



Bridges Charter School

Public Meeting of the Governing Board

Date and Time

Monday June 12, 2017 at 6:45 PM

Location

1335 Calle Bouganvilla, Thousand Oaks, 91360 - Room 6

Agenda

	Purpose	Presenter	Duration
I. Opening Items			
A. Call the Meeting to Order		Marcy Crawford	
B. Record Attendance and Guests		Marcy Crawford	1
Terri Childs, Secretary Marcy Crawford, President Michael Flaherty, Parliamentarian Erin Morrissey, Vice President Margot Parker, Member Bryan O'Patry, Treasurer Bill Paules, Member			
Nancy J. Carroll, Ph.D., Interim Director Ellen Smith, Interim Director Cindy McCarthy, Curriculum Coordinator			
Kathie Hans, Recording Secretary			
C. Approval of Agenda	Vote	Marcy Crawford	1
D. Approve Minutes of May 8, 2017	Approve Minutes	Marcy Crawford	1
II. Presentations			
A. Richard Urias, VCOE, Director of Charter School Support and Oversight	FYI	Richard Urias	5
III. Public Comments			
A. Public Comments	FYI		5

Persons wishing to address the Board may do so at this time upon recognition from the President. Please state your name, community or organization you represent, and the topic you wish to share with the Board. You will be given 3 minutes to make your presentation. Pursuant to the Brown Act, the Board cannot enter into formal discussion with individuals making public comments to the Board. The Board cannot take action on any issues raised during public comments that are not on the meeting agenda. Individual members may respond to public comments during the individual Board Members section.

IV. Reports

A. Governing Board	FYI	Marcy Crawford	9
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Board Members

- Board President - Marcy Crawford
 - Director Update
 - May 22 Ventura County Board of Education Meeting
 - PAC Budget
 - Coffee Chats 5/11, 5/26

B. Interim Directors and Curriculum Coordinator	FYI		5
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- Nancy Carroll
 - Enrollment
 - Classified Employee Renewal Memorandum

V. Consent Items

A. Consent Items	Vote	Marcy Crawford	1
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Consent Items: Items proposed for the consent calendar are noted on the posted agenda and are considered by the Director to be of a routine nature. Any item may be removed from the consent calendar at the request of any Board member and placed under the appropriate action category. A vote will be taken for the consent calendar so that any items requiring a vote can be properly addressed. It is recommended that all consent items be approved.

- 6.1 Personnel Report
- 6.2 Financial Reports
 - 6.2.1 Approval of Checks
 - 6.2.2 Approval of Financial Statements
 - 6.2.3 Approval of Purchase Orders
- 6.3 Contracts
- 6.4 Obsolete Items
- 6.5 Missing Receipt

VI. Parents and Community

VII. Curriculum and Instruction

A. 2016/17 Curriculum Materials Report	FYI	Cindy McCarthy	5
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For your information, is a 2017 comprehensive list of Bridges curriculum for each curricular area.

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| B. Consideration of Approval of Chromebooks for Bridges' Students, NTE \$10,000 | Vote | Cindy
McCarthy | 5 |
|--|------|-------------------|---|

This technology will enhance classroom instruction and support the digital literacy and 21st Century Skills Program to be implemented during the next school year. Funding for this expenditure is allocated in the 2016-17 budget and is aligned with the LCAP and WASC action plans. The actual cost is estimated to be \$9479.63. I recommend approval of this item.

VIII. Personnel

- | | | | |
|--|------|---------------------|---|
| A. Consideration of Approval of 2017/18 Salary Schedule | Vote | Nancy J.
Carroll | 5 |
|--|------|---------------------|---|

The 2017/18 Salary Schedule for all Bridges employees is presented for your consideration. I recommend approval of this item.

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|--|------|------------------|---|
| B. Consideration of Approval of 2% One-time Bonus | Vote | Nancy
Carroll | 5 |
|--|------|------------------|---|

It is recommended that all employees, with the exception of top management positions (Director, Assistant Director and Homeschool Director), receive a 2 (two) percent one-time bonus based on their individual salaries if they continue their employment at Bridges during the Fall of 2017. The 2017/18 Budget accomodates this one-time expenditure. This is one way to recognize the contribution of all continuing employees, especially during lean fiscal years.

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| C. Consideration of Approval of 2017-18 Teacher Stipends | Vote | Nancy
Carroll | 5 |
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|--|------|---------------------|---|
| D. Consideration of Approval of Director Job Description, 2017/18 | Vote | Nancy J.
Carroll | 5 |
|--|------|---------------------|---|

For your consideration, is an updated job description for the position of Director. The changes are highlighted in yellow. I recommend approval of the job description as presented.

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| E. Consideration of Approval of Assistant Director Job Description, 2017/18 | Vote | Nancy
Carroll | 5 |
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For your consideration, is a replacement job description for the position of Assistant Director. Approval is recommended.

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| F. Consideration of Approval of Reading Intervention Teacher Job Description, 2017/18 | Vote | Nancy
Carroll | 5 |
|--|------|------------------|---|

For your consideration, is a new job description for the position of Reading Intervention Teacher. Approval is recommended.

IX. Special Projects/Programs

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|---|------|----------------|----|
| A. Consideration of Approval of 2017/18 LCAP | Vote | Ellen
Smith | 15 |
|---|------|----------------|----|

I recommend approval of goals/ actions/budget plans for the 2017/18 LCAP.

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| B. Consideration of Approval of Empire Theraputic and Creative Services, 2017/18, NTE \$30,000 | Vote | Nancy
Carroll,
Ph.D. | 5 |
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X. Special Education

XI. Pupil Personnel

XII. Support Services

XIII. Charter Policies

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|--|------|----------------|---|
| A. Consideration of Approval to Replace BP 1312.1, Grievances and Complaints~ | Vote | Cindy McCarthy | 6 |
|--|------|----------------|---|

Per recommendation from our general counsel, BP1312.1, Grievances and Complaints should be replaced with this new policy.

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|--|---------|-------------|----|
| B. First Reading of Replacement BP 5111, Attendance | Discuss | Ellen Smith | 10 |
|--|---------|-------------|----|

For your consideration, is a new policy replacing Bridges current student attendance policy. The policy sets standards of expected student attendance and provides direction to staff as to how to work with families who are having challenges meeting attendance standards. This policy has been drafted to help support the implementation of the LCAP Attendance Improvement Initiative, to be launched in 2017-18.

XIV. Facilities

XV. Business and Operations

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|--|------|----------------|---|
| A. Consideration of Approval of Proposition 30, 2017-18 | Vote | Benny Martinez | 5 |
|--|------|----------------|---|

Proposition 30, the Schools and Local Public Safety Protection Act of 2012, approved by the voters on November 6, 2012, temporarily increases the state's sales tax rate for all taxpayers and the personal income tax rates for upper-income taxpayers.

The revenues generated from Proposition 30 are deposited into a state fund called the Education Protection Account (EPA). School districts, county offices of education, and charter schools (LEAs) will receive funds from the EPA based on their proportionate share of the Local Control Funding Formula (LCFF) amount. A corresponding reduction is made to an LEA or charter school's LCFF state aid equal to the amount of their EPA entitlement. LEAs will receive EPA payments quarterly.

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| B. Consideration of Approval of 2017/18 Budget | Vote | Benny Martinez | 20 |
|---|------|----------------|----|

Approval is recommended of the 2017-18 budget as presented. Highlights will be presented by Benny Martinez, Director of School Business Services.

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| C. Consideration of Approval to Accept the Year End Resolutions from BSA for Fiscal Year 2017/18. | Vote | Nancy Carroll | 5 |
|--|------|---------------|---|

Year End Resolutions allow BSA to process our monetary/fiscal responsibilities during the summer when Bridges is closed. Approval is recommended.

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| D. Consideration of Approval of Consolidated Reporting and Application System - CARS | Vote | Nancy J. Carroll | 5 |
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The Consolidated Reporting and Application System is used by the California Department of Education to ensure that we are meeting federal requirements with regards to the allowance of school prayer and adoption of a homeless policy. Approval is recommended.

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| E. Consideration of Approval of Agreement with CharterSafe, 2017/18 | Vote | Nancy Carroll, Ph.D. | 1 |
|--|------|----------------------|---|

CharterSafe provides Bridges with insurance, risk management and employee benefits. I recommend approval of this item.

XVI. Governing Board

- A. 2017 Board Election Results** FYI Erin Morrissey 5

The 2017 Board Election results were certified by Benny Martinez, Director of School Business Services.

The results are as follows:

July 2017 - June 2019
Marcy Crawford
Erin Morrissey

July 2017 - June 2020
Bonnie Hodge
Michael Louderback

- B. Notification of Second Monthly Board Meeting on June 26, 2017** FYI

It is necessary to have a second Board meeting in June. Approval is recommended.

- C. Consideration of Approval of Board Retreat, Saturday, August 12, 2017** Vote Marcy Crawford 5

XVII. Pending Agenda Items

XVIII. Closed Session

- A. Business Pursuant to Government Code 54957(b)(1)** Discuss 15

Consideration of Public Employee Appointment/Discipline/Dismissal/Release (2 Cases)

XIX. Return to Open Session

- A. Ratification of Director Employment Agreement, 2017-2019** Vote Marcy Crawford 5

For your consideration, is the ratification of the Employment Agreement between Director Kelly Simon and Bridges Governing Board, July 2017 - June 30, 2019.

- B. Ratification of Assistant Director Employment Agreement, 2017-18** Vote Marcy Crawford 5

For your consideration, is the ratification of the Employment Agreement between Assistant Director Cindy McCarthy and Bridges Governing Board, July 2017 - June 30, 2018.

XX. Closing Items

- A. Adjourn Meeting** Vote

Cover Sheet

Approve Minutes of May 8, 2017

Section: I. Opening Items
Item: D. Approve Minutes of May 8, 2017
Purpose: Approve Minutes
Submitted by:

Cover Sheet

Interim Directors and Curriculum Coordinator

Section: IV. Reports
Item: B. Interim Directors and Curriculum Coordinator
Purpose: FYI
Submitted by:
Related Material: IV B a - Enrollment Report May 2017.pdf

Cover Sheet

Consent Items

Section: V. Consent Items
Item: A. Consent Items
Purpose: Vote
Submitted by:
Related Material: 6.3 - 1 - BSA Schools Escape 17-18.pdf
6.3 C - 17-18 VCOE Selpa OT Contract.pdf
6.3 D - 17-18 VCOE Selpa Social Emotional Contract.pdf
6.3-2 Document Tracking Services.pdf
6.4 Obsolete Items Report 061217.pdf
6.5 Missing Receipt 061217.pdf
V - A 6.2.1 Checks May 2017.pdf
V - A 6.2.2 Financial Statement May 2017.pdf
VI-6.1 Personnel Report 061217.pdf

Cover Sheet

2016/17 Curriculum Materials Report

Section: VII. Curriculum and Instruction
Item: A. 2016/17 Curriculum Materials Report
Purpose: FYI
Submitted by:
Related Material: VII-A Curriculum Update 2017 061217.pdf

Cover Sheet

Consideration of Approval of 2017/18 Salary Schedule

Section: VIII. Personnel
Item: A. Consideration of Approval of 2017/18 Salary Schedule
Purpose: Vote
Submitted by:
Related Material: VIII-A 2017-18 Salary Schedule.pdf

Cover Sheet

Consideration of Approval of 2017-18 Teacher Stipends

Section: VIII. Personnel
Item: C. Consideration of Approval of 2017-18 Teacher Stipends
Purpose: Vote
Submitted by:
Related Material: NC - VIII-C Memo Stipends 61217.pdf

Cover Sheet

Consideration of Approval of Director Job Description, 2017/18

Section:	VIII. Personnel
Item:	D. Consideration of Approval of Director Job Description, 2017/18
Purpose:	Vote
Submitted by:	
Related Material:	VIII-D - Job Description - Director 061217.pdf

Cover Sheet

Consideration of Approval of Assistant Director Job Description, 2017/18

Section: VIII. Personnel
Item: E. Consideration of Approval of Assistant Director Job Description, 2017/18
Purpose: Vote
Submitted by:
Related Material: VIII - E Assistant Director Job Description 061217.pdf

Cover Sheet

Consideration of Approval of Reading Intervention Teacher Job Description, 2017/18

Section: VIII. Personnel
Item: F. Consideration of Approval of Reading Intervention Teacher Job
Description, 2017/18
Purpose: Vote
Submitted by:
Related Material: IX-B NC Memo -Empire Counseling 061217.pdf
VIII-F Job Description Reading Intervention Teacher .pdf

Cover Sheet

Consideration of Approval of 2017/18 LCAP

Section: IX. Special Projects/Programs
Item: A. Consideration of Approval of 2017/18 LCAP
Purpose: Vote
Submitted by:
Related Material:
IX-A
2017_Local_Control_and_Accountability_Plan_&Annual_Update_Bridges_Charter_School_20170609
061217.pdf

Cover Sheet

Consideration of Approval of Empire Therapeutic and Creative Services, 2017/18, NTE \$30,000

Section: IX. Special Projects/Programs
Item: B. Consideration of Approval of Empire Therapeutic and Creative Services,
2017/18, NTE \$30,000
Purpose: Vote
Submitted by:
Related Material: IX-B NC Memo -Empire Counseling 061217.pdf
IX-B Empire Counseling Contract 2017-18 061217.pdf

Cover Sheet

Consideration of Approval to Replace BP 1312.1, Grievances and Complaints~

Section: XIII. Charter Policies
Item: A. Consideration of Approval to Replace BP 1312.1, Grievances and
Complaints~
Purpose: Vote
Submitted by:
Related Material: BP 1312.1 - Grievances and Complaints 061217.pdf

Cover Sheet

First Reading of Replacement BP 5111, Attendance

Section: XIII. Charter Policies
Item: B. First Reading of Replacement BP 5111, Attendance
Purpose: Discuss
Submitted by:
Related Material:
BP 5110 Replacement Student Attendance Absence and Truancy Policy 061217.pdf

Cover Sheet

Consideration of Approval of Proposition 30, 2017-18

Section: XV. Business and Operations
Item: A. Consideration of Approval of Proposition 30, 2017-18
Purpose: Vote
Submitted by:
Related Material: Prop 30 061217.pdf

Cover Sheet

Consideration of Approval of 2017/18 Budget

Section: XV. Business and Operations
Item: B. Consideration of Approval of 2017/18 Budget
Purpose: Vote
Submitted by:
Related Material: XV-B BRIDGES 2017-18 Adopted Budget & Reports 061217.pdf

Cover Sheet

Consideration of Approval to Accept the Year End Resolutions from BSA for Fiscal Year 2017/18.

Section: XV. Business and Operations
Item: C. Consideration of Approval to Accept the Year End Resolutions from BSA for Fiscal Year 2017/18.
Purpose: Vote
Submitted by:
Related Material: XV-B - Year End Resolutions 061217.pdf

Cover Sheet

Consideration of Approval of Consolidated Reporting and Application System - CARS

Section:	XV. Business and Operations
Item:	D. Consideration of Approval of Consolidated Reporting and Application System - CARS
Purpose:	Vote
Submitted by:	
Related Material:	XVI-D Consolidated Reporting Application CARS - 061217.pdf

Cover Sheet

Consideration of Approval of Agreement with CharterSafe, 2017/18

Section: XV. Business and Operations
Item: E. Consideration of Approval of Agreement with CharterSafe, 2017/18
Purpose: Vote
Submitted by:
Related Material:
XV-E Part A 2017-2018 CharterSAFE Renewal Letter to the Membership 061217.pdf
XV-E Part B - BRIDGES Charter School.1307.CharterSAFEProposal 061217.pdf