendment: New

Description of Services: Provide, install, and monitor BayGuard camera system at District Office.

Contract Period: August 7, 2015 - June 30, 2016
 Funding Source: Maintenance
 Total Expenditure: Not to Exceed \$4,075

.07 NOTICE OF COMPLETION (RUBBERIZED PLAYGROUND SURFACES)

Agenda Exhibit J.

<u>NOTICE OF COMPLETION</u> September 28, 2015	
RUBBERIZED PLAYGROUND SURFACES BID PER PLANS AND SPECIFICATIONS	
CONTRACTOR:	ORTCO, INC. 2163 N. Glassell Street Orange, CA 92865
AMOUNT OF CONTRACT:	\$1,041,971.00
Change order:	\$9,800.00
TOTAL CONTRACT:	\$1,051,771.00

.08 BOARD BYLAW 9005 GOVERNANCE STANDARDS

Agenda Exhibit K.

.09 BOARD BYLAW 9223 FILLING VACANCIES

Agenda Exhibit L.

Minutes, September 28, 2015 (Continued)

DISCUSSION OF ITEMS REMOVED FROM CONSENT CALENDAR

.02 PERSONNEL ACTION REPORT #15-16-06

Regarding Classified Personnel, Item II. Changes of Assignment, page 3 of 5, Mrs. Jensen questioned why we were keeping two employees as substitute playground supervisors when they resigned their permanent positions. Mr. Magnuson indicated they will still be available to substitute from time to time.

.05 BUSINESS SERVICES REPORT

Regarding P.O. #J08R0275, payable to Bear Communications for \$3,432.24, Mrs. Jensen questioned what was purchased. Mr. Tsunezumi indicated radio chargers were purchased but will provide additional information.

VIII.CONSENT CALENDAR (Continued)

.11 ITEMS REMOVED FROM CONSENT CALENDAR

Mrs. Jensen made the motion, seconded by Mrs. Smith, that the Governing Board approve Consent Calendar Item .02 Personnel Action Report #15-16-06 and Item .05 Business Services Report, according to the Education Code.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

.02 PERSONNEL ACTION REPORT #15-16-06

Agenda Exhibit E.

CERTIFICATED PERSONNEL

- I. NEW HIRES (Ratification)
 Detlefsen, Malorie - 09/17/2015
 Substitute Teacher
 Huebner, Michelle - 09/28/2015
 Substitute Teacher
 Khan, Tanzil - 09/28/2015
 Substitute Teacher
 Randall, Shea - 09/15/2015
 Substitute Teacher
 Taing, Theresa - 09/21/2015
 Substitute Teacher

Minutes, September 28, 2015 (Continued)

VIII.CONSENT CALENDAR (Continued)

.02 PERSONNEL ACTION REPORT #15-16-06 (Continued)CERTIFICATED PERSONNEL (Continued)II. SEPARATIONS

#0800001926 - 09/15/2015
 Substitute Teacher
 #0800002015 - 09/15/2015
 Substitute Teacher
 #0800002146 - 09/14/2015
 Substitute Teacher
 #0800002150 - 09/15/2015
 Substitute Teacher

III. CURRICULUM WORKSpecial Education Speech and Language Services

In order to provide support to speech and language programs at Gilbert School and Buena Park Junior High School and to ensure that required speech and language assessments and/or IEP meetings are conducted within federal timelines, existing BPSD-credentialed speech and language specialists will be provided extra hours to complete the necessary assessments and IEPs from September 29, 2015, through May 26, 2016. Two speech and language specialists will be paid the contractual hourly rate of \$34.22 per hour (includes benefits) for a maximum of one hundred hours. The total will not exceed \$3,422, payable from special education funds.

CLASSIFIED PERSONNELI. NEW HIRES/RE-HIRES

All new hires are contingent upon successful completion of new hire paperwork and DOJ fingerprint clearance.

Duarte, Blanca - 09/29/2015
 Substitute Bilingual Service Provider
 Substitute Instructional Assistant
 Substitute Instructional Assistant II
 - Bilingual
 Substitute Playground Supervisor

Eshraghian, Soheilla - 09/29/2015
 Playground Supervisor #081137J005
 Substitute Playground Supervisor

VIII. CONSENT CALENDAR (Continued).02 PERSONNEL ACTION REPORT #15-16-06 (Continued)CLASSIFIED PERSONNEL (Continued)I. NEW HIRES/RE-HIRES (Continued)

Ford, Brittany - 09/16/2015 (Ratification)
Playground Supervisor #081137C006
Substitute Playground Supervisor

Guhit, Charlene - 09/29/2016
Substitute Instructional Assistant
Substitute Playground Supervisor

Gupta, Ritu - 09/29/2016
Substitute Instructional Assistant
Substitute Playground Supervisor

Lefeber, Aurora - 09/29/2016
Substitute Playground Supervisor #081137B096
Substitute Playground Supervisor

Navarro, Irma - 04/22/2016
Substitute Instructional Assistant
Substitute Instructional Assistant II
- Bilingual
Substitute Playground Supervisor

Ortiz, Esteban - 09/15/2016 (Ratification)
Playground Supervisor #081137P002
Substitute Playground Supervisor

Pham, Tung - 09/29/2016
Substitute Bus Driver
Substitute Playground Supervisor

Puvvula, Nirmala - 09/29/2016
Substitute Playground Supervisor

Tovar Martinez, Selene - 09/19/2016 (Ratification)
Substitute Playground Supervisor

Yun, Seng - 09/29/2016
Substitute Playground Supervisor

Minutes, September 28, 2015 (Continued)

VIII. CONSENT CALENDAR (Continued)

.02 PERSONNEL ACTION REPORT #15-16-06 (Continued)

CLASSIFIED PERSONNEL (Continued)

II. CHANGES OF ASSIGNMENT

Brubaker, Stephanie - 09/29/2015

Current Assignment(s):

Instructional Assistant I (Kindergarten)
#081158G001

Playground Supervisor #081137G010

Playground Supervisor #081137G006

Substitute Playground Supervisor

Add: Playground Supervisor #081137C009

Cueto, Ashley - 09/08/2015 (Ratification)

Current Assignment(s):

Playground Supervisor #081137J004

Substitute Playground Supervisor

Delete: Playground Supervisor #081137J004

Hurst, Marilyn - 09/15/2015 (Ratification)

Current Assignment(s):

Playground Supervisor #081137J005

Breakfast Supervisor #081149J002

Substitute Playground Supervisor

Delete: Playground Supervisor #081137J005

Breakfast Supervisor #081149J002

Parker, Michaela - 09/29/2015

Current Assignment(s):

Substitute Cafeteria Worker

Substitute Playground Supervisor

Add: Cafeteria Worker I #081108B005

Roby, Darlene - 09/29/2015

Current Assignment(s):

Substitute Cafeteria Worker

Substitute Playground Supervisor

Add: Cafeteria Worker I #081108G003

Samayoa, Roberto - 09/29/2015

Current Assignment(s):

Substitute Cafeteria Worker

Substitute Playground Supervisor

Add: Cafeteria Worker I #081108G008

Minutes, September 28, 2015 (Continued)

VIII. CONSENT CALENDAR (Continued)

.02 PERSONNEL ACTION REPORT #15-16-06 (Continued)

CLASSIFIED PERSONNEL (Continued)

III. SEPARATIONS

#0800002110 - 09/10/2015

Playground Supervisor #081137G007

Playground Supervisor #081137G012 (short term)

#0800002164 - 09/10/2015

Substitute Cafeteria Worker

Substitute Playground Supervisor

#0800001413 - 09/10/2015

Substitute Playground Supervisor

IV. EMPLOYMENT OF SHORT-TERM CLASSIFIED EMPLOYEES:

Brubaker, Stephanie

Playground Supervisor #081149C006

0.5 hour per day

Funding Source: Corey SLIP

Location: Corey School

Anticipated Dates: September 29, 2015 - May 26, 2016

Rate of Pay: \$11.30 per hour (includes benefits)

of Days (not to exceed): 147

Total Cost (not to exceed): \$831

Ford, Brittany

Playground Supervisor #081149C005

0.5 hour per day

Funding Source: Corey SLIP

Location: Corey School

Anticipated Dates: September 16, 2015 - May 26, 2016

(Ratification)

Rate of Pay: \$11.30 per hour (includes benefits)

of Days (not to exceed): 147

Total Cost (not to exceed): \$831

Ross, Melissa

Playground Supervisor #081137W017

0.5 hour per day

Funding Source: Whitaker SLIP

Location: Whitaker School

Anticipated Dates: September 15, 2015 - May 26, 2016

(Ratification)

Rate of Pay: \$11.30 per hour (includes benefits)

of Days (not to exceed): 148

Total Cost (not to exceed): \$837

Minutes, September 28, 2015 (Continued)

VIII. CONSENT CALENDAR (Continued)

.02 PERSONNEL ACTION REPORT #15-16-06 (Continued)

CLASSIFIED PERSONNEL (Continued)

IV. EMPLOYMENT OF SHORT-TERM CLASSIFIED EMPLOYEES:
(Continued)

Ford, Brittany

Playground Supervisor #081137W011

1.0 hour per day

Funding Source: Whitaker SLIP

Location: Whitaker School

Anticipated Dates: September 15, 2015 - May 26, 2016
(Ratification)

Rate of Pay: \$11.30 per hour (includes benefits)

of Days (not to exceed): 148

Total Cost (not to exceed): \$1,673

V. CURRICULUM WORK

Childcare During Pendleton School's Parent Involvement Meetings

Pendleton School will host parent involvement meetings, including ELAC, GRIP, and other parent meetings. These parent meetings will focus on strengthening parent involvement, English Learner Programs and support for parents. In order to increase parent participation, child care will be provided during the meetings. One classified employee will provide child care services and will be paid the current hourly rate of pay (a range of \$19.41 - \$31.45, depending on job classification, includes benefits), for a total not to exceed \$2,000, payable from Pendleton School's Title I funds.

Childcare During Whitaker School's Parent Involvement Meetings

Whitaker School will host parent involvement meetings, including ELAC, GRIP, and other parent meetings. These parent meetings will focus on strengthening parent involvement, English Learner Programs and support for parents. In order to increase parent participation, child care will be provided during the meetings. One classified employee will provide child care services and will be paid the current hourly rate of pay (a range of \$19.41 - \$31.45, depending on job classification,

includes benefits), not to exceed sixteen hours, for a total not to exceed \$528, payable from Whitaker School's Title I funds.

Minutes, September 28, 2015 (Continued)

VIII. CONSENT CALENDAR (Continued)

.05 BUSINESS SERVICES REPORT

Agenda Exhibit H.

- a. Purchase Orders dated 09/15/15-09/28/15 were approved in the total amount of \$158,868.98.

IX. BOARD COMMENTS

Mr. Magnuson received a letter from the California Department of Education indicating the request by Buena Park School District to waive California Education Code Section 5020, and portions of section 5019, 5021, and 5030, that required a districtwide election to establish a by-trustee-area method of election was approved.

Mr. Magnuson met with certificated staff at Gilbert, Pendleton and Whitaker to share information on facilities modernization, Common Core, technology, school reports and test results. He is scheduled to meet with the remaining schools at their next scheduled staff meetings.

Mr. Magnuson expressed appreciation to Buena Park Junior High staff and district personnel who responded to the telephone threat at Buena Park Junior High on Friday, job well done by everyone.

X. INFORMATION/CORRESPONDENCE

.01 Correspondence

- Williams Settlement Legislation

Agenda Exhibit M.

Per Education Code Section 1240, the Orange County Department of Education has conducted a review of decile 1-3 schools based on the 2012 Academic Performance Index. Overall findings for Pendleton and Whitaker Schools are: 1) schools have sufficient textbooks and instructional materials, 2) facilities were reviewed for safety, cleanliness, and functionality-any deficiencies were reported to school administrators for remediation, 3) School Accountability Reports Cards were reviewed and found to be accurate with respect to the sufficiency of instructional materials and the good repair of facilities, and 4) teacher assignments were reviewed and found to be in compliance.

Minutes, September 28, 2015 (Continued)

X. INFORMATION/CORRESPONDENCE (Continued)

.02 Major Topics for Governing Board

Agenda Exhibit N.

Staff requested a Proposition 39 Energy Efficiency Report be included on the October 26, 2015 Board meeting agenda.

.03 School Site Activity Calendar

Agenda Exhibit O.

XI. CLOSED SESSION

At 7:33 p.m., Mrs. Smith made the motion, seconded by Mrs. Michel, that the Governing Board go into closed session.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

XII. RECONVENE

At 9:00 p.m., Mr. Chambers made the motion, seconded by Mrs. Michel, that the Governing Board reconvene.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

XIII. REPORTING OUT OF CLOSED SESSION

.01 LABOR RELATIONS: CONFERENCE WITH GREG MAGNUSON, NEGOTIATOR WITH THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION, CHAPTER #569 (GOVERNMENT CODE #54957.6)

Discussion was held regarding Labor Relations: Conference with Greg Magnuson, Negotiator with the California School Employees Association, Chapter #569 (Government Code #54957.6).

.02 PUBLIC EMPLOYEE PERFORMANCE EVALUATION-SUPERINTENDENT

The Governing Board presented Superintendent Greg Magnuson with his 2014-2015 Performance Evaluation.

Minutes, September 28, 2015 (Continued)

XIV. ADJOURNMENT

At 9:01 p.m., Mr. Chambers made the motion, seconded by Mrs. Smith, that the Governing Board adjourn the meeting.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

_____ President

_____ Clerk

_____ Member

_____ Member

_____ Member