

BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

+Document Provided
**Consent Agenda Item

MINUTES - April 29, 2015

A. CALL TO ORDER

The Budget and Action Meeting of the Board of Education of the Bordentown Regional School District was convened on the above date at 6:30 p.m. with the Board President presiding.

SUNSHINE LAW STATEMENT

The Board Secretary read the following statement:

In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: The date, the time, and the purpose of scheduled meetings were conveyed to the Burlington County Times and the Trenton Times on January 12, 2015. The change in time for this meeting was conveyed to the Burlington County Times and the Trenton Times on April 23, 2015. The Secretary will enter this public announcement into the minutes of this meeting.

B. FLAG SALUTE/SILENT REFLECTION

The Board Secretary led the members of the Board and audience in the salute to the flag and moment of silent reflection.

C. ROLL CALL

The following members answered roll call: Mr. Heberling, Mr. Hartmann, Ms. Brennan, Mr. Tyler, Mr. Roselli, Ms. Zablow, Mr. Mercantini, and Mr. Drew. **ABSENT:** Mr. Creegan (conflicted, Arrived 7:05).

Also attending: Dr. Edward Forsthoffer, Superintendent, Mr. Eloi Richardson, School Business Administrator/Board Secretary.
Staff attending: Donna Sensi, Roberta Hance, Christina Kittel, Liz Brotherton, Mike Brennan, Lisa Swanson, Jacqueline Chen, and Loren Grabowski.
Visitors attending: Jim Brotherton, Walter Kosul, Barbara Eget, Hannah Heberling, William Popko.

D. EXECUTIVE SESSION RESOLUTION

Mr. Hartmann read the following resolution, seconded by Mr. Heberling and unanimously approved at 6:35pm:

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Board of Education of Bordentown Regional School District ("Board of Education") has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session, approximately 7:00 pm this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any matter the disclosure of which constitutes an unwarranted invasion of Individual privacy _____);

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees

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____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

____ Any investigations of violations or possible violations of the law;

____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: _____)

(If contract negotiation, the nature of the contract and interested party is _____)

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board of Education's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is (Personnel Meet & Greet / Superintendent Evaluation));

____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Mr. Eloi Richardson, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Bordentown Regional School District, Board of Education at its meeting held on 1/7/2015.

The Board returned to open session at 7:05pm.

E. RECOGNITION/PRESENTATION

1. Congratulation to Ms. Kimberly Zablow for earning sufficient credits under the New Jersey School Board's "Board Member Academy" to receive a "Certificated Board Member Award".

F. PUBLIC FORUM - FOR AGENDA ITEMS

Members of the public are invited to submit comments pertaining to educational Matters during the public comment portion of the meeting. The Board, pursuant to the Open Public Meetings Act, will not entertain comments pertaining to student or personnel matters or matters pertaining to negotiations or litigation and may choose not to respond to any comments made by members of the public during this portion of the meeting. However, the Board will give all comments appropriate consideration and will refer all complaints to the administration for resolution.

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Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The maximum time per member of the public shall be five minutes. Please state your name and address for the record.

- Public Forum questions taken during Public Budget Hearing section.

G. PUBLIC BUDGET HEARING

1. PowerPoint Presentation by Dr. Forsthoffer and Mr. Richardson.
- There were no questions from the Board members.
- Public questions:
 1. Mr. Kosul made the following comments/inquires:
 - a. Equalize vs. Assessed Valuation: Which one is used in the budget?
 - b. Bus ads: Does the district utilize?
 - c. Funding for a Veteran's Day program: Any funding in the budget?
 - d. Increase in Special Ed needs: Reason for increase?
 - e. The PILOT program with Bordentown Twp.; expect a development with more students.
 2. Mr. Popko made the following comments/inquires:
 - a. Availability of the PowerPoint presentation online.
 - b. Burlington County Times article on the budget, 3/20/15.
 - c. The percentage increase for the township average tax payer?
 - d. Amount of SRECs revenues?

H. STUDENT REPRESENTATIVES - None

I. UNFINISHED BUSINESS - None

J. CONSENT AGENDA APPROVAL (R.C.*)

A motion was made by Mr. Hartmann, seconded by Mr. Mercantini to approve the following:

1. +Motion to approve Travel/Mileage reimbursement requests
2. +Motion to approve Minutes and Executive Minutes for March 4, 2015 and Minutes for March 18, 2015.
3. +Motion to approve Bill List, March 2015
4. +Motion to approve Board Secretary/Treasurer Report, March 2015
5. +Motion to approve Substitute List
6. +Motion to accept Director of Special Services Report
7. +Motion to accept Director of Curriculum and Instruction Report
8. +Motion to accept District Support Staff Report
9. +Motion to accept Enrollment & Principal Reports:

BRHS	736
BRMS	579
MIS	405
CBS	257
PMS	606
	2,583

ON A ROLL CALL VOTE (Items 1-2; 4-9):

AYES: Mr. Heberling, Mr. Hartmann, Ms. Brennan, Mr. Tyler, Mr. Roselli Ms. Zablow, Mr. Creegan, Mr. Mercantini and Mr. Drew.

NOES: None. ABSTENTIONS: None. ABSENT: None.

Motion unanimously approved.

ON A ROLL CALL VOTE (Item 3):

AYES: Mr. Heberling, Mr. Hartmann, Ms. Brennan, Mr. Tyler, Ms. Zablow, Mr. Creegan, Mr. Mercantini and Mr. Drew.

NOES: Mr. Roselli (Parker McCay). ABSTENTIONS: None. ABSENT: None.

Motion approved by majority.

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K. COMMITTEE REPORTS

1. BREA Negotiations Committee Meeting, 4/14/15 - Mr. Steven Heberling, Chair reported thereon that the Negotiations Committee met with the BREA and discussed the ground rules.
2. Finance Committee Meeting, 4/27/15 - Mr. Steven Heberling, Chair reported thereon that Dr. Forsthoffer and Mr. Richardson previewed the PowerPoint 2015/16 Budget presentation.

L. SUPERINTENDENT'S REPORT

A motion was made by Mr. Hartmann, seconded by Mr. Heberling to approve the following:

1. +Motion to accept HIB Report & Determinations

School	# of Reports	# of HIB
CBS	0	0
PMS	1	0
MIS	0	0
BRMS	0	0
BRHS	0	0
TOTAL:	1	0

2. +Motion to approve to submit an Observation Waiver Application to the New Jersey Department of Education.

ON A ROLL CALL VOTE (Items 1-2):

AYES: Mr. Heberling, Mr. Hartmann, Ms. Brennan, Mr. Tyler, Mr. Roselli, Ms. Zablow, Mr. Creegan, Mr. Mercantini and Mr. Drew.

NOES: None. ABSTENTIONS: None. ABSENT: None.

Motion unanimously approved.

M. CURRICULUM REPORTS

A motion was made by Mr. Hartmann, seconded by Mr. Mercantini to approve the following:

1. Motion to approve a field trip for BRHS AP United States History class to Bordentown City to study the tremendous historical significance and create two electronic books on the history of Bordentown City. The trip would depart on May 15, 2015 from the HS at 8 AM and return at 11 AM. The total expense of \$36.40 for transportation would be paid for out of building or student activity funds. (21 students and 3 chaperones)
2. Motion to approve a change in location for the MIS End of Year Picnic and Field Day, originally approved to be held in the field behind CBS, being relocated to BRMS. There is no fee for transportation.
3. Motion to approve transportation to send one bus to Play & Learn, a day care center at a local Bordentown Church, on May 13, 2015 from 10:00 am to 10:30 am, to give students a brief discussion on the safety rules for riding the school bus. This has been an activity that we have been doing for them at no charge for many years.
4. Motion to approve Goddard School of Bordentown to charter a bus from Goddard School on Crosswicks Road to Scottish Rite Building on Dunns Mill Road on June 19, 2015. Goddard School will be charged \$30.20 for this service. This will be our third year providing this service to them.
5. Motion to approve Bordentown Regional High School students to participate in a cooperating interscholastic athletic program with Steinert High School in the sport of ice hockey in the

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2015-2016 school year. The cost to the district will be a maximum of \$1000.

6. +Motion to approve a change in location for a BRHS FBLA field trip, originally approved for Philadelphia, to New York City on Friday, May 22, 2015 from 8:00 am to 7:30 pm. Cost to students for transportation, tours, and subway transfers will be \$50/each. Plans are to alternate between Philadelphia and NY every other year in order to diversify and enhance the experiences of the types of companies the students are able to meet.

INFORMATION:

7. +Congratulations to one BRHS student for being awarded a scholarship from the Burlington County Association of School Business Officials in the amount of \$250.00.

ON A ROLL CALL VOTE (Items 1-6):

AYES: Mr. Heberling, Mr. Hartmann, Ms. Brennan, Mr. Tyler, Mr. Roselli, Ms. Zablow, Mr. Creegan, Mr. Mercantini and Mr. Drew.

NOES: None. ABSTENTIONS: None. ABSENT: None.

Motion unanimously approved.

N. PERSONNEL REPORT

A motion was made by Mr. Creegan, seconded by Mr. Hartmann to approve the following:

Appointments, Per Superintendent's Recommendation:

Resolution: Criminal History Check

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavit(s) is (are) from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to whom this resolution applies are noted in bold print.

1. Motion to accept resignation due to retirement of Ms. Mary Jordan from the position of Special Education Teacher at BRHS, effective July 1, 2015.
2. Motion to transfer Ms. Lisa Sabo from Vice Principal of Bordentown Regional High School to Vice Principal of Bordentown Regional Middle School, effective July 1, 2015.
3. Be it resolved that the commencement of leave of absence requested by employee #5996, effective May 1, 2015 through approximately May 8, 2015 is hereby approved subject to verification of the requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee's continued payment of all required health care contributions in accordance with Board policy and applicable law.
4. Motion to approve Ms. Traci Redler, BRHS Nurse, to work summer hours in order to process physicals for the Fall Athletic Season. Ms. Redler will be compensated at her hourly contracted rate for approximately 40 hours during the 2015 summer.
5. Motion to approve Ms. Kim Sarnese, BRMS Nurse, to work summer hours in order to process physicals for the Fall Athletic Season. Ms. Sarnese will be compensated at her hourly contracted rate for approximately 20 hours during the 2015 summer.

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6. Motion to approve Ms. Cynthia Reynolds as a PAC Usher for CDA at an hourly wage of \$9.00/hr. Ms. Reynolds is a BRHS student.
7. Motion to approve Ms. Emily Perez as a PAC Tech for CDA at an hourly wage of \$10.00/hr. Ms. Perez is a BRHS student.
8. Motion to approve Mr. Ivan Trancon as a PAC Usher/Tech for CDA at an hourly wage of \$10.00/hr. Mr. Trancon is a BRHS student.
9. Motion to approve Ms. Alessandra Cardone as a volunteer at CBS from May 1, 2015 through June 22, 2015. Ms. Cardone is a former student of BRSD and works for CDA.
10. Motion to approve Ms. Simran Gupta, a Keystone College student, to complete 40 hours of field experience at PMS under the mentorship of Ms. Linda Eaton; School Nurse, May 12, 2015 through June 12, 2015.
11. Motion to approve the following staff members/rooms for the Summer Basic Skills program. Funding is provided through the NCLB grant. Instructors will perform targeted small group instruction 4 days/week (Monday through Thursday) from 9:00 - 12:00, June 29, 2015 through July 23, 2015 at PMS.

Staff Member	Grade Level	Room Number	Stipend
Lauren Brandimarto	K	TBD	2500.00
Melanie Stokes	K	TBD	2500.00
Barbarann Mazza	1	TBD	2500.00
Joey Chianese Suggs	1	TBD	2500.00
Betsy Wonderlin	2	TBD	2500.00
Cara Lloyd	2	TBD	2500.00
Dawn Medici	3	TBD	2500.00
Deb McKown	3	TBD	2500.00
Colette Campellone	4	TBD	2500.00
Patty Ridolfi	5	TBD	2500.00
Alexandra Guido	TBD	TBD	2500.00

12. Motion to approve the following staff members/rooms for the Summer English as a Second Language program. Funding is provided through the NCLB grant. The instructors will perform targeted small group instruction 4 days/week (Monday through Thursday) from approximately 9:00 - 12:00. They will incorporate thematic field trips into the weekly schedule which may extend their Thursday from 9:00 - 2:00. This program will run from June 29, 2015 through July 23, 2015 at PMS.

Staff Member	Grade Level	Room Number	Stipend
Jan Wilson	ESL K-3	105	2500.00

INFORMATION

13. +JOB POSTINGS: Instructors for Middle School Summer School Program (four positions available)

ON A ROLL CALL VOTE (Items 1; 3-12):

AYES: Mr. Heberling, Mr. Hartmann, Ms. Brennan, Mr. Tyler, Mr. Roselli, Ms. Zablow, Mr. Creegan, Mr. Mercantini and Mr. Drew.

NOES: None. ABSTENTIONS: None. ABSENT: None.

Motion unanimously approved.

ON A ROLL CALL VOTE (Item 2):

AYES: Mr. Heberling, Mr. Hartmann, Ms. Brennan, Mr. Tyler, Mr. Roselli, Ms. Zablow, Mr. Mercantini and Mr. Drew.

NOES: None. ABSTENTIONS: Mr. Creegan. ABSENT: None.

Motion approved by majority.

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O. BUSINESS, FINANCE & OPERATIONS

A motion was made by Mr. Creegan, seconded by Mr. Hartmann to
To approve the following:

1. Motion to adopt final budget for FY 2015-16 with the following amounts:

	Budget	Local Tax Levy
Total General Fund	\$ 38,514,504	\$ 27,203,066
Total Special Revenue Fund	852,536	n/a
Total Debt Service Fund	3,504,290	3,260,409
Totals	\$ 42,871,330	\$ 30,463,475

And to transfer a total of \$50,000 in unexpended funds in the Capital Projects Fund from the 2002 high school/other renovations project to the Debt Service Fund to offset annual debt service repayments.

2. +Motion to accept Board Secretary's Monthly Certification: Budgetary Line Item Status and Budgetary Major Account/Fund Status for March, 2015.
3. +Motion to approve Transfer of Funds.
4. +Motion to approve American Appraisal to renew the fixed asset management agreement in the amount of \$1,550.00 (No change from previous year).
5. Motion to approve the following Joint Agreements payable to Bordentown Regional School District:
 - a. Northern Burlington Regional School District
(This is a change from previous approval due to a student who moved)
To transport one student to and from Northern Burlington High School Route 103A..effective March 28, 2015. **Adjusted total cost \$5,221.12**
 - b. Burlington City School District
(This is a change from previous approval due to student moving)
To transport one student to Wilbur Watts School Burlington, Route # 104, effective April 13, 2015. **Adjusted total cost \$1,637.28**
 - c. Lumberton Middle School
(This is a change from previous approval due to student moving and adjustment on days actually attended)
To transport one student to and from Lumberton Middle School, Route # 51-A, effective February 20, 2015. **Adjusted total cost \$8,717.94**
 - d. Robbinsville Public School
To transport one student from Notre Dame High School to St. Raphael's School, Route #94, effective March 16 through June 19, 2015. **Total cost \$154.98**

ON A ROLL CALL VOTE (Item 1):

AYES: Mr. Heberling, Mr. Hartmann, Ms. Brennan, Mr. Tyler, Ms. Zablow, Mr. Creegan, Mr. Mercantini and Mr. Drew.

NOES: Mr. Roselli. ABSTENTIONS: None. ABSENT: None.

Motion approved by majority.

ON A ROLL CALL VOTE (Items 2-5):

AYES: Mr. Heberling, Mr. Hartmann, Ms. Brennan, Mr. Tyler, Mr. Roselli, Ms. Zablow, Mr. Creegan, Mr. Mercantini and Mr. Drew.

NOES: None. ABSTENTIONS: None. ABSENT: None.

Motion unanimously approved.

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P. POLICY - None

Q. BOARD and PUBLIC FORUM - None

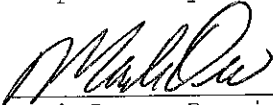
Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of this meeting. Please report to the microphone and state your name and address for the record prior to addressing the Board of Education. The board, pursuant to *Open Public Meetings Act*, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the board will give all comments appropriate consideration and will refer all initial complaints to the administration for resolution.

Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The maximum time per member of the public shall be five minutes. Please state your name and address for the record:

R. ADJOURNMENT

A motion was made by Mr. Creegan, seconded by Mr. Hartmann to adjourn the meeting at 8:24 p.m. and enter into Executive Session [See #S below]. Motion unanimously approved.

Respectfully submitted,



Mark Drew, President



Eloi Richardson, SBA/BS

S. EXECUTIVE SESSION

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is (Superintendent Evaluation))

Executive session ended 8:29pm.