

**OPEN REGULAR SESSION**

**TIME: 4:00 p.m.**

**Location: J.M. Tawes Career & Technology Center**

**PRESENT:** Board Members: Chairperson Warner Sumpter, Vice Chairperson Penny Nicholson, Mr. Robert Wells, Ms. Green-Gale, Mr. Dan Kuebler, and Ms. Margo Green-Gale; Superintendent of Schools, Dr. John B. Gaddis, Deputy Superintendent of Schools, Mr. Tom Davis and Director of Schools, Ms. Tracie Bartemy; Board Attorney Mr. Fulton Jeffers and Ms. Melissa Tilghman, Recording Secretary.

Chairman Sumpter declared a quorum and called the meeting to order.

**ADOPTION OF AGENDA**

On the motion of Board Member Kuebler and a second by Board Member Wells, the Board unanimously voted to approve the adoption of the agenda as amended.

- Item #12 was moved under Item #9
- Bus Contract Awards were added as Line Item #14-A2
- Amended Somerset County Public Schools FY2017 Budget was eliminated from the agenda

**EXECUTIVE MEETING:**

Pursuant to the Annotated Code of Maryland, **General Provisions Act**, 3-305(b) a motion was made by Board Member Green-Gale, seconded by Board Member Wells and unanimously passed to enter into an Executive Session at 4:10 p.m. for the following reasons:

- To Review and Approved the minutes of June 21, 2016
- To Perform Administrative Functions - Section 3-103
- To Discuss Personnel Matters - Section 3-305(b)(1)
- To Discuss Matters Not Related to Public Business – Section 3-305 (b)(2)
- To Consult with Counsel to Obtain Legal Advice - Section 3-305(b)(7)

**PLEDGE OF ALLEGIANCE**

**PUBLIC PARTICIPATION**

Ms. Benita Tilghman, substitute bus driver for Mr. George Handy, spoke before the Board expressing her dissatisfaction with the bus contract selection process. She stated the awarding of the contracts was bias due to the selection panel's lack of an individual with

experience in the transportation field. The Board thanked Mrs. Tilghman for bringing her concerns before the Board.

### **Introduction of Student Board Members**

Ms. Jill Holland, Supervisor of Instructional Technology and Social Studies, introduced the new Student Board Representatives and Student Board Alternates from Crisfield Academy and High School and Washington Academy and High School for the 2016-2017 School Year.

### **APPROVAL OF MINUTES**

On the motion of Board Member Kuebler and a second by Vice Chairperson Nicholson, the Board unanimously voted to approve the Regular Open Session Minutes of June 21, 2016.

### **Announcement of Closed Meeting:**

Chairperson Sumpter announced that the Somerset County Board of Education met in an Executive Session on July 19, 2016 for the sole purposes of discussion on Personnel Matters, Student Matters and Legal Matters as pursuant to Section 3-305 (b)(1), (2), and (7) of the General Provisions Article of the Annotated Code of Maryland, to perform Administrative Functions and to review and approve the Executive Session Minutes of June 21, 2016.

**PRESENT:** Board Members: Chairperson Warner Sumpter, Vice Chairperson Penny Nicholson, Mr. Robert Wells, Mr. Dan Kuebler, and Ms. Margo Green-Gale; Superintendent, Dr. John B. Gaddis, Deputy Superintendent, Mr. Tom Davis and Director of Schools, Ms. Tracie Bartemy; Board Attorney Mr. Fulton Jeffers and Miss Melissa Tilghman, Recording Secretary.

### **UNFINISHED BUSINESS**

#### **Administrative Functions**

On the motion of Board Member Kuebler and a second by Board Member Green-Gale, the Board unanimously voted to approve the Second and Final Reader of following revised policies:

- Policy #200-25, Information and Technology Security Policy
- Policy #500-14, Acceptable Use of Information Systems and Technology
- Policy #500-19, Selection of Media Materials
- Policy #600-31, Personal Electronic Devices

At the request of the Board in regards to Policy #600-31, the Board expressed concern regarding the legality of a school administrator's right to confiscate a student's cell phone to review and particular incident. Board Attorney Jeffers advised the Board that a school administrator does have the right to go through a student's cell phone or electronic device, but only to review the event or situation in question.

## **NEW BUSINESS**

### **Transportation and Operations**

#### **Approval of Policy #200-18, Student Transportation**

On the motion of Board Member Kuebler and a second by Vice Chairperson Nicholson, the Board unanimously voted to approve the First Reader of the revised Student Transportation Policy #200-18. New Language requires that individuals applying for a bus route must submit a letter from a financial institution approving his/her request for funding to purchase a new or used bus.

#### **Bus Contract Approval**

Upon the recommendation of the Superintendent, a motion was made by Board Member Kuebler and a second by Vice Chairperson Nicholson to approve awarding routes to the following bus contractors:

- Bus Route #18            An'tuan Torney
- Bus Route #29            Audrey Handy
- Bus Route #39            Mr. Scott Siers

The motion was approved with a unanimous vote by the Board.

### **Monthly Finance Reports**

Ms. Linda Johnson, Chief Finance Officer, presented the monthly reports to the Board.

#### **Approval of \$3,574,265 Expenditures Report through June 30, 2016**

On the motion of Board Member Kuebler and a second by Vice Chairperson Nicholson, the Board unanimously voted to approve the \$3,574,265 expenditures report for the month of June 2016.

## **Food Services Report**

Ms. Johnson presented the Food Services Report to the Board. She informed the Board that to date, the food services deficit is currently \$33,895. This deficit will be greatly reduced once State Meal Reimbursements have been received. Ms. Johnson reported that there have been 28,000 more meals served than this time last year and that the end of year food service balance is projected to be in the positive.

## **Table of Rates**

The Board voted to table the First Reader of the Table of Rates at the June 21, 2016 Board Meeting. This item remained tabled.

## **FY2016 Budget Category Transfers**

Ms. Johnson presented the FY2016 Category Transfer requests to the Board for approval. She explained that the approval of the transfer requests will balance the budget categories.

On the motion of Board Member Kuebler and a second by Board Member Wells, the Board unanimously voted to approve the FY2016 Category Transfer Requests.

## **FY2017 Budget Category Transfers**

Ms. Johnson presented the FY2017 Budget Category Transfers Requests to the Board for approval. She informed the Board the negotiated agreements between Units I through III will increase COLA by 1% and provide a midyear salary step increase. Ms. Johnson stated that approval of the category transfer request will place salary adjustments in the correct categories.

On the motion of Board Member Kuebler and as second by Board Member Wells, the Board unanimously voted to approve the FY2017 Category Transfers.

## **PERSONNEL MATTERS**

### **Personnel Report**

Due to the excused absence of Ms. Beth Whitelock, Supervisor of Human Resources, Dr. Gaddis shared the personnel report with the Board.

On the motion of Board Member Kuebler and a second by Board Member Green-Gale, the Board unanimously voted to approve the following Certificated Staffing Report.

**Professional New Hires:**

Carter G. Woodson Elementary School ➤ Alyson Hartman – 4 <sup>th</sup> Grade Math Teacher ➤ Kelly Moore – 5 <sup>th</sup> Grade Science Teacher
Greenwood Elementary School ➤ Laura Mars – 3 <sup>rd</sup> Grade Math Teacher
Princess Anne Elementary School ➤ Mariya Flores- 4 <sup>th</sup> Grade Math Teacher ➤ Kayla Maschuck – 3 <sup>rd</sup> Grade Reading Teacher ➤ Julie Sandrock – 2 <sup>nd</sup> Grade Math Teacher
Somerset Intermediate School ➤ Sydney Metzher – 6 <sup>th</sup> Grade Science Teacher
Washington Academy & High School ➤ Jannia Farmer – Learning Support Specialist

**Professional Resignations:**

Princess Anne Elementary School ➤ Amanda Ault – English Teacher
Princess Anne Elementary School ➤ Genna Kaminski – 5 <sup>th</sup> Grade Teacher

**Professional Promotions:**

Michael Bartemy	From HVAC JMT Teacher	To Supervisor of Transportation
Jennifer McDorman	From 7 <sup>th</sup> Grade Teacher	To Teacher Mentor

**Professional Transfers:**

Karen Dryden	From .5 Washington Academy & High School Teacher	To Somerset Promise Academy Special Education Teacher
Dawn Evans	From Carter G. Woodson Elementary School Teacher	To Somerset Promise Academy Teacher
Jill Klaverwaiden	From Greenwood Elementary School Para Professional	To Greenwood Elementary School Kindergarten Teacher
Megan Miller	From Princess Anne Elementary School Pre K Teacher	To Princess Anne Elementary School Teacher
Karen Smith	From Crisfield Academy & High School Facilitator	To Washington Academy & High School Facilitator

## **Ratification of Negotiated Agreements**

Mr. Davis brought before the Board, the Units I, II and II Negotiated agreements to be ratified. The Agreements were signed by Dr. Gaddis, Ms. Jill Holland, and SEA President, Ms. Vestina Davis.

On the motion of Board Member Kuebler and a second by Vice Chairperson Nicholson, the Board unanimously approved the ratification of the agreements.

## **SUPERINTENDENT AND BOARD MEMBERS' COMMENTS**

- The Board Members thanked the staff for their tireless efforts and commitment to the Somerset County Public Schools System and welcomed the Student Board Representatives and alternates.
- Board Member Kuebler expressed his gratitude to his fellow Board Members for making the decision not to approve WAHS field trip to France.
- Dr. Gaddis reported that SCPS is ranked 3<sup>rd</sup> in the State for the KRA and that Somerset Intermediate School's STEM Team placed top five in the National Sea Perch Competition.

## **ANNOUNCEMENT**

Dr. Gaddis announced that he would be presenting the State of Schools Address at the August 16, 2016 Board Meeting.

Chairman Sumpter provided the following announcements:

- The Board will convene in a Special Called Meeting on Thursday, July 28, 2016 at the J.M. Tawes Career & Technology Center at 10:00 a.m. for the sole purpose of discussion on Personnel Matters as pursuant to Section 3-305 (b)(1) of the General Provisions of the Maryland Annotated Code. The Board will reconvene in the Open Special Meeting at 10:00 a.m. Additional information will be posted to the Somerset County Public Schools' Website.
- The Board will convene in an Open Regular Meeting on Tuesday, August 16, 2016 at the J.M. Tawes Career & Technology Center at 4:00 p.m. to immediately consider voting to convene in a closed meeting pursuant to Section 3-305(b) of the General Provisions of the Maryland Annotated Code. The Board will reconvene in the Open Regular Meeting at 6:00 p.m. Additional information will be posted to the Somerset County Public Schools' Website.

**ADJOURNMENT**

On the motion of Board Member Green-Gale and a second by Vice Chairperson Nicholson, the Board unanimously voted to adjourn the meeting at 6:40 p.m.



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Dr. John B. Gaddis, Superintendent

Recorded and Prepared by: Melissa Tilghman, Recording Secretary