EXECUTIVE COMMITTEE MEETING AGENDA – REVISED Jan. 12, 2017
Tuesday, January 17, 2017 – 1:00 – 3:00 PM
Meeting Location: LA84 Foundation Headquarters
2141 West Adams Blvd., Los Angeles, CA 90018
Street parking available on Adams Blvd or St. Andrews Place

MINUTES

Agenda Posted on www.cf-la.org and at the site of the meeting on Friday, January 13, 2017

I) OPENING BUSINESS
During this agenda item, the meeting will be called to order, the agenda will be considered and adopted, public comments will be invited, and closed session topics will be identified.

a) Call to order................................................................. Ari Bennett
Called to order by Ari Bennett at 1:03pm

b) Roll Call ................................................................. Alexa Berg
Ari Bennett, President
Neil LaSala, President-Elect
Bobby Carr, Past-President
Rick Prizant, Large Charter
Jonathan Myers, Small Charter
Trent Cornelius, LAUSD
Edgar Medinilla, Eastern AD
Fernando Fernandez, Valley AD
Bob Schatz, Coastal AD
Edgar Johnson
Robert Clarke, Valley AP
Jennifer Gorman, Coastal AP
Rogelio Sanchez, Eastern Prin.

In Attendance: Ari Bennett, Neil LaSala, Rick Prizant, Jonathan Myers, Trent Cornelius, Bob Schatz, Edgar Medinilla, Fernando Fernandez, Robert Clarke, and Jennifer Gorman
Also in attendance: John Aguirre, Vicky Lagos, Alexa Berg, Dick Dornan, and Mayra Alapizco
Absent: Bobby Carr and Rogelio Sanchez

c) Introduce Guest ......................................................... Ari Bennett
Ryan Bright - Real Estate, Michael Cho- Finance Lender, Garrett Shakstad- CPA, and Ed Johnson

d) Adopt Agenda .......................................................... Ari Bennett
Motion to adopt agenda. Motion Rick Prizant, seconded by Fernando Fernandez. Motion passed unanimously 9-0

i) Public comment
(1) General Public
(a) Carol Crachiolto – Central League Commissioner – Bylaw 1306-3 (L.d.i)
Carol could not make the meeting so Neil LaSala spoke on her behalf. The bylaw proposal change is to only permit certified officials to officiate any sport. Sent to games committee.

(2) Section Member Schools - none

(3) Organizations
(a) Trent Cornelius, LAUSD – Request for Full Member waiver for new school
New comprehensive high school with athletic facilities. The school is offering many sports and since it is a magnet it will draw kids from Bell High School and the other schools in the area. Request is to waive the Associate member and to become a full member for the 2017-2018 year. Rick Prizant stated that the reason they need to be associates is to see the commitment and what their athletic involvement is. Motion to send to BOM to grant waiver to become a Full Member. Motion by Edgar Medinilla, seconded by Jonathan Myers. Motion denied 5-4. Remove school member request to be added to consent calendar for BOM as Associate member.


e) Identify Closed Session ............................................. Ari Bennett
No Closed Session Items
II) COMMUNICATIONS
Under this item, the President, the Commissioner, and/or Committee Members will review any communication received, which may be timely or appropriate for the Committee. No action or deliberation is contemplated here.

a) President ................................................................. Ari Bennett

No communications at this time

b) Commissioner ............................................................................ John Aguirre

i) Jamaal Williams – Locke High School Football (II.b.i) – want to a waiver to reinstate their football program. Will be at BOM to discuss how things have changed. Motion to send to BOM. Motion by Rick Prizant, seconded Neil LaSala. Yes Vote: Rick Prizant, Neil LaSala, Trent Cornelius, Fernando Fernandez, Robert Clarke, Jonathan Myers, and Jennifer Gorman. No Vote: Edgar Medinilla and Bob Schatz

ii) Marlton School, Dr. Annick Draghi (II.b.ii) – School notified us that they will be dropping athletic program

iii) Federated Council – Emergency Action Planning for After the Bell (II.b.iii) – implemented in bulletins

c) Committee Members – none at this time

III) CONSENT CALENDAR
Matters of routine, which include minutes, budget matters, transfer of funds, foreign exchange request, new members and multi-campus status request will be considered.

a) Approval of the September 15, 2016, Executive committee meeting minutes: (III.a) posted on the at www.cif-la.org

b) New Associate Member Applications

i) USC East College Prep, 3825 N. Mission Road, Los Angeles CA 90031 (III.b.i)

Application received - January 8, 2017
Executive Committee Action – January 17, 2017

ii) Alliance Margaret Bloomfield High School, 7907 Santa Fe Ave., Huntington Park, CA 90255 (III.b.ii)

Application received - January 11, 2017
Executive Committee Action – January 17, 2017

c) Full Member Applications – To be implemented fall 2017

i) Math & Science College Preparatory (III.c.i)

Associate Member Approval: April 14, 2015
Application for Full Membership received: September 26, 2016
Executive Committee: January 17, 2017

ii) University Prep Value High School (III.c.ii)

Associate Member Approval: January 2016
Application for Full Membership received: December 12, 2016
Executive Committee Approval: January 17, 2017

d) Budget items

i) Approval of new finance manager hire (III.d)

e) Calendar Items

i) 2017-18 Calendar of Events (III.e)

Motion to approve consent calendar as a whole. Motion by Rick Prizant, seconded by Edgar Medinilla. Motion passed unanimously 9-0.

Moved VI Consultants Report to before IV Management Services. Unanimously approved 9-0.

VI) CONSULTANTS’ REPORTS

a) Legal

i) CIF General Counsel Opinion – Safety Hardship Waiver for undocumented, Unaccompanied Minors from Central America (VL.a.i)

ii) Trademark of Section Name and Logo finalized (VL.a.ii)

iii) Addendum to Commissioners Employment Contract (VL.a.iii)

b) Consultant

i) Squar Milner – 2015-16 audit report (VL.b.i)

1) Garrett Shakstad, CPA

Audit Report showed we are still in good standing. Our numbers have been roughly the same for the past 3 years and we do not have many liabilities. Continuity of financial manager position would help make sure the books are kept correctly.

ii) Property Investment Information (VL.b.ii)
Ryan Bright, JLL, Vice President, Commercial Real-estate Services
Michael Cho, Senior Vice President, Center Stone Finance Lender

Discussed how purchasing is better in the long run rather than leasing. Need to see if we can afford to purchase a location.

IV) MANAGEMENT SERVICES

Informational reports, recommendations, and additional items presented as First Reading items.

c) Non-Action Items

i) Open Division Proposal – The EC is asked to move a proposal to amend Bylaw 606 & 1002 to allow sports to elect to offer an open division for Section Playoffs, should there be a select group of teams that are superior in competitive ability than the other teams. Criteria and procedure of each sport would be determined by advisory with coaches 2/3 majority approval. Playoff criteria and procedures would be identified in the Blue Pages of the Gold Book.

Motion to send to BOM with ability to make tennis and football separate votes if this proposal isn't approved.

Motioned by Rick Prizant, seconded by Edgar Medinilla. Motion passed 8-1.

Yes Vote- Robert Clarke, Edgar Medinilla, and Jennifer Gorman, Neil LaSala, Jonathan Myers, Fernando Fernandez, Rick Prizant, and Bob Schatz.

No Vote: Trent Cornelius

ii) Tennis Proposal – The EC is asked to move the tennis proposal to the BOM for a first reading to allow substitution in team tennis.

Motion to send to BOM. Motion by Bob Schatz, seconded by Jonathan Myers. Motion passed unanimously 9-0.

d) Action Items – No items

e) Pending Items at the BOM (January 24, 2016)

i) Bylaw 1308, clarifying language to indicate supervision is required at all contest, first reading

ii) Behavior Standards Proposal reviewed by Edit Committee, first reading

iii) Wrestling Proposal to authorize an official Section team duals championship for two division and girls division is numbers allow, Voting Item

iv) Softball Mercy Rule Proposal, Voting Item

V) REPORTS

a) President’s Report

The President will report on meetings, events and/or other items of concern or interest to the Committee. Discuss the commissioner’s mid-year evaluation in an emergency meeting after finding out from our legal team if it is an open or closed session topic.

b) Commissioner’s Report

The Commissioner will report on meetings, events and/or other items of concern or interest to the Committee

i) New EC meeting location

ii) Introduce new Finance Manager – Mayra Alapizco was hired Mid-November and has come from working at Palisades HS.

iii) Goals & Timeline Update (V.b.iii)

1. Governance Implementation Timeline
2. AD Advisory
3. Improved Communication
   a. League & Regional Meetings
   b. Seasonal Newsletter
   c. Reports to BOM and EC
4. Cheer Advisory and implementation of Cheer 2017-18 – working to launch in the Fall with information on season of sport and rules.
5. Battle of the Fans
6. Hall of Fame Induction
7. Student Scholarships

iv) Section Hearings

1. South Gate Football – ruling was upheld at appeal hearing
2. Hawkins Football – had appeal hearing which allowed them to continue to play in the championship and playoffs
v) Legal expenses (V.b.v) – dropped from previous year
vi) Championships – volleyball and football dropped in attendance other sports increased
vii) PCA Presentations
viii) Standardize Proposal Form (V.b.viii) – form will make it so there is a general form and make it easier to read
ix) Forfeitures and Drop Programs (V.b.ix) – Send to games committee. Discuss if the forfeiture fine is discouraging or should we raise it?

VI) STAFF REPORTS
a) Finance Report (VII.a)…………………………………………………………………………………………………………… Mayra Alapizco
   i) Bank Balance Sheets
   ii) Expense / Revenue Review
      (1) Fall championships
         Down in attendance at football and volleyball but not at a loss in revenue. Cross Country had a loss in revenue but it is because a division was added.
   iii) Draft of 2017-18 Budget to be presented at April meeting for vote at June meeting.
b) Marketing Report …………………………………………………………………………………………………………………… John Aguirre
   i) Marketing Profile
      (1) Section Profile (VII.b)
      (2) State Marketing Plan (VII.b)
   ii) New Contracts
      (1) Tik-A-Tap - progress report
      (2) NFHS digital ticketing proposal (VII.b)
      (3) Tire Pro – Negotiation on going
   iii) Renewal Update
      (1) Spectrum Sports – Official broadcast and webcast partner has confirmed they will not renew agreement - no longer broadcasting any winter or spring playoff events
      (2) Diamond Sports Official baseball & softball for the Section Playoffs, on going discussion
c) Media & Sports Information (VII.c)………………………………………………………………………………………… Dick Dornan
   i) Social Media
   ii) Fall Championships
      (1) Section Champions
      (2) Championship Attendance Figures
   iii) Winter Sports
   d) Governance Report (VII.d)………………………………………………………………………………………………………… Vicky Lagos
      i) BOM Representative updates – Working on new BOM realignment. All of us are going to league meetings to ensure they understand how the BOM alignment will work and how to pick members for league reps.
      ii) EC updates – Since the BOM structure is changing, how does make-up of EC work? Do we change the constitution? Keep it as is? Send to adhoc sub-committee to figure out EC make-up for next year.
      iii) Transfer Data Update
d) Track & Cross Country Report – Considering 5 entries per event at the track finals. Set time standards for Track that the league champion must hit. Doing a pole vault extravaganza this year on the Wednesday prior to the Championship. Looking at having the prelims at Birmingham and the finals at a location with 9-10 lanes, if we did this the advisory discussed getting rid of reimbursement for state expenses.

VII) SUB-COMMITTEE REPORTS
a) EC Finance Committee Report …………………………………………………………………………………………………….Ari Bennett, Bobby Carr
   i) Nominations for Committee Member – Remove Bobby Carr from committee and replace him with Neil LaSala, Jonathan Myers has agreed to become the final member to the committee.
b) Playoff & Championship Committee Report ………………………………………………………………………………………… Rick Prizant
   i) Meeting Minutes (VIII.b) – no report at this time
c) Hall of Fame Committee ………………………………………………………………………………………………………………… Trent Cornelius
   i) Finalized inductees for Class of 2017 (VIII.c)- mailed out notification letter to inductee’s
d) Edit Committee …………………………………………………………………………………………………………………………….. Mark Ryan, Ricardo Rosales, Neezer McNab
   i) Meeting Minutes October 31, 2016 & December 12, 2016 (VIII.d)
   ii) Next meeting February 23, 2017
      Working to update Gold Book, have met multiple times and an update will be given at BOM.
VIII) CIF STATE INFORMATION (IX)
a) CIF Federated Council Meeting - Ontario Airport Hotel, Ontario, California
   Friday, January 27 12:00 PM - 4:30 PM       Dinner 6:30 - 8:00 PM
   Saturday, January 28, 8:30 AM - 11:00 AM   Breakfast 7:30 - 8:30 AM
i) CIF Non-Action Items
   (1) Proposed budget
   (2) Executive Committee Nominations
      (a) Nancy Acerrio, San Diego
      (b) Vicki Ballard, NCS
      (c) Terry Barnum, CAPSO
      (d) Marty Bitter, CS
      (e) Monica Colunga, SS
      (f) Doug Kaelin, NS
      (g) Marco Sanchez, CCS
      (h) Susan Saunders, SF
      (i) Tina Tamura, LA
      (j) Sara Wetteland, SJS
   (3) Proposed Bylaw 304; 1200; 1700; 1701; 1702 - Competitive Cheer
   (4) Proposed Revision bylaws 1606; 2401; 2901; 2902 - Competitive Equity Playoffs - Regional & State playoffs in the sports of Basketball, Soccer and Volleyball to be based on Competitive Equity model.
   (5) Proposed Bylaw Revision 503.B.1 - Uniform Administrative Penalty - Create a uniformed penalty in the case where it is determined by the CIF Section that an ineligible student competed due to the failure of the school administration to submit proper transfer eligibility applications which would have resulted in the student being eligible had it been submitted.
   (6) Proposed revision Bylaw 206, 207, 510, and 1100 - Athletically Motivated Transfers - the proposed revision would eliminate some wording regarding “athletically motivated transfer” and would continue the language regarding “following a coach.”
   (7) Proposed Bylaw 1206 Standardized Number of Contests – to be finalized following the January 11 Commissioners Committee meeting.
   (8) Proposed Bylaw 900 - All Star Contest – would modify the wording of the current bylaw to clarify factors determining what an “all-star” competition is and who may participate.
ii) CIF Action Items - Require BOM vote
   (1) Bylaw Revision - Baseball Pitch Count, to meet the NFHS baseball rules mandate. IX.a.ii
   iii) Round Table Discussions
      (1) Session I - Discuss issues and concerns that may impact the future of Education Based Athletics
      (2) Session II - Prioritize future goals that were an outcome of Session I.
   iv) Other Reports - None

IX) CLOSED SESSION – No Closed Session Items

X) REPORT OF ACTIONS TAKEN IN CLOSED SESSION – No Actions Taken

XI) REVIEW OF ACTION TAKEN AND REFERRED ITEMS

XII) APPROVAL OF NEXT MEETING
    Date: March 28, 2017
    Location: LA84 Foundation headquarters, 2141 West Adams Blvd., Los Angeles, CA 90018
    Motion to approve next meeting. Motion by Rick Prizant, seconded by Jonathan Myers. Motion passed unanimously 7-0.

XIII) ADJOURNMENT
     Time: 4:23pm by Ari Bennett
UPCOMING MEETINGS
LA City Section Board of Managers  January 24, 2017, North Hollywood HS – 8:00 AM
CIF Executive Committee  January 26, 2017, Ontario Airport Hotel, Ontario, CA
CIF Federated Council  January 27 & 28, Ontario Airport Hotel, Ontario, CA
CIF Commissioners Meeting  January 10 & 11, Sacramento, CA
Section Executive Committee Meeting  March 28, 2017, LA84 Foundation Headquarters
Section Board of Managers Meeting  April 4, 2017, North Hollywood HS

PORTFOLIO CONTENT:
Opening Business
I.d.i  Bylaw 1306-3

Communications
II.b.i  Jamaal Williams – Locke High School Football
II.b.ii  Marlton School, Dr. Annick Draghi
II.b.iii  Emergency Action Planning for After the Bell

Consent Calendar
III.a  September 15, 2016, Executive Committee Meeting Minutes
III.b.i  USC East College Prep – Associate Member Application
III.b.ii  Alliance Margaret Bloomfield High School – Associate Member Application
III.c.i  Math & Science College Preparatory
III.c.ii  University Prep Value High School
III.d  Approval of new finance manager hire
III.e  Calendar of Events

Management Services
IV.a.i  Open Division Proposal
IV.a.ii  Tennis Proposal

Reports
V.b.iii  Commissioners Goals & Timeline
V.b.v  Legal Expenses
V.b.viii  Standardize proposal form
V.b.ix  Forfeitures and Drop Programs

Legal
VI.a.i  General Counsel Opinion – Safety Hardship Waiver
VI.a.ii  Trademark of Section Name and Logo finalized
VI.a.iii  Addendum to Employment Contract
VI.b.i  Squar-Milner – 2015-16 audit report – Financial Statement
VI.b.ii  Property Investment Information

Staff Reports
VII.a  Finance Report
VII.b  Marketing Report – Section Profile, State Marketing Plan, NFHS Digital Ticketing
VII.c  Media & Sports Information
VII.d  Governance Report

Sub-Committee Reports
VIII.b  Playoff & Championship Committee Report
VIII.c  Hall of Fame Induction
VIII.d  Edit Committee

CIF State
IX  CIF State Information
IX.a.ii  Pitch Count Proposal

LASC 2016-17 Probation Status & Violation Penalties
•  Augustus Hawkins Track & Field – violation of bylaw 1300-5, forfeit last meet and no show to the 2015 league prelim & finals. Two year probation (2015-16 and 2016-17), $300 fine, and warning of suspension of program due to multiple violations within the past year
•  Torres Softball - Student qualified for McKinney-Vento Status. Failure to submit application of transfer eligibility, Student participated most of the 2016 season. Softball placed on 1 year probation for violation of Bylaw 207, Athletic Director required to attend, new AD training. (Probation 8/23/2016 – 8/22/2017)
•  South Gate High School – violation of bylaw 202, 220, suspended from playoff participation for the 2016 season, placed on a 2 year probation by the appeal committee.