



**Kingsville Independent School
District-Wide
Parental Involvement Policy 2017-18**

In support of strengthening student academic achievement and compliance with Title IA regulations, the Kingsville Independent School District has developed jointly with, agreed on with, and has distributed to, parents of participating children a written parental involvement policy that contains information required by section 1118(a) (2) of the Elementary and Secondary Education Act (ESEA) (district wide parental involvement policy). The policy establishes KISD's expectations for parental involvement and describes how KISD will implement a number of specific parental involvement activities, and is incorporated into the Kingsville Independent School District's plan submitted to the State Educational Agency (SEA) upon request.

PART I. GENERAL EXPECTATIONS

The Kingsville Independent School District agrees to implement the following statutory requirements: The school district will put into operation programs, activities and procedures for the involvement of parents in all of its schools with Title I, Part A programs, consistent with section 1118 of the Elementary and Secondary Education Act (ESEA). Those programs, activities and procedures will be planned and operated with meaningful consultation with parents of participating children.

Consistent with section 1118, the school district will work with its schools to ensure that the required school-level parental involvement policies meet the requirements of section 1118(b) of the ESEA, and each include, as a component, a school-parent compact consistent with section 1118(d) of the ESEA. The school district will incorporate this district wide parental involvement policy into its LEA plan developed under section 1112 of the ESEA.

In carrying out the Title I, Part A parental involvement requirements, to the extent practicable, the school district and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 of the ESEA in an understandable and uniform format, and including alternative formats upon request, and, to the extent practicable, in a language parents understand.

If the LEA plan for Title I, Part A, developed under section 1112 of the ESEA, is not satisfactory to the parents of participating children, the school district will submit any parent comments with the plan when the school district submits the plan to the State Department of Education.

The school district will involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the one percent reserved goes directly to the schools.

The school district will be governed by the following statutory definition of parental involvement, and expects that its Title I schools will carry out programs, activities and procedures in accordance with this definition:

Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, to include ensuring—

- (A) that parents play an integral role in assisting their child's learning;
- (B) that parents are encouraged to be actively involved in their child's education at school;
- (C) that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;
- (D) the carrying out of other activities, such as those described in section 1118 of the ESEA.

PART II. DESCRIPTION OF HOW THE DISTRICT WILL IMPLEMENT REQUIRED DISTRICT-WIDE PARENTAL INVOLVEMENT POLICY COMPONENTS

1. The Kingsville Independent School District will take the following actions to involve parents in the joint development/revision of its district wide parental involvement plan under section 1112 of the ESEA:

Activities	Evaluation	Timeline
Host public meetings (at times that accommodate both working and non-working parents) for input advertised in monthly newsletter; newspaper; website and/or automated system or social media	Sign in sheets and recorded suggestions	Spring 2018
Review and add input to draft at coordinated Parent Involvement meetings	Participant Input	March 2018
Promote Policy Awareness By Distributing at Public Events i.e. Back to School Fair, Registration ,Website, meetings, etc.	Sign in sheets and recorded suggestions	August 2017

2. The Kingsville Independent School District will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA:

Activities	Evaluation	Timeline
Disseminate letter (or email) and publish data status in either Kingsville Record, automated system, and/or social media for all campus parents notifying them of the status of their campus and include reasons for campus being designated as “Improvement Required”	Parent responses (Principals) Participation/meeting minutes and counselor interview	Upon designation of campus condition
Host grade level parent meetings at each campus level (at times that accommodate both working and non-working parents) to advise of condition of performance, improvement efforts, advise about school choice & gather parent input	Meeting minutes and informal observations (Principals)	Upon designation of campus condition
Host meeting to present 2 year school improvement plan to public and gather input	Participation and meeting minutes	Upon designation of campus condition
Publish data and explanations of campus’	Parent responses and phone records	Upon designation of campus condition

3. The Kingsville Independent School District will provide the following necessary coordination, technical assistance, and other support to assist Title I, Part A schools in planning and implementing effective parental involvement activities to improve student academic achievement and school performance:

Activities	Evaluation	Timeline
Campuses and/or PTO’s will provide Literacy Nights/Family Activity Nights, or similar activities	Sign In Sheets	Fall 2017/Spring 2018

Use “Open House” opportunities to highlight parental involvement activities and invite parents to be actively involved in their students’ learning	Responses from parents, number of participants responding	August/September 2017
Provide each Title I campus with a parent involvement liaison to promote parental involvement	Principals will evaluate liaisons on their effectiveness with the coordination/input of Family Involvement Facilitator	Yearly/Ongoing
Encourage principals to share with their parents the parent workshops and sessions available to them at KISD	Principals, staff and parents’ sign-in sheets	Ongoing
Provide training for volunteers and continual orientation for parents interested in assisting as a Volunteer In Public Schools (VIPs)	Number of parents participating	Ongoing

4. The Kingsville Independent School District will coordinate and integrate parental involvement strategies in Part A with other programs such as Head Start, through the following activities:

Activities	Evaluation	Timeline
Facilitate transition meetings with local Headstart/Community Action Program	Interviews with parents	Quarterly
Assist as a resource for programs and grants.	Grant and program evaluations	Ongoing
Support the implementation of special grants with campuses as per the needs of the specific campuses (Gear-UP, etc.)	Grant and program evaluations	Ongoing
Offer informational flyers to Headstart parents about the literacy program and workshops available to them at no cost	Parent Participation/Comments	Fall and throughout year
Initiate and build support for parent teacher organizations at each of the Title I Schools (PTO)	Number of increased participants and PTO/PTA clubs	Fall 2017
Facilitator will collaborate w/Head Start Liaison on activities and learning opportunities for parents	Documentation, Sign In Sheets	Ongoing

5. The Kingsville Independent School District will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement policy in improving the quality of its Title I, Part A schools. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school district will use the findings of the evaluation about its parental involvement policy and activities to design strategies for more effective parental involvement, and to revise, if necessary (and with the involvement of parents) its parental involvement policies.

Annual Evaluation Procedures	Person Responsible	Role of Parents
Campus-specific Services		
Aggregated evaluation data from each campus Round table discussions Conduct Parent Surveys, phone polls/surveys/meetings at campuses Informal meetings	Principal and/or Designee	Input on evaluation, participation at meetings Participation in other evaluation procedures
District-wide Services		
Host District-wide Parent Meetings on evaluation of policy for improvement Annual Community Survey	Federal Programs Director/Facilitator	Participation and design of evaluation procedures and analysis

6. The Kingsville Independent School District will build the schools’ and parents’ capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, through the following activities specifically described below:

The school district will, with the assistance of its Title I, Part A schools, provide assistance to parents of children served by the school district or school, as appropriate, in understanding topics such as the following, by undertaking the actions described in this in the table which follows-

- the State’s academic content standards,
- the State’s student academic achievement standards,
- the State and local academic assessments including alternate assessments,
- the requirements of Part A,
- how to monitor their child’s progress, and
- how to work with educators:

Activities	Evaluation	Timeline
Distribute to parents information in English/Spanish on “Attendance” or similar booklets on the importance of attending school	Parent Responses, Survey	Yearly
Hold parent meetings and provide workshops to parents throughout the year to explain topics on academic standards and assessment to parents.	Evaluation forms filled out by parents	Fall 2017/ Spring 2018
	Parent responses, survey	Ongoing
Provide information for parents through various methods on monitoring their child’s progress and how to work with educators	Parent responses, survey	Ongoing
Provide workshops for parents on helping their child succeed/helping with homework	Parent responses, survey	Ongoing
Post flyers and/or social media, an invitation to parents to attend workshops	Parent responses and evaluation forms	Fall 2017/18
Provide to parents information on state academic standards on KISD website.	Parent responses	Ongoing

The school district will, with the assistance of its schools, provide materials and training to help parents work with their children to improve their children’s academic achievement, such as literacy training, and using technology, as appropriate, to foster parental involvement through the following activities:

Activities	Evaluation	Timeline
Encourage parents to attend the “Basic, Intermediate and Advanced English Literacy Classes” offered through the Kleberg County Adult Literacy Council at the Family Life Center (for all families of the district)	Parent comments/suggestions/ Kleberg County Adult Literacy Exams at end of course.	September 2017-May 2018
Facilitate the coordination of transportation to Title I families attending above classes or attending workshops on how to work with their children.	Parent responses	Ongoing
Campuses will offer or assist with parent workshops or activities to foster parental involvement in math, literacy, etc. and will either invite speakers or present the information themselves. Draw on Community Resources to assist in training	Parent responses Number of parents participating	September - May Ongoing

The school district will, with the assistance of its schools and parents, educate its teachers, pupil services personnel, principals and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:

ACTIVITIES	EVALUATION	TIMELINE
Liaison meetings with principals/staff to address parental involvement strategies and use of volunteers	Number of volunteer participation at each campus, yearly report	Ongoing
Principals will be informed of the Title I Statewide School Support Parent Involvement Initiative’s “The Parent Involvement Connection” newsletter and may make copies for parents and/or teachers at each campus or may include in social media.	Teacher and Principal comments, District Workshop evaluation forms	Ongoing
Provide each campus “Positive Parent Involvement” Kits or similar materials for teacher, principal and staff training	Teacher and Principal comments, Participating parent comments	Ongoing
Liaisons and Facilitator will be available for extra training in this area as needed by each campus Parents will attend a policy review meeting and give input on how to best educate teachers and personnel on “how to reach out to...work with parents as equal partners...”	Teacher and Principal comments	Ongoing

The school district will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children, by implementing the following actions:

Activities	Evaluation	Timeline
Print and distribute information on parent involvement activities to local Head Start	Parent responses	Monthly
Coordinate and integrate parent programs with Communities in Schools, NAS Military Youth Sponsorship, MicroSociety, etc.		

The school district will take the following actions to ensure that information related to the school and parent- programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:

Activities	Evaluation	Timeline
Liaisons will assist with translation of any information provided to parents verbally and in writing. Solicit translation assistance from ESL parents in other languages	Surveys	Ongoing
Parents will be provided translation device for each parent session and conference	ESL Parent comments	As needed
Utilize the translating equipment purchased by Title I for translating meetings when feasible, in order to include monolingual speaking parents. Utilize parent liaisons to translate one on one during workshops and meetings at the campus levels, when feasible.	ESL Parent comments	At each upcoming conference and as needed
	ESL Parent comments	As needed

PART III. DISCRETIONARY DISTRICT WIDE PARENTAL INVOLVEMENT POLICY COMPONENTS

The Kingsville Independent School District’s Parental Involvement Policy includes additional activities that the school district, in consultation with its parents, has chosen to undertake to build parents’ capacity for involvement in the school and school system to support their children’s academic achievement, such as following discretionary activities listed under section 1118(e) of the ESEA:

- involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training;
- providing necessary literacy training for parents from Title I, Part A funds, if the school district has exhausted all other reasonably available sources of funding for that training;
- paying reasonable and necessary expenses associated with parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions;
- training parents to enhance the involvement of other parents;

in order to maximize parental involvement and participation in their children’s education, arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school;
 adopting and implementing model approaches to improving parental involvement;
 establishing a district wide parent advisory council to provide advice on all matters related to parental involvement in Title I, Part A programs;
 developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities; and
 providing other reasonable support for parental involvement activities under section 1118 as parents may request.

Activities	Evaluation	Timeline
Collaboration with the Kleberg County Adult Literacy Council and Title I parents on developing and providing a Literacy Program for all parents	Input from meetings With Kleberg County Adult Literacy Council Executive Director	Yearly
Working with local businesses and the community (Women’s Clubs, Rotary, Lion’s Club, Educational Foundation) on providing opportunities for assistance	Number of increased volunteers and increased support from businesses in local area	Ongoing
Greeting and visiting with parents at the campuses to encourage parental involvement and promote activities	Number of increased participants and/or new parents	Ongoing
Home visits by liaisons and school staff to encourage parental involvement and distribute informational flyers	Number of increased participants and/or new parents	Ongoing
District-wide Parent Involvement Meetings to provide advice on matters related to parental involvement in Federal Programs and for Policy Review	Feedback from other parents, minutes	Spring 2018
Collaborate with local faith-based organizations to provide information on KISD services and provide informational flyers for distribution	Feedback from local Faith Based Organizations	Ongoing
Campus liaisons as support for KEEP conferences: Transportation is offered to parents who do not have the means of transportation.	Increased parent-teacher conference contacts	Fall 2017
	Increased parent participation	Ongoing

PART IV. ADOPTION

Kingsville Independent School District’s Parental Involvement Policy has been developed jointly with, and agreed upon by, parents of children participating in Title I, Part A programs as evidenced by the minutes of the meeting, and previous year’s records.

Rev. 4/2017

This policy was adopted by the Kingsville Independent School District on May 1st, 2017 and will be in effect for the period of one year. The school district will distribute this policy to all parents of participating Title I- Part A children on or before October 2017.

Peter Pitts, Federal Programs Director
Kingsville Independent School District

Date