

**TITLE**

*Truck Driver*

**QUALIFICATIONS**

- Possess a valid *Class C* commercial driver's license;
- Able to read, write, speak and understand English;
- At least two (2) years' experience driving trucks with manual and automatic transmissions;
- At least 21 years of age; and
- Meets physical and health requirements.

**JOB GOAL**

To transport materials to and from specified destinations as safely and efficiently as possible.

**ESSENTIAL FUNCTIONS**

- Transports materials;
- Loads, secures, and unloads the vehicle;
- Verifies the load against shipping papers;
- Performs daily mechanical checks on oil, tires, lights, and doors;
- Pumps gasoline and adds oil;
- May perform emergency roadside repairs such as changing tires, installing light bulbs, fuses, tire chains, and spark plugs;
- Operates the vehicle within all local, state, and federal traffic laws;
- Assumes responsibility for knowing and following the safety rules and proper procedures associated with the responsibilities of the job; and
- Performs other duties as assigned.

**PHYSICAL DEMANDS**

This job may require lifting of objects that exceed 50 lbs., with frequent lifting and/or carrying of objects weighing up to 25 lbs. Other physical demands that may be required are as follows:

- Pushing and/or pulling
- Climbing and/or balancing
- Stooping and/or kneeling
- Reaching
- Talking
- Hearing
- Seeing

## **VOCATIONAL PREPARATION**

The required vocational preparation may come from any of the following:

- Vocational education
- Apprentice training
- On-the-job training
- Essential experience

## **TEMPERAMENT (Personal traits)**

- Adaptability to performing a variety of duties, often changing from one task to another of a different nature without loss of efficiency or composure.
- Adaptability to making generalizations, evaluations, or decisions based on sensory or judgmental criteria.
- Adaptability to dealing with people.
- Adaptability to situations requiring the precise attainment of set limits, tolerances, or standards.

## **CAPACITY AND ABILITY REQUIREMENTS**

Specific capacities and abilities may be required of an individual in order to learn or perform adequately a task or job duty.

- *Intelligence:* The ability to understand instructions and underlying principles. Ability to reason and make judgments.
- *Verbal:* Ability to understand meanings of words and the ideas associated with them.
- *Manual Dexterity:* Ability to move the hands easily and skillfully.
- *Color Discrimination:* Ability to perceive or recognize similarities or colors or in shades or other values of the same color.

## **WORK CONDITIONS**

High degree of discomfort due to exposure to temperature, fumes, dust, noise, traffic congestion, and hazardous weather conditions.

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