

**Dalton-Nunda (Keshequa) Central School
13 Mill Street, P.O. Box 517
Nunda, New York 14517**

SPECIFICATIONS AND BID FORMS

FOR

TRANSPORTATION SERVICES

NAME OF BIDDER/FIRM _____

Bids to be opened on August 20, 2018 at 10:00 a.m.

PLACE: Dalton-Nunda (Keshequa) Central School District
Board of Education Office
13 Mill Street
Nunda, NY 14517

Please examine carefully the Notice to Bidders, General Conditions, Instructions to Bidders, Specifications, Form of Proposal, and Bid Proposal Certifications hereto attached.

Do not separate these sheets.

BID FORM FOR TRANSPORTATION

COMPANY NAME: _____

ADDRESS: _____

PHONE NUMBER: _____

BID SHALL BE STATED AT COST PER DAY

Crestwood Children's Center
2075 Scottsville Road
Rochester, New York 14623

\$ _____

Signed

Date

Print Name

Title

Mark Sealed Envelope: Transportation Bid

Return to: Keshequa Central School
Attention: Tammy VanSickle
13 Mill Street
P.O. Box 517
Nunda, NY 14517

Bids to be opened at 10:00 a.m., Monday, August 20, 2018. If delivering bid in person, go to the District Office. For information phone (585) 468-2900, ext. 1115.

SPECIFICATIONS

The Keshequa Central School District will be considering bids for transportation of certain students from September 1, 2018 to June 30, 2019.

- 1) Bid price shall be based on the route listed below. Price per route per diem.

Crestwood Children's Center

2075 Scottsville Road
Rochester, NY 14623

Home Pick-up

6678 Pike Street
Portageville, NY 14536

- 2) Payment Procedures
 - A) The contractor shall submit monthly invoices to the District.
 - B) The invoice shall show:
 - Facility name & children attending.
 - Dates students (A) was (were) transported.
 - # of days transported X daily rate = total.
 - C) The District is a tax-exempt entity; therefore no sales tax shall be billed to the District.
- 3) Qualifications of Bidder
 - A) Vehicles used to perform this contract must be New York State DOT inspected and approved all of the time that they are in use.
 - B) The successful bidder must have valid New York State DOT permits the entire time covered under this contract.
- 4) Compliance with the Law
 - A) Vehicles and drivers must be in compliance with all Federal, State and Local Transportation, Motor Vehicle and Dept. of Health regulations.
- 5) Bid Specifications
 - A) The period of the contract shall be September 1, 2018 to June 30, 2019.
 - B) The successful bidder(s) shall enter into a contract with the District.
 - C) The successful bidder(s) must be capable of immediately providing the service for which he bids.
 - D) The contract shall be construed as being an independent agreement with the contractor for furnishing of transportation only, and the contractor shall not be held or deemed in any way an agent, employee, or official of the District.
 - E) Vehicles must be equipped with seat belts for individual children, harness, and other forms of support/restraint to insure safety. It is the carrier's obligation to ensure that such restraints are used.
 - F) Contractor shall provide a dispatcher for pickup from 6678 Pike Street, Portageville on Monday through Friday and delivery to Crestwood Children's Center, Rochester, by 8:30 a.m. and then pickup from Crestwood Children's Center, Rochester by 2:45 p.m., Monday through Friday and deliver back to 6678 Pike Street, Portageville.
- 6) Schedules and Routing
 - A) Contractors shall transport children in the shortest possible time. No child shall be on a bus more than 120 minutes, either to or from a school facility.
 - B) The contract shall be awarded to the lowest responsible bidder(s).
- 7) Instructions to Bidders
 - A) The District reserves the right to reject any and all bids, to accept in whole or in part any bid, as may be provided in the bid specifications, or to waive any informalities in bids.
 - B) Proper insurance must be carried on all vehicles to be used under this contract.
 - C) The District may, as needed, require changes to the work through additions, deletions in enrollment to school facilities. Invoice charges should reflect the changes.
 - D) No alternate price options will be considered other than those in the specification.

Bid Proposal Certifications

Firm Name _____

Business Address _____

Telephone Number _____ Date of Bid _____

I. General Bid Certification

The bidder certifies that he will furnish, the prices herein quoted, the material, equipment and/or services as proposed on this bid.

II. Non-Collusive Bidding Certification

By submission of this bid proposal, the bidder certifies that he is complying with section 103-d of the General Municipal Law as follows:

Statement of non-collusion in bids and proposals to political subdivision of the state. Every bid or proposal hereafter made to a political subdivision of the state or any public department, agency or official thereof where competitive bidding is required by statute, rule, regulation, or local law, for work or services performed or to be performed or goods sold or to be sold, shall contain the following statement subscribed by the bidder and affirmed by such bidder as true under the penalties of perjury: Non-Collusive bidding certification.

(a) By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of knowledge and belief:

- (1) The prices in this bid have been arrived at independently without collusion, consultation, communication or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor.
- (2) Unless otherwise required by law, the prices which have been quoted in this bid have not knowingly been disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and
- (3) No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.

(b) A bid shall not be considered for award nor shall any award be made where (a)(1)(2) and (3) above have not been complied with; provided, however, that if in any case the bidder cannot make the foregoing certification, the bidder shall so state and shall furnish with the bid a signed statement which sets forth in detail the reasons therefor. Where (a)(1)(2) and (3) above have not been complied with, the bid shall not be considered for award nor shall any award be made unless the head of the purchasing unit of the political subdivision, public department, agency or official thereof to which the bid is made, or his designee, determines that such disclosure was not made for the purpose of restricting competition.

The fact that a bidder (a) has published price lists, rates or tariffs covering items being procured, (b) has informed prospective customers of purposed or pending publication of new or revised price lists for such items, or (c) has sold the same items to other customers at the same prices being bid, does not constitute, without more, a disclosure within the meaning subparagraph one (a).

Any bid hereafter made to any political subdivision of the state or any public department, agency or official thereof by a corporate bidder for work or services performed or to be performed or goods sold or to be sold, where competitive bidding is required by statute, rule, regulation, or local law, and where such bid contains the certification referred to in subdivision one of the section, shall be deemed to have been authorized by the board of directors of the bidder, and such authorization shall be deemed to include the signing and submission of the bid and the inclusion therein of the certificate as to non-collusion as the act and deed of the corporation.

Authorized Signature

Date

Print Name

Title